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# **Federal Student Aid Modernization Partner**

Bi-Weekly Task Order Status Report  
Period Ending: September 20, 2002

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TO 90 – Enterprise Configuration Management

TO 92 – Security Policy and Program Support

MODERNIZATION PARTNER PROGRAM SUMMARY

	IAOD		ICM/CRM-4FSA	Common Services for Borrowers		Financial Integrity								eCommerce/Web Services	
	TO 77 WO 2 - Common Origination & Disbursement	TO 102 - CPS Support	TO 77 WO 5 - CRM4FSA (Consistent Answers)	TO 77 WO 3 - Direct Loan eServicing	TO 99 - Common Services for Borrowers	TO 73 - FFEL Lender Payment Process Redesign	TO 77 WO 4 - FARS Retirement	TO 83 - FMS Phase IV	TO 86 - Electronic Audited Financial Statements	TO 88 - FMS Operations	TO 94, WO 2 - NSLDS Reengineering Definition Phase	TO 101 - Electronic Records Management	TO 107 - CFO Transformation	TO 77 WO 1 - SAIG (FSA to the Internet)	TO 79 - Portal Rollout
Task Order	Green ↔	Green ↔		Green ↔	Green ↔	Green ↔	Green ↔	Green ↔	Green ↔	Green ↔	Green ↔	Green ↔	Green ↔	Green ↔	Green ↑
Scope	Yellow ↔	Green ↔		Green ↔	Green ↔	Green ↔	Green ↑	Green ↔	Green ↔	Green ↔	Green ↔	Green ↔	Green ↔	Green ↔	Yellow ↓
Schedule	Yellow ↔	Green ↔		Yellow ↔	Green ↔	Green ↔	Yellow ↑	Green ↔	Green ↔	Green ↔	Green ↔	Green ↔	Green ↔	Green ↔	Green ↔
Cost	Yellow ↔	Green ↔		Green ↔	Green ↔	Green ↔	Green ↔	Green ↔	Green ↔	Green ↔	Green ↔	Green ↔	Green ↔	Green ↔	Yellow ↓
Additional Task Order Metrics															

Key	
Green	Low Risk - on schedule, no significant issues
Yellow	Moderate Risk - minor schedule slippage and/or manageable issues
Red	High Risk - significantly impacts project schedule
↑	Better since last report
↓	Worse since last report
↔	Same since last report

MODERNIZATION PARTNER PROGRAM SUMMARY

	Workforce Alignment		Data Marts & Data Arch	Technical Architecture & Inf. Services							
	TO 89 - Workforce Transition	TO 95 - FSA University Mod Support	TO 110 - FP Data Mart Operations	TO 51 - Rational Support	TO 69 - ITA Release 3	TO 80 - EAI Release 3	TO 81 - Program Mgmt. & Leadership	TO 85 - Business Technology Alignment	TO 87 - SLC Deployment	TO 90 - Enterprise Configuration Mgt.	TO 92 - Security Policy & Program Support
Task Order	Green ↔	Green ↔	Green ↔	Green ↔	Green ↔	Green ↔	Green ↔	Green ↔	Green ↔	Green ↔	Green ↔
Scope	Green ↔	Green ↔	Green ↔	Green ↔	Green ↔	Green ↔	Green ↔	Green ↔	Green ↔	Green ↔	Green ↔
Schedule	Green ↔	Green ↔	Green ↔	Green ↔	Green ↔	Green ↔	Green ↔	Green ↔	Green ↑	Green ↔	Green ↔
Cost	Green ↔	Green ↔	Green ↔	Green ↔	Green ↔	Green ↔	Green ↔	Green ↔	Green ↔	Green ↔	Green ↔
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## **77 WO 2: Common Origination & Disbursement**

**ITR: Katie Crowley**

**FSA Project Sponsor: Kay Jacks**

**FSA Project Lead: Rosemary Beavers**

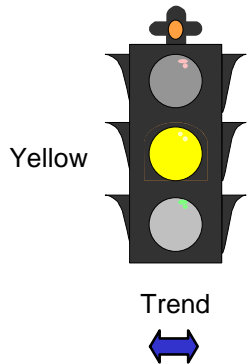
**Modernization Partner Project Lead: Chris Merrill**

**September 20, 2002**

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- Overall Status
- Project Scorecard
- Integrated Timeline
- Key Risks
- Government & Project Dependencies

# Overall Status



COD completed the twenty first week of production. Additional 2002-2003 functionality was implemented and remaining functionality for 2002-2003 will be released through December 2002. Meanwhile, design phase continues for 2003-04 school year functionality (release 2.0). RFMS data conversion effort is underway.

<i><b>Project Funding</b></i>	<i><b>Dollar Amount</b></i>
IRB Approved Funding	Share-in-Savings
Total \$\$ on Initial Contract	Share-in-Savings
Contract Mod Amount(s)	Share-in-Savings
Total \$\$ on Current Contract	Share-in-Savings

## ***Major Accomplishments Since Last Meeting***









- Completed twenty first week of production.
- Post implementation Verification is 85% complete for release 1.0, 53% complete for release 1.1. 14% complete for release 1.7 and 42% complete for release 1.8.
- Meeting held to discuss scope for RFMS conversion. All three RFMS award years will be converted to COD (99/00, 00/01, 01/02 )
- Held kick off meeting for Campus Based Interface with COD.
- Submitted to FSA UAT and IST schedules and deliverables for year 2003-04 release

## ***Upcoming Activities / Target Dates***

- Continue to work on production issues
- Remaining 2002-2003 functionality will be implemented through the end of 2002. Remaining releases are 1.9 (10/4), 1.10 (10/18), 1.11 (11/15) and 1.12 (12/13).
- Prepare RTM/requirements document for RFMS data conversion
- Continue internal functional design sessions with TSYS for new requirements for year 2003-04 release



# Project Scorecard

Category	Status	Trend	Status Comments
Task Order			<ul style="list-style-type: none"> <li>The contract will be modified to add incentives and penalties for missing implementation dates and meeting service level agreements. to</li> </ul>
Scope			<ul style="list-style-type: none"> <li>TSYS has begun creating design documents for the 2.0 release functionality to be implemented next year.</li> </ul>
Schedule			<ul style="list-style-type: none"> <li>Monthly releases of remaining 1.x functionality were identified and published in a new release plan. The delay in implementing 1.X functionality will soon impact the implementation of Release 2.0, scheduled for 3/24.</li> </ul>
Cost			<ul style="list-style-type: none"> <li>The team continues to have more resources than expected on the team and some team members are working overtime. This is expected to continue to occur until the remaining 1.x items are implemented.</li> </ul>



High Risk – Significantly impacts Project schedule/cost  
ex) 4+ weeks over schedule  
10% over cost



Moderate Risk – Minor schedule/cost slippage and/or manageable issues  
ex) 2-4 weeks over schedule  
5-10% over cost



Low Risk – On schedule, on budget and no significant issues  
ex) 0-2 weeks over schedule  
0-5% over cost



Better



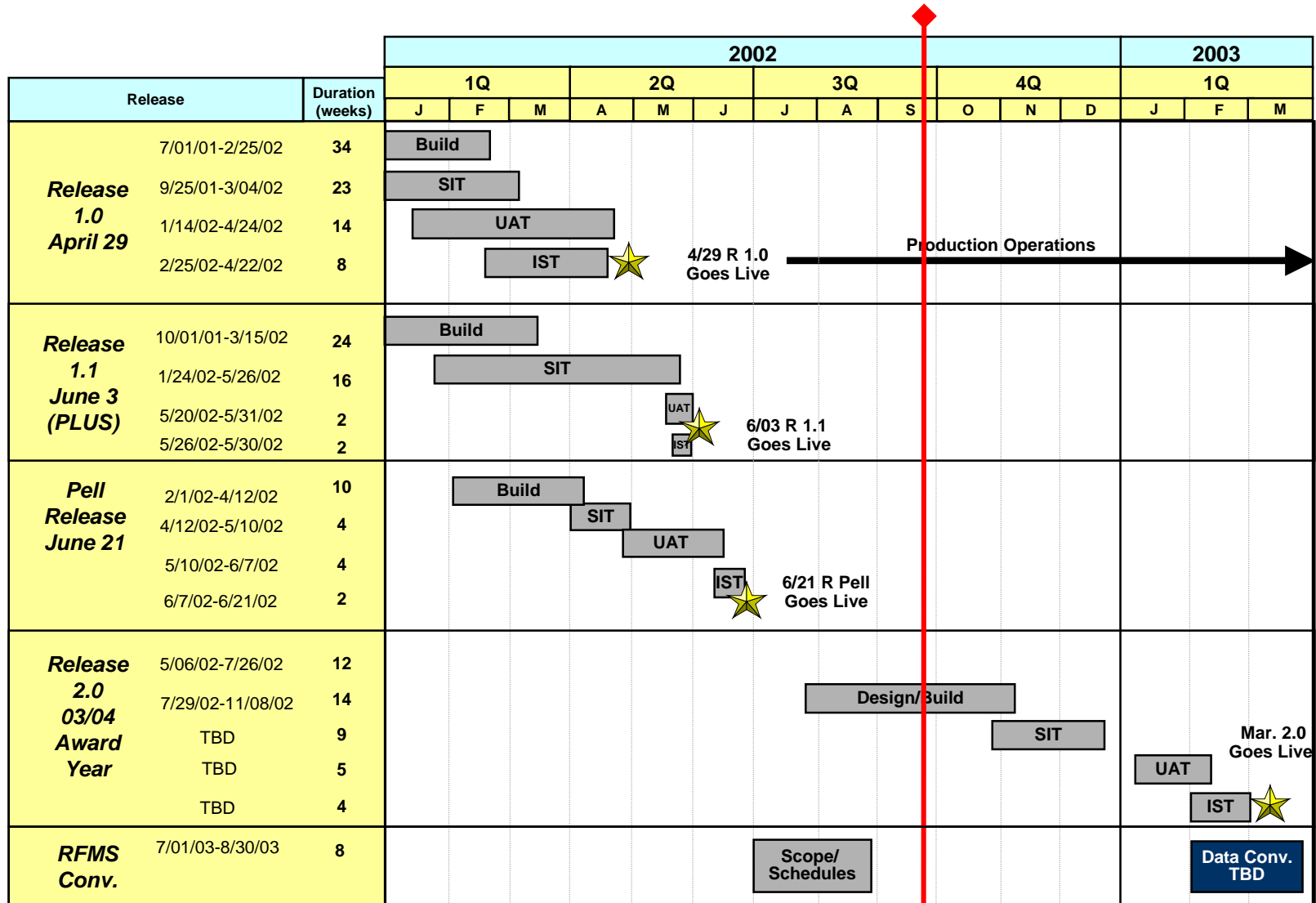
Worse



Same

\* Per current plan

# Integrated Timeline – One Year Horizon



TODAY

# Key Risks

<i><b>Risk</b></i>	<i><b>On Point</b></i>	<i><b>Mitigating Actions</b></i>	<i><b>Status</b></i>
<b>Production Support</b> Numerous production problems still exist	Marty Winslow Joelyn Cail	<ul style="list-style-type: none"> <li>Continue to add additional resources to resolve production issues and make appropriate data fixes</li> </ul>	<ul style="list-style-type: none"> <li>Numerous production issues but the number is trending down</li> </ul>
<b>Development and Testing</b> Concurrent development efforts with remaining 02/03 releases along with 2.0 and conversion	James Crown Bridgett Grier Harris Sibunruang, Sharon Barfield	<ul style="list-style-type: none"> <li>Continue to review scope of effort and compare to available resources</li> </ul>	<ul style="list-style-type: none"> <li>Scope of conversion and 2.0 needs to finalized</li> <li>Remaining 02/03 items needs to be finished before 2.0 and conversion coding begins</li> </ul>
<b>Data Conversion</b> RFMS data conversion may not be completed prior to ending of contract with RFMS. Also ACS development staff gone 9/30.	Chris Merrill John Holroyd Jeanie Sanders James Crown	<ul style="list-style-type: none"> <li>Weekly meetings are conducted with FSA and ACS to finalize scope</li> <li>Rosemary Beavers and Chris Merrill will periodically attend weekly conversion meetings to resolve scope issues</li> <li>Support contracts could be extended</li> </ul>	<ul style="list-style-type: none"> <li>Scope of conversion is not finalized</li> </ul>

# Government & Program Dependencies

<i><b>Dependency</b></i>	<i><b>On Point</b></i>	<i><b>Target Date</b></i>	<i><b>Impact on Cost and/or Schedule</b></i>	<i><b>Status Comments</b></i>
Decisions made in a timely fashion.	Chris Merrill	<ul style="list-style-type: none"> <li>▪ On Going</li> </ul>	<ul style="list-style-type: none"> <li>▪ Critical</li> </ul>	<ul style="list-style-type: none"> <li>▪ Continuous emphasis placed on making timely decisions.</li> </ul>



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# **TO 102 - Central Processing System (CPS) Support**

**ITR: Martin Renwick**

**FSA Project Sponsor: Jeanne Saunders**

**FSA Project Lead: Jeanne Saunders / Nina Colón**

**Modernization Partner Project Lead: Yateesh Katyal / Nate Baker**

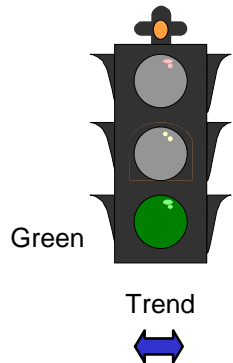
**September 20, 2002**

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- Project Scorecard
- Integrated Timeline
- Deliverables Schedule

# Overall Status (1 of 2)



The FSA Modernization Partner team is supporting the FSA Students channel – Application Processing – to conduct a CPS Upgrade Analysis and perform the FAFSA 7.0/PIN performance test.

<i><b>Project Funding</b></i>	<i><b>Dollar Amount</b></i>
IRB Approved Funding	\$1,500,000
Total \$\$ on Initial Contract	\$500,000
Contract Mod Amount(s)	\$999,674.47 – Mod 1
Total \$\$ on Current Contract	\$1,499,674.47

## ***Major Accomplishments Since Last Report***









### Week Ending 09/20/2002

- Submitted Deliverable 102.1.1 (CPS Integration Status Report).
- Held first biweekly status meeting with ED and NCS.
- Reviewed FY 03-04 Budget items with Jeanne Saunders.
- Met with IBM representatives to talk about alternative imaging solutions for CPS.
- Attended Adobe XML Framework Architecture for web forms.
- Attended Consistent Data meeting.
- Attended Student Channel Integration Roundtable meeting to discuss Common Student Identifier.
- Added roles and responsibilities for NCS and CSC to the FAFSA 7.0 integrated performance test plan document.
- Presented XML recommendations to Jeanne Saunders.
- Developed outline of CPS Innovations Deliverable.

## ***Upcoming Activities / Target Dates***

- Execute first cycle of FAFSA 7.0 performance test on September 24.
- Prepare estimate for XML activities surrounding creation of the schema, performance testing, and rollout assistance.
- Prepare business cases for FY 03-04.
- XML State agencies focus group web conference on September 23.
- Weekly CPS Status meeting on September 27.
- Performance test plan deliverable due September 30.

# Project Scorecard

Category	Status	Trend	Status Comments
Task Order			<ul style="list-style-type: none"> <li>Task Order has been awarded. Period of performance is August 15, 2002 to January 31, 2003.</li> </ul>
Scope			<ul style="list-style-type: none"> <li>Scope is defined for the task order.                             <ul style="list-style-type: none"> <li>CPS Upgrade Analysis</li> <li>FAFSA 7.0 / PIN Performance Test</li> </ul> </li> </ul>
Schedule			<ul style="list-style-type: none"> <li>Deliverables:                             <ul style="list-style-type: none"> <li>102.1.1 CPS Integration Support Status, 09/20/2002</li> <li>102.1.2 CPS Upgrade Analysis, 11/01/2002</li> <li>102.1.3 FAFSA 7.0 / PIN Performance Test Planning, Scripts &amp; Environment, 09/30/2002</li> <li>102.1.4 FAFSA 7.0 / PIN Performance Test Report, 12/31/2002</li> <li>102.1.5 FAFSA .0 / PIN ITA Support Report, 01/31/2003</li> </ul> </li> </ul>
Cost			<ul style="list-style-type: none"> <li>Tracking to approved budget.</li> </ul>



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Better



Worse

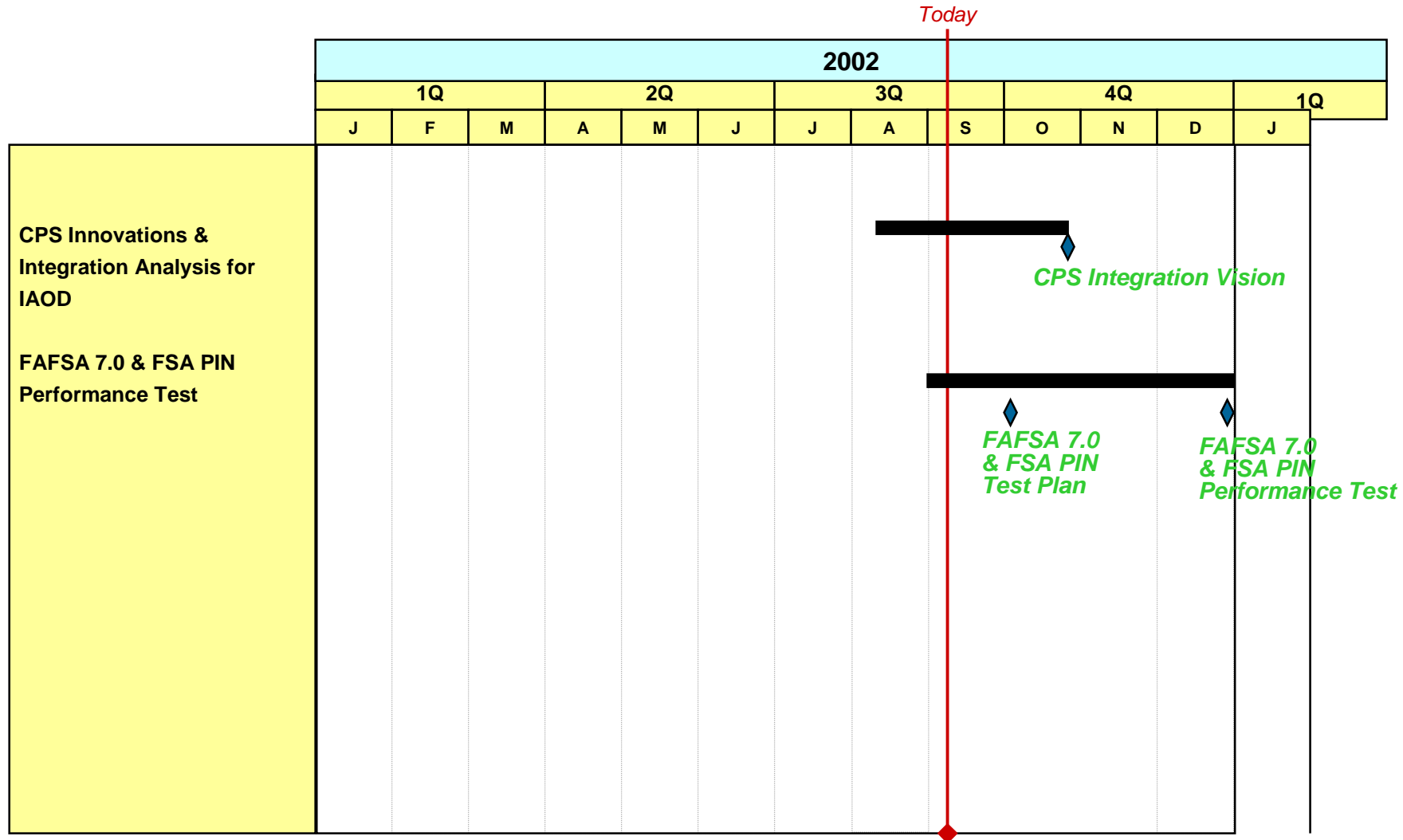


Same

\* Per current plan



# Integrated Timeline



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## ***Deliverable Schedule for TO 102 MOD 1 - CPS Reengineering Support***

<i><b>Deliverable Number</b></i>	<i><b>Deliverable Name</b></i>	<i><b>Original Contract Date</b></i>	<i><b>Updated Current Contract Date</b></i>	<i><b>Actual Delivery Date</b></i>
102.1.1	CPS Integration Support Status	9/20/2002		9/20/2002
102.1.2	CPS Upgrade Analysis	11/1/2002		
102.1.3	FAFSA 7.0?PIN Performance Test Planning, Scripts & Environment	9/30/2002		
102.1.4	FAFSA 7.0/PIN Performance Test Report	12/23/2002		
102.1.5	FAFSA 7.0/PIN ITA Support Report	1/31/2003		



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## **77 WO 5 – CRM4FSA**

**ITR: Martin Renwick/Katie Crowley**

**FSA Project Sponsor: Jennifer Douglas / Kay Jacks**

**FSA Project Lead: Dena Bates / Jane Holman**

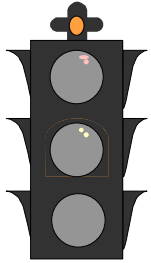
**Modernization Partner Project Lead: Kelly Tate**

**September 20, 2002**

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- Government & Project Dependencies
- Key Issues & Decisions

# Overall Status



The CRM4FSA team has received approval from FSA to keep a small core team in place in order to support FSA leadership and other modernization efforts while the project is in a “holding steady” period. The areas that the team will be focusing on include: supporting the Release 1 Pilot, maintaining the development environment along with the related software application products, ensuring that work progresses on certain enterprise assets that are also needed for current modernization efforts. These include: Common School ID, Common Student ID, Portals, Common Record and Consistent Data.

The CRM4FSA leadership team is continuing to work with the new FSA COO and leaders in the Students and Schools Channel to provide them with information on the CRM4FSA project as they need it.

<i><b>Project Funding</b></i>	<i><b>Dollar Amount</b></i>
IRB Approved Funding	SIS
Total \$\$ on Initial Contract	SIS
Contract Mod Amount(s)	SIS
Total \$\$ on Current Contract	SIS

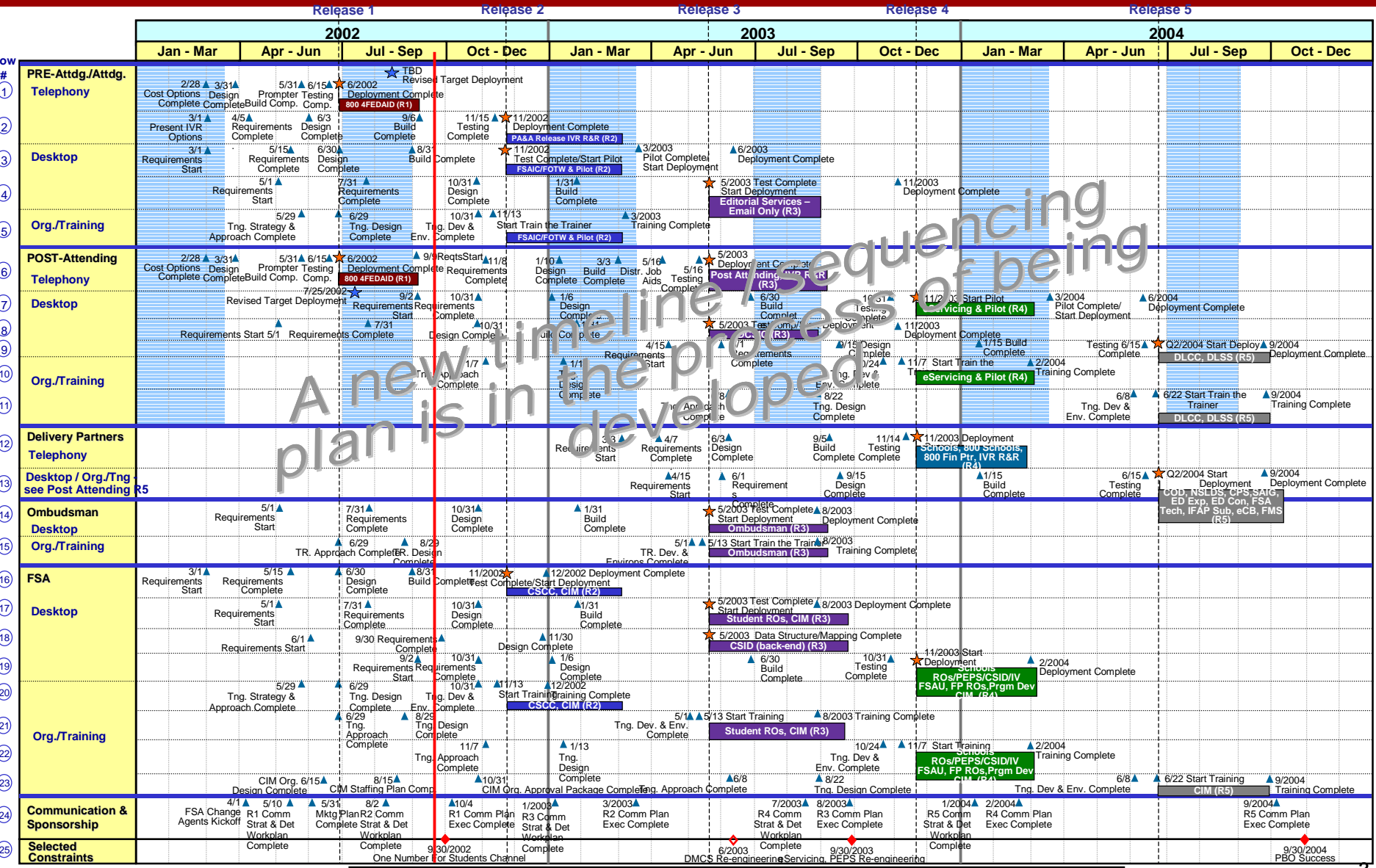
## ***Major Accomplishments Since Last Report***

- Continued monitoring and gathering statistics on the Release 1 Pilot (10% call volume) in production. Overall Result: 10%+ additional callers get the help they need on the first attempt.
- Pilot Results to date include:
  - ✓ Approximately 4,066 callers per business day
  - ✓ 96% choose a menu option
  - ✓ 93% get the help they need on the first attempt using new menu
  - ✓ 86% reach the appropriate representative (single purpose call)
  - ✓ 6% have a second question requiring a transfer (multipurpose call)
  - ✓ 7% are misdirected and need to be transferred
- Created workplans for FSA approved focus areas to manage activities and resources for interim period
- Requested Siebel v7.5 from Siebel to be used in development environment.
- Met with CPS Integration team to begin activity coordination
- Attended Student Roundtable (9/19) to receive input on vision and requirements for Common Student Identifier
- Met with ITA to identify Portals Core Components
- Met with ITA to review Common Record current status and approach

## ***Upcoming Activities / Target Dates***

- Continue to monitor and assess the Release 1 Pilot (weekly)
- Develop automation tools to streamline reporting activities for Release 1 Pilot (September 25)
- Roll Out Release 1.0 capabilities to remaining 90% of callers (TBD)
- Prepare current development environment for Siebel upgrade (9/27/02)
- Identify target functions for integration prototype (9/27/02)
- Determine the extent of Common School ID effort for interim period, kick off interim workgroup. (9/26/02)
- Begin Common Student Identifier integration analysis
- Draft vision document for Common School ID (9/27/02)
- Finalize and validate Common School ID Requirements (10/4/02)
- Meet with FSA Integration group to receive input on Common School ID vision and requirements (10/4/02)
- Determine if PEPS Reengineering efforts should take place in the interim period and if so, the extent of work to be completed (9/26/02)
- Create Portals Communication template (ppt and word) (9/27/02)
- Initiate Portals work efforts
- Work with Mod Partner Consistent Data ITRs to plan future activities

# Integrated Timeline – Detailed Milestones



# Government & Program Dependencies

<i><b>Dependency</b></i>	<i><b>On Point</b></i>	<i><b>Target Date</b></i>	<i><b>Impact on Cost and/or Schedule</b></i>	<i><b>Status Comments</b></i>
<b>DMCS Replacement:</b> <ul style="list-style-type: none"> <li>▪ CRM4FSA Release 3 is dependent on the DMCS replacement application (Interface for Consistent Answers)</li> </ul>	<ul style="list-style-type: none"> <li>▪ Bone</li> </ul>	<ul style="list-style-type: none"> <li>▪ On Hold</li> </ul>	<ul style="list-style-type: none"> <li>▪ DMCS Replacement schedule delays could impact the Release 3 implementation.</li> </ul>	<ul style="list-style-type: none"> <li>▪ On Hold</li> </ul>
<b>FSA Portal initiatives:</b> <ul style="list-style-type: none"> <li>▪ R2 – limited overlap with Student and FP Portal</li> <li>▪ R3 – Some functional overlap with All Portals</li> <li>▪ R4 – Limited overlap with Schools Portal</li> </ul>	<ul style="list-style-type: none"> <li>▪ Hayes / Mahoney</li> </ul>	<ul style="list-style-type: none"> <li>▪ On Hold</li> </ul>	<ul style="list-style-type: none"> <li>▪ Involvement across initiatives is required to clearly define scope and maintain schedule</li> </ul>	<ul style="list-style-type: none"> <li>▪ On Hold</li> </ul>

**Note:** These were current known dependencies at the time of the stop work order. When CRM4FSA begins to move forward again, this chart will be updated and revised as necessary.

# Key Issues & Decisions

<i><b>Issue / Decision Required</b></i>	<i><b>On Point</b></i>	<i><b>Target Date</b></i>	<i><b>Impact on Cost and/or Schedule</b></i>	<i><b>Status Comments</b></i>
<b>DCSIC Release 1 Pilot Considerations</b> <ul style="list-style-type: none"> <li>Callers not in default frequently select the option routing them to DCSIC.</li> <li>Misdirected Pilot callers account for 40-50% of DCSIC's daily average of 500 calls</li> </ul>	<ul style="list-style-type: none"> <li>Eberle</li> </ul>	<ul style="list-style-type: none"> <li>TBD</li> </ul>	<ul style="list-style-type: none"> <li>Impacts the pilot statistics and a small percentage of DCSIC customers</li> </ul>	<ul style="list-style-type: none"> <li>Options to resolve include removing the DCSIC toll free number from the Pilot reducing overall pilot misdirected calls or changing the centralized scripting menu.</li> <li>Will resolve once we determine the schedule for rolling out Release 1 capabilities to remaining 90% of callers.</li> </ul>
<b>Release 1 Pilot Hang-ups in the IVR</b> Approximately 12% of callers are hanging up before reaching the call center	<ul style="list-style-type: none"> <li>Eberle</li> </ul>	<ul style="list-style-type: none"> <li>TBD</li> </ul>	<ul style="list-style-type: none"> <li>No Cost Impact or Schedule Impact</li> </ul>	<ul style="list-style-type: none"> <li>Discussed on 09/11/2002 and 09/18/2002 checkpoint call with Op Partners and FSA</li> <li>Preliminary analysis shows less than 1% of callers are lost between MCI and Convergys</li> <li>Approximately 1-2% of callers are lost between Convergys and Call Centers</li> <li>Most of the callers hang up in the first 10-15 seconds of a call (6% of 12%)</li> <li>Further analysis is being done on best practice baselines and detailed caller checkpoints to determine what steps should be taken.</li> </ul>

**Note:** These are current issues related to the Release 1 Pilot of CRM4FSA. When the CRM4FSA project begins to move forward again, this chart will be updated and revised to highlight all key issues that are being addressed.





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## **77 WO3 – Direct Loan eServicing**

**ITR: Martin Renwick**

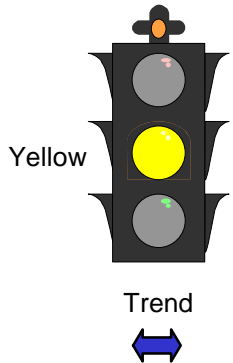
**FSA Project Sponsor: Sybil Phillips**

**FSA Project Lead: Dan Hayward**

**Modernization Partner Project Lead: Kerry Trahan**

**September 20, 2002**

# Overall Status



Continued to resolve First Live Batch issues encountered by eCRM users, and with the EBPP/EC, Self-Service, and CSR Web Access functionality.

Ran eCRM Data Reconciliation process against entire DLSS account populations (~7.5M). ~290K discrepancies were identified between Siebel and DLSS of which ~108K were cleaned.

<i><b>Project Funding</b></i>	<i><b>Dollar Amount</b></i>
IRB Approved Funding	SIS
Total \$\$ on Initial Contract	SIS
Contract Mod Amount(s)	SIS
Total \$\$ on Current Contract	SIS

## ***Major Accomplishments Since Last Meeting***

### **EBPP/EC**

- Continued to troubleshoot eDocs out of memory issue.
- CSR development for CSR Enrollment temporarily delayed to out of memory errors.

### **eCRM**

- eCRM Pilot users along with support users continued to take calls from borrowers.
- Continued to test 4 remaining High FLB's.
- Data Reconciliation - Cleaned ~108K borrower reference discrepancies in Siebel.

## ***Upcoming Activities / Target Dates***









### **EBPP/EC**

- Continue to address eDocs Out of Memory issues.
- Test new server pack for sql server prior to deploying to Production.

### **eCRM**

- Push remaining High FLB's to Production.
- Continue to run reconciliation process and clean all out of sync address data.
- Validate FLB's that were moved into Production.

# Project Scorecard

Category	Status	Trend	Status Comments
Task Order			<ul style="list-style-type: none"> <li>Task Order was awarded on November 1, 2001.</li> </ul>
Scope			<ul style="list-style-type: none"> <li>EBPP/EC: Aggregator began production operations on 7/29.</li> <li>CRM: Marketing efforts continuing:               <ul style="list-style-type: none"> <li>•Stuffers being mailed</li> <li>•Mass emailing up to date</li> <li>•Beginning use of oversprayed envelopes</li> </ul> </li> </ul>
Schedule			<ul style="list-style-type: none"> <li>CRM: ePhone delays interrupting planned savings stream for General Forbearances. eCRM Pilot delays being addressed. Working against a plan to expand pilot in August.</li> </ul>
Schedule			<ul style="list-style-type: none"> <li>No Cost Issues at this time.</li> </ul>



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Better



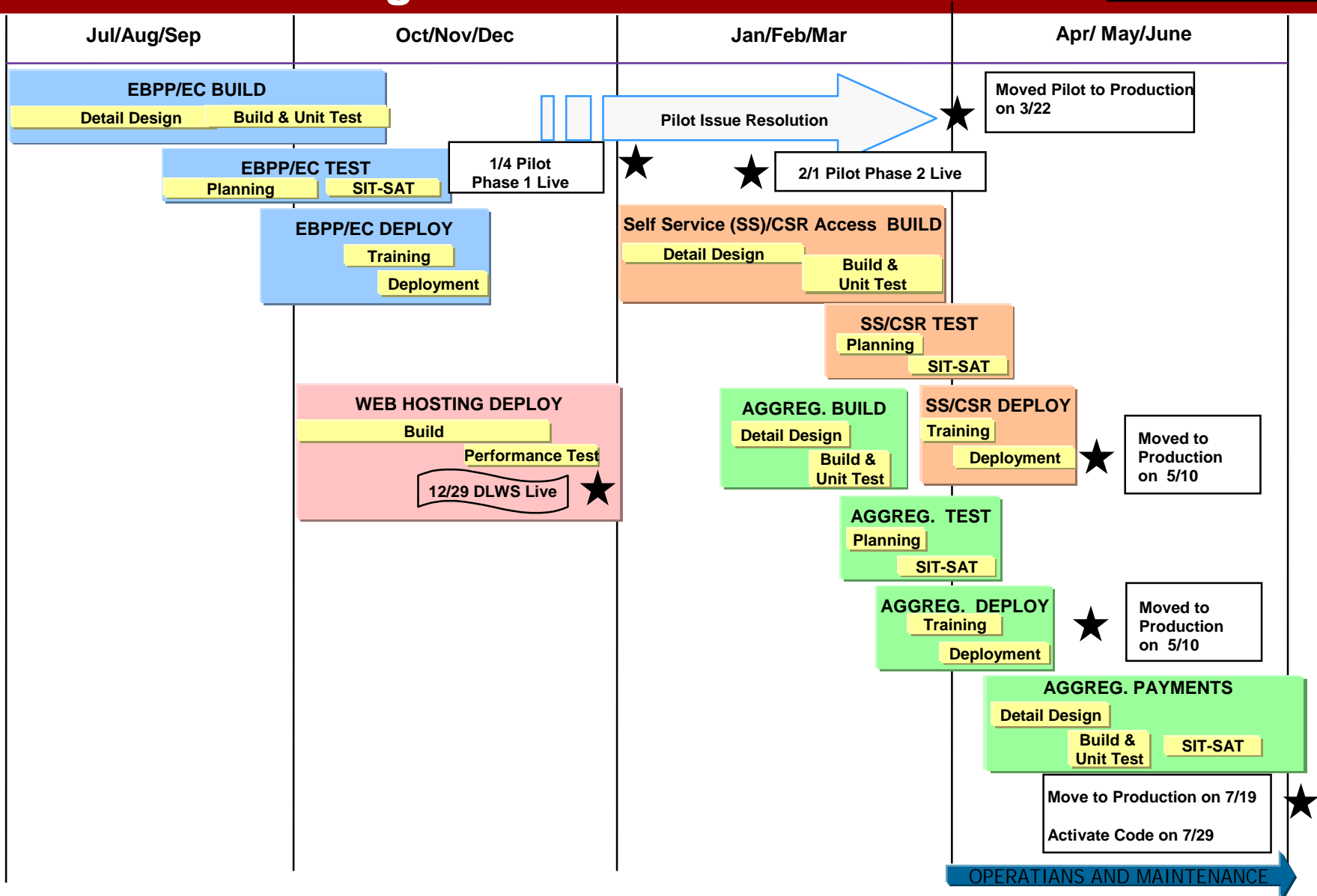
Worse



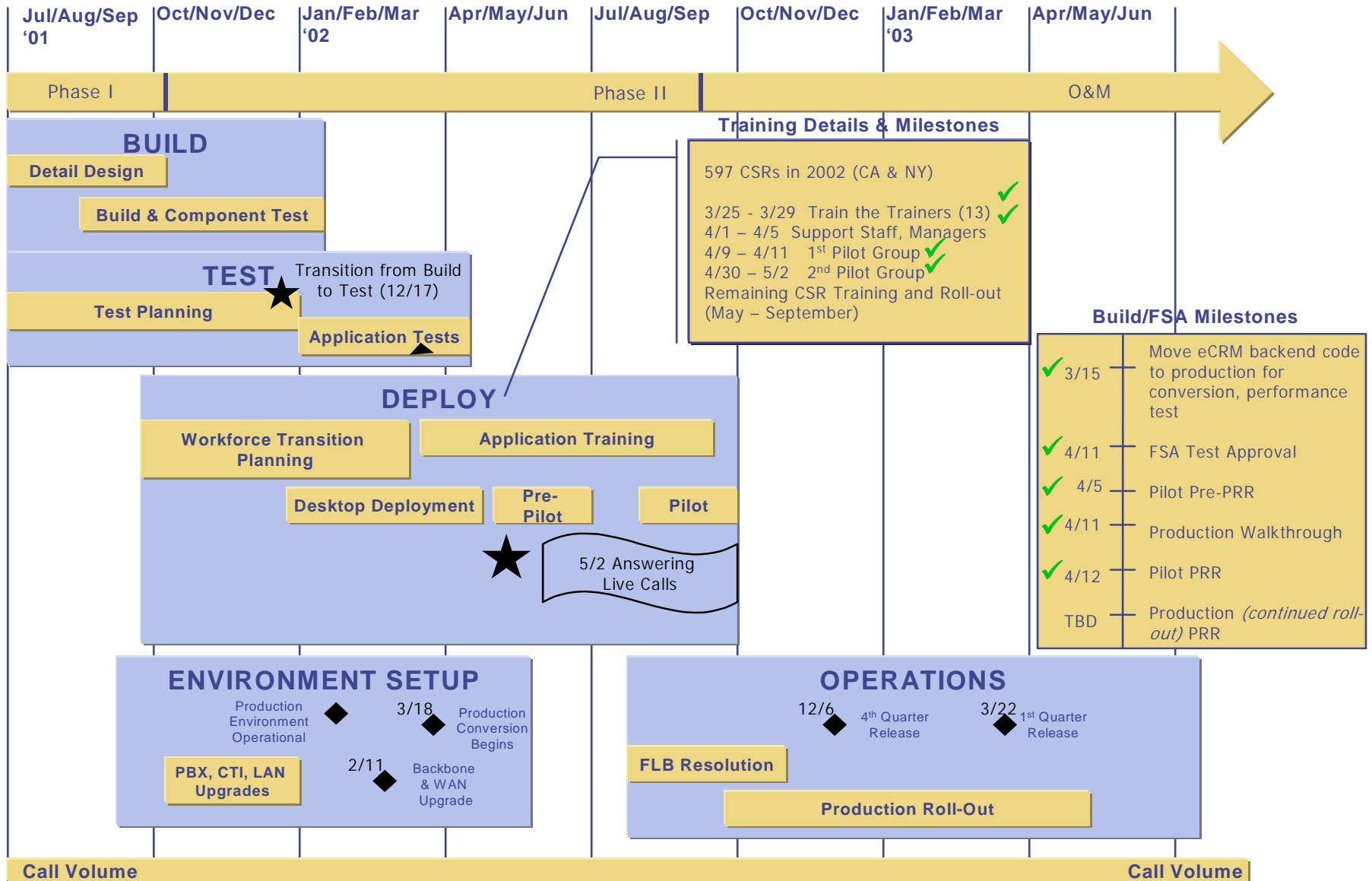
Same

\* Per current plan

# EBPP/EC - Integrated Timeline



# eCRM - Integrated Timeline



# Operations & Maintenance Transition Status

Technical Component	Task	Target Date	Actual Comp. Date	Status Comments
Batch Interfaces	<input type="checkbox"/> Documentation/Training on code/programs/scripts for Batch interfaces (Updated Design/DataMap)	<input type="checkbox"/> 6/6/2002		Training and Documentation In-Progress
	<input type="checkbox"/> AutoSys Job Run Instructions	<input type="checkbox"/> 5/24/2002	✓ 5/24/2002	Sat with Prod Ctrl for training and monitoring of AutoSys schedulers (5/29)
	<input type="checkbox"/> Data Integrator Transition	<input type="checkbox"/> 6/19/2002	✓ 09/02/02	Env configured and brought back online for testing and development. Autosys and DI configuration remain outstanding. Document draft completed Pilot and FLB Identification end dates TBD
	<input type="checkbox"/> O&M environment configuration (AutoSys, MQ Series, Data Integrator)	<input type="checkbox"/> 6/29/2002		
	<input type="checkbox"/> Code Migration Procedures	<input type="checkbox"/> 6/15/2002	✓ 9/03/02	
	<input type="checkbox"/> Resolution of Pilot FLB Issues	<input type="checkbox"/> Ongoing through Pilot		
Online Interfaces	<input type="checkbox"/> Updated Design/DataMap	<input type="checkbox"/> 5/31/2002	✓ 5/31/2002	
	<input type="checkbox"/> NT Server Stop/Restart Procedures	<input type="checkbox"/> 5/31/2002	✓ 5/31/2002	
Tech Arch	<input type="checkbox"/> Siebel Technical Architecture Guide	<input type="checkbox"/> 6/15/2002	✓ 6/15/2002	Online Interface portion complete. This will be a living document
	<input type="checkbox"/> Returned leased/AGC equipment	<input type="checkbox"/> 6/24/2002	✓ 7/03/2002	
MQ Series	<input type="checkbox"/> Borrower Contacts/COM Adapter Documentation (Updated Design/Data Map)	<input type="checkbox"/> 6/14/2002	✓ 6/14/2002	Received outline for TOC. Draft document due 6/10.
	<input type="checkbox"/> Implement Failover on Production Boxes	<input type="checkbox"/> Date TBD	✓ 8/23/2002	Additional IBM resource required
	<input type="checkbox"/> O&M environment configuration (migrate MQ/MQSI code)	<input type="checkbox"/> 6/29/2002	✓ 6/18/2002	Completed MW configuration of Dev and Test environments.
	<input type="checkbox"/> Code Migration Procedures	<input type="checkbox"/> 6/14/2002	✓ 6/14/2002	
	<input type="checkbox"/> Enhanced Error Handling	<input type="checkbox"/> 6/7/2002	✓ 8/23/2002	
	<input type="checkbox"/> Dynamic Memory Allocation	<input type="checkbox"/> 6/21/2002		
CTI/VRU	<input type="checkbox"/> Updated Design/Troubleshooting Tips	<input type="checkbox"/> 5/17/2002	✓ 5/31/2002	
Siebel Configuration	<input type="checkbox"/> Training of Siebel Config/Online O&M resource	<input type="checkbox"/> 5/31/2002	✓ 5/31/2002	Received updated Design and Troubleshooting tips 6/3 Training Ongoing;
	<input type="checkbox"/> Updated Design/DataMap/Troubleshooting Tips	<input type="checkbox"/> 5/31/2002	✓ 5/31/2002	
	<input type="checkbox"/> Training on Siebel Test Procedures	<input type="checkbox"/> 6/7/2002		Add'l working sessions to be scheduled
	<input type="checkbox"/> Siebel Anywhere Approach Plan	<input type="checkbox"/> 5/31/2002	✓ 5/31/2002	
Project Management	<input type="checkbox"/> Security Plan	<input type="checkbox"/> 6/28/02	✓ 7/19/02	Meetings ongoing with S. Piper (FSA) and J. Norris; Date to be changed as a result of postponed meetings

# Communications Plan Summary

## (As of July 3, 2002)



June	July	August	September	October	November/December	TBD
<ul style="list-style-type: none"><li>• Online Advisor Flash Marketing – <b>COMPLETED</b></li><li>• CSR Confirmation/ Request of borrower e-mail address during inbound calls – <b>COMPLETED</b></li><li>• Reinstitute “Enroll Now” e-mails to initial non-EDA and EDA borrowers, Continue with e-mail marketing - <b>COMPLETED</b></li><li>• Change navigation on enrollment page to make easier for borrowers to understand (Step1, Step 2...) <b>COMPLETED</b></li><li>• Advertise EC with EDA web page <b>COMPLETED</b></li><li>• Advertise EBPP/EC on Make Payments web page – <b>PENDING ED APPROVAL</b></li><li>• Add EBPP/EC tag line to all eGAIN response e-mails sent by DLSC – <b>PENDING ED APPROVAL</b></li></ul>	<ul style="list-style-type: none"><li>• Send “Enroll Now” e-mails to 5000 non-EDA borrowers and 5000 EDA borrowers with new, easier text - <b>COMPLETED</b></li><li>• Begin “Enroll Now” e-mails to remaining borrowers with e-mail addresses on the system-based on results of either using old text or new text – Target Completion in August</li><li>• Include EBPP/EC stuffers in all BILLS for one month (all 4 cycles) beginning with 2<sup>nd</sup> billing cycle in July – <b>DEPENDENT ON GO/NO GO DECISION BY STEERING COMMITTEE</b></li><li>• Implement On Hold Message about EBPP/EC for VRU at end of July</li><li>• Advertise EBPP/EC on Dept of Education Websites (e.g., Students Portal)</li></ul>	<ul style="list-style-type: none"><li>• Include EBPP/EC stuffers in Welcome Letters beginning in August, continuing through peak in September</li><li>• Include EBPP/EC stuffers in all First Bills (starting with 2<sup>nd</sup> billing cycle)</li><li>• Target marketing message on all BILL, correspondence, and remittance envelopes</li><li>• Have CSRs advertise EBPP/EC product on all appropriate calls</li><li>• Create ability of CSRs and/or VRU to initiate borrower enrollment in EBPP/EC</li><li>• Begin obtaining listing of email addresses on file with NCS and compare to our system's records</li><li>• FAFSA online</li></ul>	<ul style="list-style-type: none"><li>• Automation of email marketing upon receipt of new email address (Phase 2)</li><li>• Include EBPP/EC stuffers in Quarterly Interest Statements (September Month End)</li><li>• SAIG Communication System Broadcast Message</li><li>• Info Pak for Schools financial aid office (poster, FAQ, article for school paper)</li><li>• FastFax for schools</li><li>• DLSC Outreach Messages to Schools</li></ul>	<ul style="list-style-type: none"><li>• DLWS Task Order 91 - Redesign web site to promote EBPP/EC on all pages (includes: general borrower information page to confirm/obtain email address, simplify navigation process, allow borrower to initiate enrollment without a PIN, on-line demo of EBPP/EC product)</li><li>• Letter Re-engineering Effort: Add marketing on BILLS, letters, and Statements under the "What's New at Direct Loans" section</li><li>• Letter Re-engineering Effort: Add email address verification under "Important Information about your Loan" section</li><li>• Letter Re-engineering Effort: Email Address change indicator and field to be included on remittance stubs</li><li>• CAMS: Distribute information at conferences or to schools</li><li>• Include EBPP/EC Stuffer with SEPX/SEPY materials (End of Nov to December)</li></ul>	<ul style="list-style-type: none"><li>• Promote EBPP/EC on Entrance Counseling site.</li><li>• Advertisements, online or paper (e.g. US News, Symplicity)</li><li>• Include in the delivery of all PIN emails/letters to borrowers a tag line at the bottom of message/notice that advertises EBPP/EC</li><li>• Work with NCS to conduct a Mass Mailing of PINs to DL borrowers. Include in their mail, the EBPP/EC stuffer material</li><li>• Automatic conversion of DL borrowers to EBPP/EC</li><li>• Links to DL Site/Promotions</li></ul>	

# Major Risks

<i><b>Risk</b></i>	<i><b>On Point</b></i>	<i><b>Mitigating Actions</b></i>	<i><b>Impact on Cost and/or Schedule</b></i>	<i><b>Status</b></i>
All Borrowers Tab needs to be modified to show less information	K. Trahan D. Hayward H. Stevens	<ul style="list-style-type: none"> <li>Have developed approach to removing the all borrowers tab from most CSR views.</li> </ul>	<ul style="list-style-type: none"> <li>Resulting costs will be addressed through the maintenance/enhancement process</li> </ul>	<ul style="list-style-type: none"> <li>All borrowers tab has been removed. Awaiting Department sign-off.</li> </ul>



# Government & Program Dependencies

<b><i>Dependency</i></b>	<b><i>On Point</i></b>	<b><i>Target Date</i></b>	<b><i>Impact on Cost and/or Schedule</i></b>	<b><i>Status Comments</i></b>
Need to establish Aggregator relationship.	D. Hayward, K. Augenstein	6/7/02	Code implemented on time on May 10. Activation of Aggregator functionality contingent upon Contract approval.	<ul style="list-style-type: none"> <li>▪ Contract signed.</li> <li>▪ SW on track for 7/22 implementation.</li> </ul>

# Key Issues & Decisions

<b><i>Issue / Decision Required</i></b>	<b><i>On Point</i></b>	<b><i>Target Date</i></b>	<b><i>Impact on Cost and/or Schedule</i></b>	<b><i>Status Comments</i></b>
DECISION: Pilot delayed from 4/15 as a result of conversion delays. Extra time allowed for additional tuning of the database performance.	K. Augenstein M. Brady	4/29/2002		<ul style="list-style-type: none"> <li>▪ All Critical FLB's have been resolved and all Failover testing is complete.</li> <li>▪ Continuing JAD's on Data Reconciliation approach.</li> </ul>
ePhone implementation. We have identified the requirements for implementing ePhone but learned that the regulation won't be in effect until July 2003. We are ready to implement earlier than that. How can we pursue this?	K. Trahan T. Kendall	7/31/02		
eDocs Out of Memory error. We have yet to receive a resolution from eDocs for this problem which causes the production servers to crash.	K. Trahan	7/31/02		<ul style="list-style-type: none"> <li>▪ Continuing to work with eDocs to resolve issue. The eDocs web servers are being rebooted daily to prevent borrower impact.</li> </ul>



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## **TO 99 – Common Services for Borrowers**

**ITR: Martin Renwick**

**FSA Project Sponsor: Jennifer Douglas**

**FSA Project Lead: Sybil Phillips**

**Modernization Partner Project Lead: Kerry Trahan**

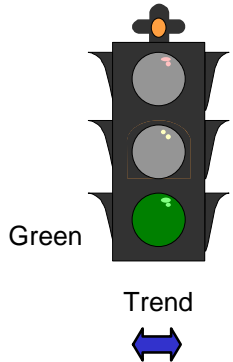
**September 20, 2002**

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- Overall Status
- Project Scorecard
- Integrated Timeline
- Deliverables Schedule

# Overall Status



- Core Team Meeting was held on 9/16 to prepare materials for the full team CSB Kick-Off Meeting scheduled for 9/20
- Draft version of Project Charter (Deliverable 99.1.1) was submitted on 9/18
- Kick-off Meeting for Action Teams re-scheduled for 9/20

<i><b>Project Funding</b></i>	<i><b>Dollar Amount</b></i>
IRB Approved Funding	\$3,751,000
Total \$\$ on Initial Contract	\$4,000,000.00
Contract Mod Amount(s)	\$(250,000.00) – Mod 1 \$3,154,436.94 – Mod 2
Total \$\$ on Current Contract	\$6,904,436.94









## ***Major Accomplishments Since Last Meeting***

- A Core Team meeting to prepare materials for the full team CSB Kick-off Meeting on 9/20 was held at Union Center Plaza on 9/16.
- A draft version of the Project Charter (Deliverable 99.1.1) was submitted on 9/18.

## ***Upcoming Activities / Target Dates***

- The Kick-off Meeting for the various Action Teams from Student Credit Management has been re-scheduled for 9/20.
- Walk-through of the Draft Project Charter w/Core Team is scheduled for 9/24 at 9:30AM (regular Transformation Working Group Meeting time).

# Project Scorecard

Category	Status	Trend	Status Comments
Task Order			<ul style="list-style-type: none"> <li>Task Order was awarded on August 21, 2002.</li> </ul>
Scope			<ul style="list-style-type: none"> <li>The Core Team meeting to prepare for the full team CSB Kick-off Meeting confirmed Core Team members assigned to the various Action Teams.</li> <li>Core Team created a working session document to be used to develop discussion among the members of the various Action Teams.</li> </ul>
Schedule			<ul style="list-style-type: none"> <li>The Core Team Meeting to prepare for the full team CSB Kick-off Meeting was delayed from 9/13 to 9/16. The Kick-off meeting for the Action Teams scheduled for 9/17 was delayed as a result and has been re-scheduled for 9/20.</li> <li>A draft of the Project Charter (Deliverable 99.1.1) was submitted on 9/18. The proposed extension due date for the final draft of the Project Charter has been set to 9/27.</li> </ul>
Cost			<ul style="list-style-type: none"> <li>No status on Costs</li> </ul>



High Risk – Significantly impacts Project schedule/cost  
ex) 4+ weeks over schedule  
10% over cost



Moderate Risk – Minor schedule/cost slippage and/or manageable issues  
ex) 2-4 weeks over schedule  
5-10% over cost



Low Risk – On schedule, on budget and no significant issues  
ex) 0-2 weeks over schedule  
0-5% over cost



Better



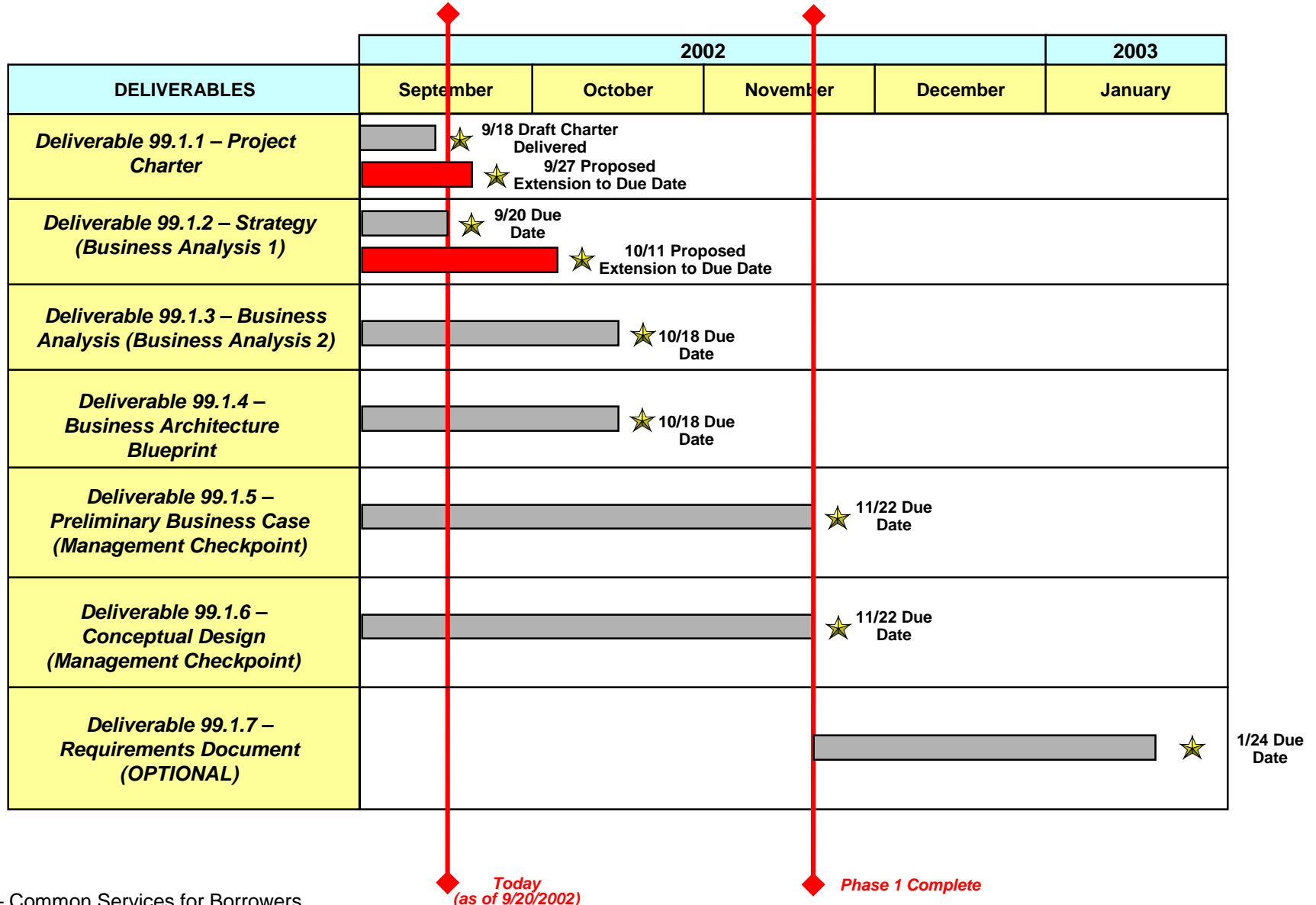
Worse



Same

\* Per current plan

# Integrated Timeline



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## ***Deliverable Schedule for TO 99 WO1 - Common Services for Borrowers Visioning & Planning***

<i><b>Deliverable Number</b></i>	<i><b>Deliverable Name</b></i>	<i><b>Original Contract Date</b></i>	<i><b>Updated Current Contract Date</b></i>	<i><b>Actual Delivery Date</b></i>
99.1.1	Common Services Project Charter	8/30/2002	9/13/2002	9/18/2002
99.1.2	Common Services Strategy	9/20/2002		
99.1.3	Business Analysis	10/18/2002		
99.1.4	Common Services Business Architecture Blueprint	10/18/2002		
99.1.5	Preliminary Business Case for Common Services	11/22/2002		
99.1.6	Conceptual Design for Common Services	11/22/2002		





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# **TO 73 – Lender Payment Process Redesign**

**ITR: Bill Walsleben**

**FSA Project Sponsor: Johan Bos-Beijer**

**FSA Project Contact: Johan Bos-Beijer**

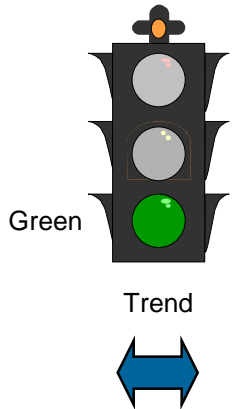
**Modernization Partner Project Lead: Kasey Congdon**

**September 20, 2002**

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- Government & Project Dependencies
- Key Issues & Decisions
- Deliverables Schedule

# Overall Status



The LaRS application was implemented in production on 9/9. 2634 LAP applications were received as of 9/20, and 1914 were converted to LaRS. Regional training was completed on 9/4.

<i><b>Project Funding</b></i>	<i><b>Dollar Amount</b></i>
IRB Approved Funding	\$2,372,000
Total \$\$ on Initial Contract	\$2,171,996.15
Contract Mod Amount(s)	\$839,089.88 – Mod 1 \$511,139.50 – Mod 2
Total \$\$ on Current Contract	\$3,522,225.53









## ***Major Accomplishments Since Last Meeting***

- Scheduled a headquarters training session for 10/4. This will be the final training session conducted.
- Submitted change request for the 9/9 implementation.
- Successfully completed performance testing on 9/5.
- Conducted Lender/Servicer LAP, OPA and Security Form outreach effort.
- We have received 1345 FMS Security Forms.
- We have received OPAs covering 2555 LIDs.

## ***Upcoming Activities / Target Dates***

- Continue to assist Lenders and Servicers with LAP, OPA and Security Form submission.
- Continue to perform LAP to LaRS migration.
- Conclude Mellon bank Funds Remittance file testing; still have open issue with Mellon installation of SAIG software.
- Meeting is scheduled for 9/23 to review items for the 9/30 release.
- Will send change request for 9/30 release after receiving approval for items in 9/23 meeting.
- Final release to community will be on 10/1; invoices may be submitted on 10/7.

# Project Scorecard

Category	Status	Trend	Status Comments
Task Order			<ul style="list-style-type: none"> <li>Task order Mod 1 has been partially awarded by FSA. The remainder of 2002 funding is currently held up because of an error in an FSA system. We have been told that this error should be corrected by 9/25. The requisition for this funding has been approved.</li> </ul>
Scope			<ul style="list-style-type: none"> <li>Additional scope is now covered by the modified task order.</li> <li>A Change Control Board for the project is meeting regularly to monitor change requests for impact on scope.</li> </ul>
Schedule			<ul style="list-style-type: none"> <li>We are on schedule for the October 1 implementation date for LaRS.</li> <li>Funds remittance functionality may not be fully ready by 10/1. The team is working with Mellon to identify the best short-term workaround while Mellon completes the configuration of SAIG software.</li> </ul>
Cost			<ul style="list-style-type: none"> <li>Current costs and projects are covered by the modified task order.</li> </ul>



High Risk – Significantly impacts Project schedule/cost  
ex) 4+ weeks over schedule  
10% over cost



Moderate Risk – Minor schedule/cost slippage and/or manageable issues  
ex) 2-4 weeks over schedule  
5-10% over cost



Low Risk – On schedule, on budget and no significant issues  
ex) 0-2 weeks over schedule  
0-5% over cost



Better



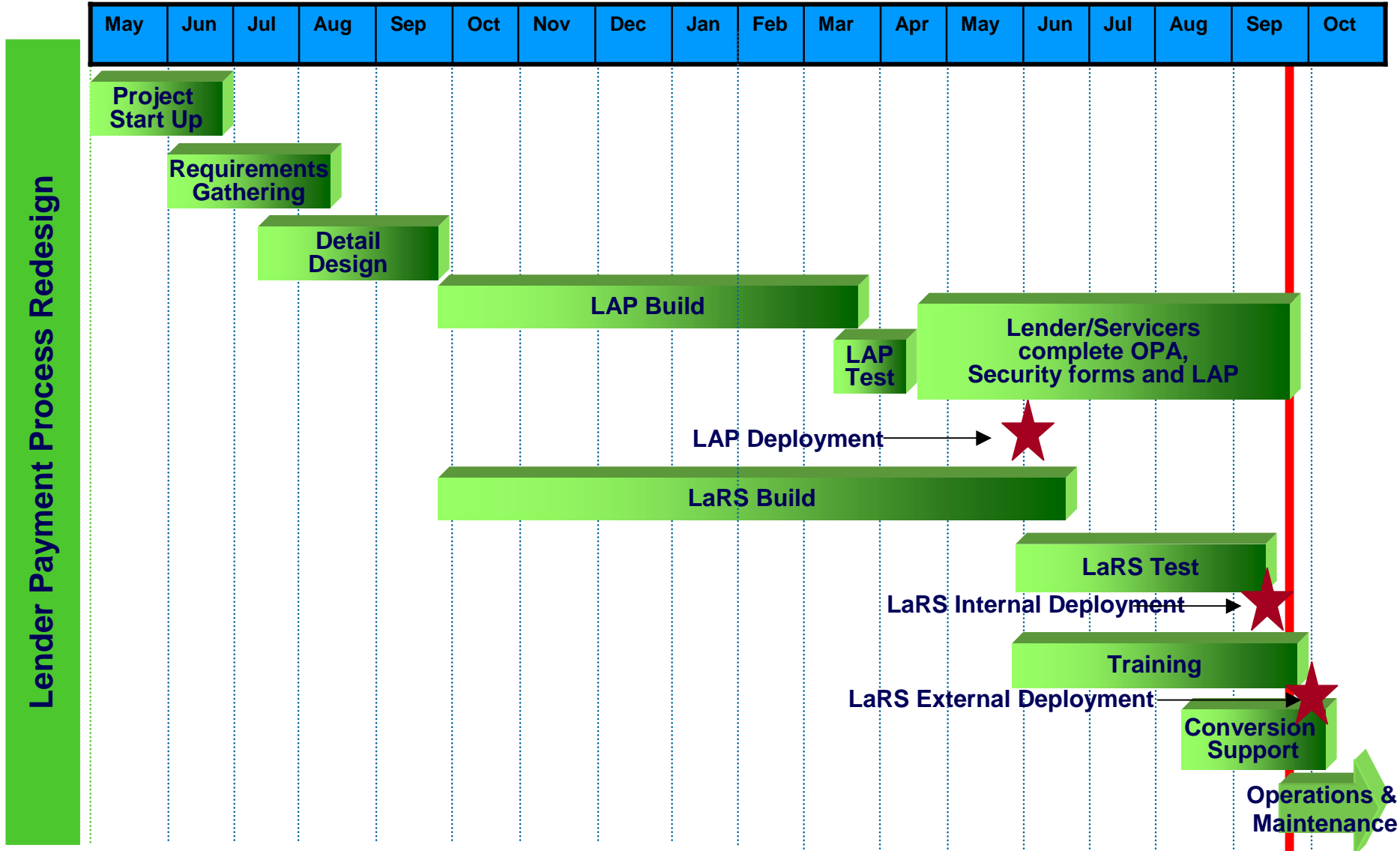
Worse



Same

\* Per current plan

# Integrated Timeline



# Major Risks

<b>Risk</b>	<b>On Point</b>	<b>Mitigating Actions</b>	<b>Impact on Cost and/or Schedule</b>	<b>Status</b>
Mellon Bank may be unable to meet the schedule for delivering automated funds remittance data to FSA due to a tight development schedule.	Todd Collins / Kasey Congdon	Closely monitor Mellon's progress; identify interim solutions if Mellon is unable to meet the project schedule.	If Mellon cannot deliver on time, we may need to implement a manual workaround.	Testing has been delayed due to a technical issue with Mellon's installation of SAIG software. Several options for a workaround are being discussed.
ED-FSA may receive a high number of paper-based submissions initially, due to the need for Servicers to alter their systems and possibly re-negotiate their contracts with the Lenders	Bill Walsleben/ Kasey Congdon	Work through FP and the various lender/servicer organizations to emphasize the benefits of electronic submission, and to track how many are planning to use paper-based initially and how many will move to electronic submission as soon as they are able to resolve any technical and contractual issues.	This could increase initial operations costs.	The Mod Partner team, FSA headquarters staff, and the regions have all been contacting community members who have not yet submitted all materials. We are focusing on the top 100 lenders, the servicers, and the non-serviced lenders.

# Government & Program Dependencies

<b>Dependency</b>	<b>On Point</b>	<b>Target Date</b>	<b>Impact on Cost and/or Schedule</b>	<b>Status Comments</b>
LaRS production release is dependent on FMS AR being in production. Implementation for both systems is planned to be concurrent.	FMS	10/1/2002  (9/9/2002 internally)	Schedule slippage by either team will affect the other.	The release occurred concurrently, and testing for the final 9/30 release is being performed jointly.
The Lender community will have the option of submitting LaRS data via File Transfer; the File Transfer functionality will be developed by NCS.	FMS	10/1/2002	A delay in development of the file transfer could delay implementation.	File transfer functionality has been successfully tested by the Mod Partner team and by the external users.  The enrollment piece of the file transfer functionality will not be ready for testing by Mod Partner until late September. It will need to be completed under a separate test cycle and UAT. The actual file transfer functionality is being tested in the normal LaRS testing cycles.

# Key Issues & Decisions

<i><b>Issue / Decision Required</b></i>	<i><b>On Point</b></i>	<i><b>Target Date</b></i>	<i><b>Impact on Cost and/or Schedule</b></i>	<i><b>Status Comments</b></i>
We may need to implement a contingency plan for funds remittance processing if Mellon cannot properly configure and test the SAIG software within the next two days.	FMS/Kasey	9/23/2002	If manual entry of funds remittance data at FSA becomes necessary, the Financial Transactions staff may need assistance to handle the work,	Progress has been made on the issue in the past two days. If it is not fully resolved, we may be able to get the file from Mellon via CD or some other method, and still avoid manual data entry at FSA.



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## ***Deliverable Schedule for TO 73-R1 Lender Payment Process Redesign (TO 73)***

<i><b>Deliverable Number</b></i>	<i><b>Deliverable Name</b></i>	<i><b>Original Contract Date</b></i>	<i><b>Updated Current Contract Date</b></i>	<i><b>Actual Delivery Date</b></i>
73.1.1	Lender Payment Process Design	8/3/2001		8/3/2001
73.1.2	Lender Payment Process Development Sign-Off	6/14/2002	6/27/2002	6/27/2002
73.1.3	Lender Payment Process Testing Acceptance	9/30/2002		8/30/2002
73.1.4	Lender Payment Process Production Readiness Review	9/30/2002		8/30/2002
73.2.1	Lender Payment Process Community Road Map	6/21/2002		6/20/2002
73.2.2	Lender Application Process Production Readiness Review	6/21/2002		6/21/2002
73.3.1	Lender Reporting Sys Tech Designs	6/21/2002		6/21/2002



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## **77 WO 4 – FARS Retirement**

**ITR: William Walsleben**

**FSA Project Sponsor: Sybil Phillips, Linda Paulsen**

**FSA Project Lead: Dan Hayward**

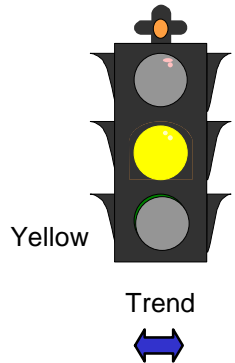
**Modernization Partner Project Lead: Scott McConaghie**

**September 20, 2002**

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- Key Issues & Decisions

# Overall Status



The CMDM Transition Team is successfully supporting the current functionality in the CMDM. In parallel, a few project team members remain to work through CMDM Phase III. CMDM Phase III is contingent on the FMS and CFO schedule of processing DLSS IF010 data. Our status remains yellow as the schedule has slipped due to the delay in the full implementation of DLSS Accounting in FMS, as well as the delay caused by the recent Audit Requests which required special processing to occur to meet the deadlines.

<i><b>Project Funding</b></i>	<i><b>Dollar Amount</b></i>
IRB Approved Funding	SIS
Total \$\$ on Initial Contract	SIS
Contract Mod Amount(s)	SIS
Total \$\$ on Current Contract	SIS









## ***Major Accomplishments Since Last Meeting***

- FARS Mainframe cleanup completed August 30<sup>th</sup>.
- Continued interfacing with FMS Operations to process Oct-August financial data.
- Migrated Life-to-Date data for June into Production.
- Production Support Tasks for the CMDM. Support CMDM Power Users in developing data requests.
- Received 3 new SIRs, 10 were resolved (existing SIRs and new SIRs), 13 SIRs are outstanding (not postponed or rejected).

## ***Upcoming Activities / Target Dates***

- Continue tasks for CMDM Phase III deployment.
- Currently loading July/August data into Production.
- Currently aggregating November data in Test, and will move into Production when complete.
- Support all on-going Credit Mgmt Data Mart Operations.
- Production Support Tasks for the CMDM. Support CMDM Power Users in developing data requests
- Upgrade Microstrategy to v7i.

# Project Scorecard

Category	Status	Trend	Status Comments
Task Order			<ul style="list-style-type: none"> <li>Technical and Cost Proposal signed by FSA. SIS Awarded.</li> </ul>
Scope			<ul style="list-style-type: none"> <li>No scope issues</li> </ul>
Schedule			<ul style="list-style-type: none"> <li>CMDM Phase III not complete. The schedule has slipped for delivery of CMDM Phase III catch-up due to the delay in the full implementation of DLSS Accounting in FMS, as well as the delay caused by the recent Audit Requests.</li> </ul>
Cost			<ul style="list-style-type: none"> <li>No cost issues</li> </ul>



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Better



Worse

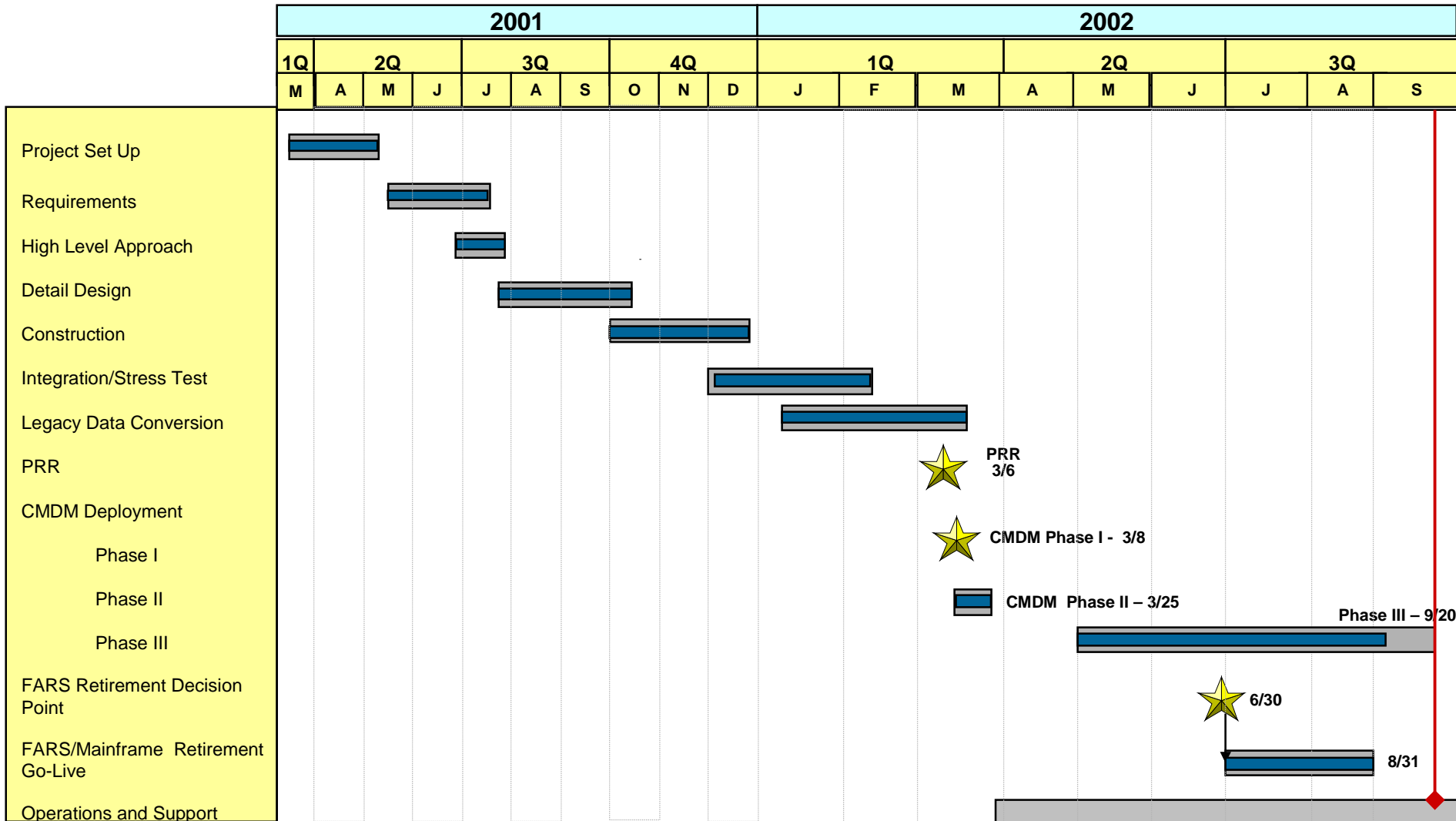


Same

\* Per current plan

# Integrated Timeline

Today



# Major Risks

<b><i>Risk</i></b>	<b><i>On Point</i></b>	<b><i>Mitigating Actions</i></b>	<b><i>Impact on Cost and/or Schedule</i></b>	<b><i>Status</i></b>
<p>Completion of Phase III CMDM Deployment</p> <p>Ability to load FMS data from October 2002 – July 2002 due to data not being up to date in FMS.</p>	Brad Wilson	<ul style="list-style-type: none"> <li>▪ Developed Draft Schedule</li> <li>▪ Working with CFO to determine FMS reconciliation and closing schedule.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Increased Project Costs</li> <li>▪ Loss in Savings</li> <li>▪ Project Schedule delayed.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Open</li> <li>▪ Oct-Nov complete. Working to complete through August.</li> </ul>

# Key Issues & Decisions

<i><b>Issue / Decision Required</b></i>	<i><b>On Point</b></i>	<i><b>Target Date</b></i>	<i><b>Impact on Cost and/or Schedule</b></i>	<i><b>Status Comments</b></i>
Need to complete transferring FMS CMDM Interfaces to the FMS Ops team.	Brad Wilson	8/31/02		<ul style="list-style-type: none"> <li>▪ Open: Brad is working with FMS Ops to continue the process.</li> </ul>





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## **TO 83 – FMS Phase IV**

**ITR: Bill Walsleben**

**FSA Project Sponsor: Jim Lynch**

**FSA Project Lead: Shirley Singleton**

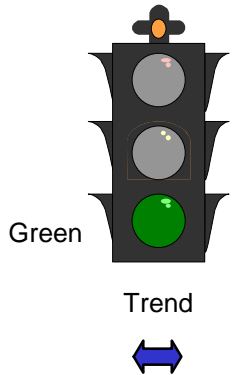
**Modernization Partner Project Lead: Todd Elliott**

**September 20, 2002**

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# Overall Status



Implemented Release 4.3 –  
Accounts Receivable/LARS.  
Implemented FMS release 4.4  
– Enhancement Release I.

<i><b>Project Funding</b></i>	<i><b>Dollar Amount</b></i>
IRB Approved Funding	\$6,500,000
Total \$\$ on Initial Contract	\$6,512,386.43
Contract Mod Amount(s)	\$(15,177.14) – Mod 1 \$2,697,675.76 – Mod 2
Total \$\$ on Current Contract	\$9,194,885.05









## ***Major Accomplishments Since Last Meeting***

- Continued testing of the Mellon Bank interface, which has fallen behind schedule (See issues).
- Continued to work through outstanding items from PRR in preparation for the Sept 29<sup>th</sup> release for AR/LARS.
- Completed end to end testing with FMSS – posted AR/LARS files in FMSS successfully
- Continued FMS user training preparation for AR.
- Completed Patch Set H testing

## ***Upcoming Activities / Target Dates***

- Implement final release of Accounts Receivable/LARS functionality – 9/29
- Implement FMS Release 4.4 – Enhancement Release II – 9/29

# Project Scorecard

Category	Status	Trend	Status Comments
Task Order			<ul style="list-style-type: none"> <li>Task order continues to progress.</li> </ul>
Scope			<ul style="list-style-type: none"> <li>No scope changes</li> </ul>
Schedule			<ul style="list-style-type: none"> <li>The Mellon Bank interface is behind schedule, but progress is being made.</li> <li>The Enhancement Release II on target for 9/29</li> </ul>
Cost			<ul style="list-style-type: none"> <li>Modification to the Task Order has been approved</li> </ul>



High Risk – Significantly impacts Project schedule/cost  
ex) 4+ weeks over schedule  
10% over cost



Moderate Risk – Minor schedule/cost slippage and/or manageable issues  
ex) 2-4 weeks over schedule  
5-10% over cost



Low Risk – On schedule, on budget and no significant issues  
ex) 0-2 weeks over schedule  
0-5% over cost



Better



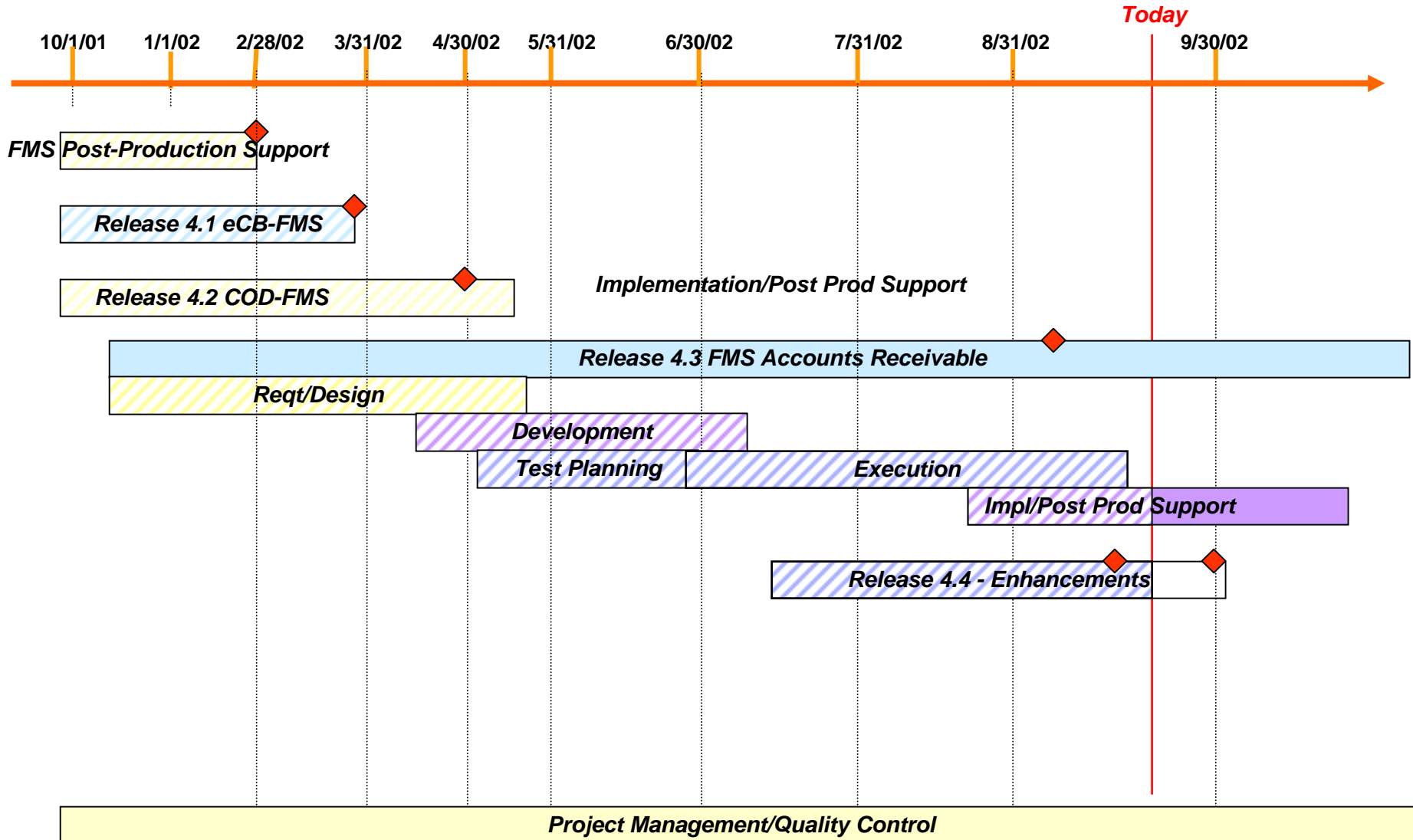
Worse



Same

\* Per current plan

# Integrated Timeline



# Government & Program Dependencies

<b><i>Dependency</i></b>	<b><i>On Point</i></b>	<b><i>Target Date</i></b>	<b><i>Impact on Cost and/or Schedule</i></b>	<b><i>Status Comments</i></b>
Mellon Bank is on point to develop an interface with FMS for financial data	Jen Alden	<ul style="list-style-type: none"> <li>October 1 - production</li> </ul>	<ul style="list-style-type: none"> <li>Financial transactions will not be able to get into FMS without this interface</li> </ul>	<ul style="list-style-type: none"> <li>Mellon functionality is ready for testing; scheduled to go into production on Sept 27</li> <li>Two test files have been received through email; issues exist with the automated process using SAIG</li> </ul>

# Key Issues & Decisions

<i><b>Issue / Decision Required</b></i>	<i><b>On Point</b></i>	<i><b>Target Date</b></i>	<i><b>Impact on Cost and/or Schedule</b></i>	<i><b>Status Comments</b></i>
Mellon Bank has not completed its setup with SAIG and has not provided a file via the automated interface	Jen Alden	Sept 25	This automated interface is required to ensure secure transfer of files. Without it, significant paper processes will be required	<ul style="list-style-type: none"> <li>▪ Multiple meetings have been held with senior Mellon representatives, and they are working through the setup</li> <li>▪ Contingency plans are being reviewed in case this does not get resolved</li> </ul>

## ***Deliverable Schedule for TO 83-Financial Management System - Phase IV***

<i><b>Deliverable Number</b></i>	<i><b>Deliverable Name</b></i>	<i><b>Original Contract Date</b></i>	<i><b>Updated Current Contract Date</b></i>	<i><b>Actual Delivery Date</b></i>
83.1.1	FMS Phase IV Project Work Plan	2/5/2002		2/12/2002
83.1.10	FMS Phase IV Training Support Materials	5/15/2002		5/21/2002
83.1.11	FMS Phase IV Transition Report	6/14/2002	7/15/2002	7/18/2002
83.1.2	Requirements Matrix for COD	2/5/2002		2/4/2002
83.1.3	Release 4.1-Test Plan	2/5/2002		2/4/2002
83.1.4	Release 4.2-Test Plan	2/5/2002		2/4/2002
83.1.5	Release 4.1-Production Readiness Review	3/19/2002	3/26/2002	3/29/2002
83.1.6	Release 4.2-Production Readiness Review	3/26/2002	5/1/2002	5/2/2002
83.1.7	Release 4.3-Test Plan (Optional)	8/15/2002		
83.1.8	Release 4.3-Production Readiness Review (Optional)	6/14/2002		
83.1.9	FMS Phase IV Transition Plan	4/12/2002	5/10/2002	5/10/2002
83.2.1	Release 3.4 Test Plan	3/19/2002		3/21/2002
83.2.2	Release 3.4 Product Readiness Review	3/19/2002		3/21/2002
83.3.1	FMS/FMSS End-to-End System Test Documentation	8/2/2002		8/2/2002
83.3.2	FMS Release 4.3 Test Plan	8/2/2002		7/25/2002
83.3.3	FMS Release 4.3 Production Readiness Review	9/7/2002		9/5/2002
83.3.4	FMS Release 4.4 Production Readiness Review	8/15/2002		
83.3.5	FMS/CMDM Data Transfer Review	8/2/2002		8/2/2002





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# **TO 86 – Electronic Audited Financial Statements**

**ITR: Katie Crowley**

**FSA Project Sponsor: Kay Jacks**

**FSA Project Lead: Randy Wolff / Ti Baker**

**Modernization Partner Project Lead: Gene Murphy**

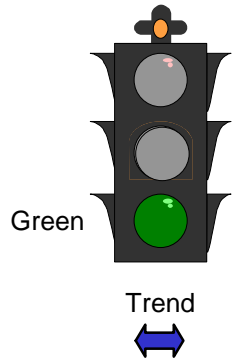
**September 20, 2002**

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- Overall Status
- Project Scorecard
- Integrated Timeline
- Major Risks
- Government & Project Dependencies
- Deliverables Schedule

# Overall Status



- Scope
  - Release 1.0 scope refinement and schedule adjustment; approved by CCB.
- Software Development in Progress
- Deployment
  - Examine approach ( mandatory electronic school submission ) with
    - Jeff Baker ( Policy )
    - OIG
    - OGC
    - OPE
  - Plan for OMB involvement

<i><b>Project Funding</b></i>	<i><b>Dollar Amount</b></i>
IRB Approved Funding	\$2,100,000
Total \$\$ on Initial Contract	\$1,207,761.91
Contract Mod Amount(s)	\$892,170.31 – Mod 1
Total \$\$ on Current Contract	\$2,099,932.22









## ***Major Accomplishments Since Last Meeting***

- Contract
  - Current Task Order ( #86 ) ends September 30
  - Statement of Objectives received by Mod Partner for Build and Prep for Deployment work
  - Proposal in progress
- Scope
  - CCB approval of new Release 1.0 requirements ( as defined by User Stakeholders during Detailed Design and Prototype review )
  - CCB approval of schedule modifications to accommodate these requirements
  - No further requirement or scope modifications anticipated
- Development
  - eZ-Audit software development continues
  - PEPS & Accorde interface approaches / options defined in detail
  - Test Approach defined.
- Deployment Planning
  - Workforce model to support system developed
  - Training approach for both schools and CMO developed

## ***Upcoming Activities / Target Dates***

- Submit Proposal for Build & Prep for Deployment
- Reach decision on Negotiated Rulemaking / Deployment strategy.
- First development checkpoint/validation with IV&V and client – October 1.
- Meet with PEPS to confirm data model and interface transactions/mechanics
- Communication/Outreach - Release of Carol Cataldo Newsletter article ( end of September ).
- Quality Control Function – other Workforce Impacts – ongoing.
- Test Approach and Plan ( deliverable 86.2.2b ) – September 30.
- EAC Participation – timeline for inputs and roles.

# Project Scorecard

Category	Status	Trend	Status Comments
Task Order			<ul style="list-style-type: none"> <li>Approved Task Order ( #86 ) provides for work through Detailed Tech Design &amp; Test Planning – 9/30.</li> <li>Modification approved 5/31.</li> <li><i>New Task Order will be required for post 9/30 work.</i></li> </ul>
Scope			<ul style="list-style-type: none"> <li><u>Current Task Order</u> provides for requirements definition, preliminary and detailed tech designs, a non-interactive prototype, and a test approach &amp; plan. All deliverables on time.</li> </ul>
Schedule			<ul style="list-style-type: none"> <li>Deliverable #1 – Vision delivered and approved w/in schedule.</li> <li>Deliverable #2 – Requirements Document approved by client 4/16.</li> <li>Deliverable #3 – Preliminary Design approved by client 5/31.</li> <li>Deliverable #4 – Functional Design – approved by client 8/21.</li> <li>Deliverable #5 – Detailed Technical Design and Test Approach – <ul style="list-style-type: none"> <li>•Partial Delivery 8/19</li> <li>•Remainder on track for 9/30 delivery.</li> </ul> </li> </ul>
Cost			<ul style="list-style-type: none"> <li>Work is being performed within Task Order budget allowances.</li> </ul>



High Risk – Significantly impacts Project schedule/cost  
ex) 4+ weeks over schedule  
10% over cost



Moderate Risk – Minor schedule/cost slippage and/or manageable issues  
ex) 2-4 weeks over schedule  
5-10% over cost



Low Risk – On schedule, on budget and no significant issues  
ex) 0-2 weeks over schedule  
0-5% over cost



Better



Worse



Same

\* Per current plan

# eZ-Audit End-to-End Timeline

9/6/2002

	2002												2003		
	1Q			2Q			3Q			4Q			1Q		
	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M
<b>Planning – Project Initiation</b>	★	✓	Kickoff 1/16												
<b><u>Requirements Definition</u></b>				★	✓	Requirements 3/20									
Baseline Requirements				★	✓	Reqs Baselined 4/16									
<b><u>Application Design Phases</u></b>							★	✓	Preliminary Design 5/15						
Preliminary Design							★	✓	Functional Design 7/15						
Functional Design										★	✓	Tech Arch Design & HTML Prototype 8/19			
Detailed Technical - HTML Prototype											★	Detailed Test Plan 9/30			
Test Approach															
<b><u>Application Development</u></b>															
Build															
Test															
<b><u>Application Delivery</u></b>															
Deployment & Stabilization Support															
✓ - Indicates on schedule task completion															
													Through 6/20/03		

# Major Risks

<b>Risk</b>	<b>On Point</b>	<b>Mitigating Actions</b>	<b>Impact on Cost and/or Schedule</b>	<b>Status</b>
<b>Ability to Secure Required Regulatory Changes</b>	Randy Woff	<p>Modernization Partner will:</p> <ul style="list-style-type: none"> <li>Clearly communicate decisions required as well as timeline for resolution</li> <li>Work with FSA to engage OPE and OMB ( as necessary )</li> </ul> <p>FSA will:</p> <ul style="list-style-type: none"> <li>Identify and engage all external stakeholders</li> <li>Adhere to rapid decision making schedule</li> </ul>	<b>Impact: Med Likelihood: Med (Upgraded from Low)</b>	<ul style="list-style-type: none"> <li>Requirements for Regulations changes in debate.</li> <li>Fed Register update only an alternative.</li> <li>OPE &amp; OMB briefing developed; discussed with Kay Jacks 5/9.</li> <li>Communication / outreach focus initiated ( early June)</li> </ul>
<b>Essential requirements grows beyond existing resources, schedule and budget allow.</b>	Mod Partner & FSA	<p>Modernization Partner will:</p> <ul style="list-style-type: none"> <li>Educate reqts definition team members of reqts categorization process; document process.</li> <li>Assess work efforts for requirements</li> <li>Validate with stakeholders any recommendations for re-classifications</li> </ul> <p>FSA will:</p> <ul style="list-style-type: none"> <li>Adhere to the strict categorization guidelines</li> <li>Determine an escalation / decision process.</li> <li>Focus on scope control (case resolution)</li> </ul>	<b>Impact: High Likelihood: Low</b>	<ul style="list-style-type: none"> <li>Release 1.0 scope confirmed with Configuration Control Board ( CCB ) at 9/18 session.</li> </ul>
<b>Lack of Consensus / Buy – In with Stakeholders</b>	Mod Partner & FSA	<p>Modernization Partner will:</p> <ul style="list-style-type: none"> <li>Engage stakeholders in a manner which allows for inclusion and equal value of all inputs</li> </ul> <p>FSA will:</p> <ul style="list-style-type: none"> <li>Provide guidance and leadership to Mod Partner and FSA staff in the development of key messages</li> <li>Identify and support decision making procedures</li> </ul>	<b>Impact: High Likelihood: Low</b>	<ul style="list-style-type: none"> <li>Full understanding of Functional Design is critical to development effort.</li> <li>FSA Stakeholders involved throughout reqs and design process via formal 2 day reqs and design ( JAD ) sessions</li> <li>School Focus Group engaged March '02</li> <li>Auditors engaged May '02</li> <li>Focus on communications and outreach.</li> </ul>
<b>Delayed delivery or lack of required implementation funding</b>	Mod Partner & FSA	<p>Modernization Partner &amp; FSA will:</p> <ul style="list-style-type: none"> <li>Secure available funding via timely submission and award of proposals</li> <li>Submit financial data in appropriate business cases ( both FSA and Dept. of ED ).</li> </ul>	<b>Impact: High Likelihood: Medium</b>	Adequate funding on FY '03 placemat for build. Identified as a priority for completion in FY '03 – by both FSA and OPE.

# Major Risks

<i><b>Risk</b></i>	<i><b>On Point</b></i>	<i><b>Mitigating Actions</b></i>	<i><b>Impact on Cost and/or Schedule</b></i>	<i><b>Status</b></i>
<b>eRM Ability to Deliver on-time ( December '02 ) eZ-Audit Required Electronic Capture and Storage of eZ-Audit Submitted Electronic File Attachments</b>	Randy Wolff / Gene Murphy	<p>Modernization Partner will:</p> <ul style="list-style-type: none"> <li>Clearly communicate decisions required as well as timeline for resolution</li> <li>Integrate and manage required eRM initiatives as part of the eZ-Audit workplan</li> </ul> <p>FSA will:</p> <ul style="list-style-type: none"> <li>Identify and engage required stakeholders</li> <li>Adhere to rapid decision making schedule</li> </ul>	<b>Impact: Low Likelihood: Low</b>	<ul style="list-style-type: none"> <li>Duplicate storage in eZ-Audit considered; cost assessment deems this approach to have negligible impact to eZ-Audit.</li> <li>eZ-Audit will not deliver automated interface with eRM in Release 1.0. Data preparation for later integration with eRM will be completed in Release 1.0.</li> <li>Decision communicated to eRM ( Jiji Alex )</li> </ul>
<b>FSA Ability to Effectively Utilize eZ-Audit Electronic Submission</b>	Randy Wolff / Ti Baker	<p>Modernization Partner will:</p> <ul style="list-style-type: none"> <li>Clearly articulate the delivered capabilities of the eZ-Audit system</li> <li>Drive to resolution on business process changes.</li> <li>Draft a transformation plan for Case &amp; HR Mgmt.</li> </ul> <p>FSA will:</p> <ul style="list-style-type: none"> <li>Define &amp; Implement business processes which align with delivered capabilities.</li> <li>Define &amp; Implement effective personnel strategies to augment system deployment.</li> </ul>	<b>Impact: Low Likelihood: Med</b>	<ul style="list-style-type: none"> <li>Business Process definition in enough detail to define system design; documentation &amp; procedure development remains.</li> <li>Required FSA workforce support for QA and eZ-Audit processing identified; but will require implementation.</li> </ul>

# Government & Program Dependencies

<b>Dependency</b>	<b>On Point</b>	<b>Target Date</b>	<b>Impact on Cost and/or Schedule</b>	<b>Status Comments</b>
<b>Decision on Negotiated Rulemaking</b>	Randy Wolff	10/15	Cost and Schedule Impacts for Build should be negligible.	<ul style="list-style-type: none"> <li>Impact to FSA business processes could be significant if requirement for Negotiated Rulemaking decision is now reached.</li> <li>This would impact electronic submission requirement for schools.</li> </ul>
<b>Communication Plan – Execution</b>	Laura Harcum & Ti Baker	On-going	Minimal impact to implementation schedule; key contributor to school compliance and ability to meet financial objectives	<ul style="list-style-type: none"> <li>Plan provided by Mod Partner</li> <li>Tailoring and execution the responsibility of FSA; Mod Partner to assist in implementation of plan.</li> <li>Communication execution started 9/1/02.</li> </ul>
<b>Funding Authorization to Proceed</b>	Randy Wolff	10/1	Funding and resulting work interruption will severely impact both cost and schedule.	<ul style="list-style-type: none"> <li>IRB of 9/18 cancelled; decision postponed.</li> <li>Budget approach provided to Bruce Claiborne and Victoria Edwards on 9/19.</li> </ul>
<b>FY '03 Stabilization Support &amp; Operations Funding</b>	FSA	11/1	Does not impact Build and Deployment Prep Activities as identified in pending Task Order 116	<ul style="list-style-type: none"> <li>Stabilization support activities required upon release of application to production environment – scheduled for 4/1/03.</li> <li>Examining use of DRCC savings to self-fund this effort.</li> </ul>



# Government & Program Dependencies

<b>Dependency</b>	<b>On Point</b>	<b>Target Date</b>	<b>Impact on Cost and/or Schedule</b>	<b>Status Comments</b>
<b>Static eZ-Audit Help Text Development</b>	FSA / Ti Baker	9/1 <b><i>Revised to 10/15.</i></b>	Text required for completion of Graphical User Interface	<ul style="list-style-type: none"> <li>Action assigned 8/5; school data entry field definitions. These definitions to also be used for Case ( FSA ) system users.</li> </ul>
<b>Security and Terms &amp; Conditions ( T&amp;C's ) Text Development</b>	FSA / Barbara Johnson	9/1 <b><i>Revised to 10/15.</i></b>	Text required for completion of Graphical User Interface	<ul style="list-style-type: none"> <li>Action assigned 8/5.</li> <li>Mod Partner to use "boiler plate" FSA text until provided with further details.</li> </ul>

---

## ***Deliverable Schedule for TO 86-Electronic Audited Financial Statements & Compliance Reports (EAFS)***

<b><i>Deliverable Number</i></b>	<b><i>Deliverable Name</i></b>	<b><i>Original Contract Date</i></b>	<b><i>Updated Current Contract Date</i></b>	<b><i>Actual Delivery Date</i></b>
86.1.1	Vision Document	2/4/2002		2/4/2002
86.1.2	Requirements Document	3/20/2002		3/20/2002
86.1.3	Preliminary Design	5/15/2002		5/15/2002
86.2.1	Functional Design	6/30/2002	7/15/2002	7/17/2002
86.2.2	Detailed Technical Design	9/30/2002		8/19/2002



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## **TO 88 – FMS Application Maintenance**

**ITR: Bill Walsleben**

**FSA Project Sponsor: Jim Lynch**

**FSA Project Lead: Shirley Singleton**

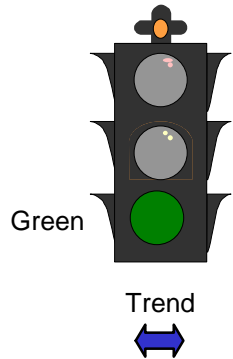
**Modernization Partner Project Lead: Todd Elliott**

**September 20, 2002**

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- Major Risks
- Deliverables Schedule

# Overall Status



Completely current with all files and processing all program files on a normal production schedule. Began transmission of weekly files to FMSS for September data.

<i><b>Project Funding</b></i>	<i><b>Dollar Amount</b></i>
IRB Approved Funding	\$0
Total \$\$ on Initial Contract	\$3,687,843.58
Contract Mod Amount(s)	\$996,272.06 – Mod 1
Total \$\$ on Current Contract	\$4,684,115.64









## ***Major Accomplishments Since Last Meeting***

- Posted all of August and closed the period
- Sent two weekly files for September
- Maintained normal operations schedule for all programs
- Continued to support the Reconciliation effort with FMS data, a dedicated reconciliation instance and ADI training
- Continued the advance vs expense migration project
- Began mass allocation process for year end close

## ***Upcoming Activities / Target Dates***

- Conduct a mock Year End Close – 9/27
- Begin Year End Close processing -
- Continue to process daily files into FMS - Ongoing
- Provide ongoing DBA, development and functional support - Ongoing.

# Project Scorecard

Category	Status	Trend	Status Comments
Task Order			<ul style="list-style-type: none"> <li>Task Order continues to meet goals and objectives.</li> </ul>
Scope			<ul style="list-style-type: none"> <li>No changes in scope</li> </ul>
Schedule			<ul style="list-style-type: none"> <li>All project metrics targets have been achieved or exceeded</li> </ul>
Cost			<ul style="list-style-type: none"> <li>Project financials are in line with expectations.</li> </ul>



High Risk – Significantly impacts Project schedule/cost  
ex) 4+ weeks over schedule  
10% over cost



Moderate Risk – Minor schedule/cost slippage and/or manageable issues  
ex) 2-4 weeks over schedule  
5-10% over cost



Low Risk – On schedule, on budget and no significant issues  
ex) 0-2 weeks over schedule  
0-5% over cost



Better



Worse

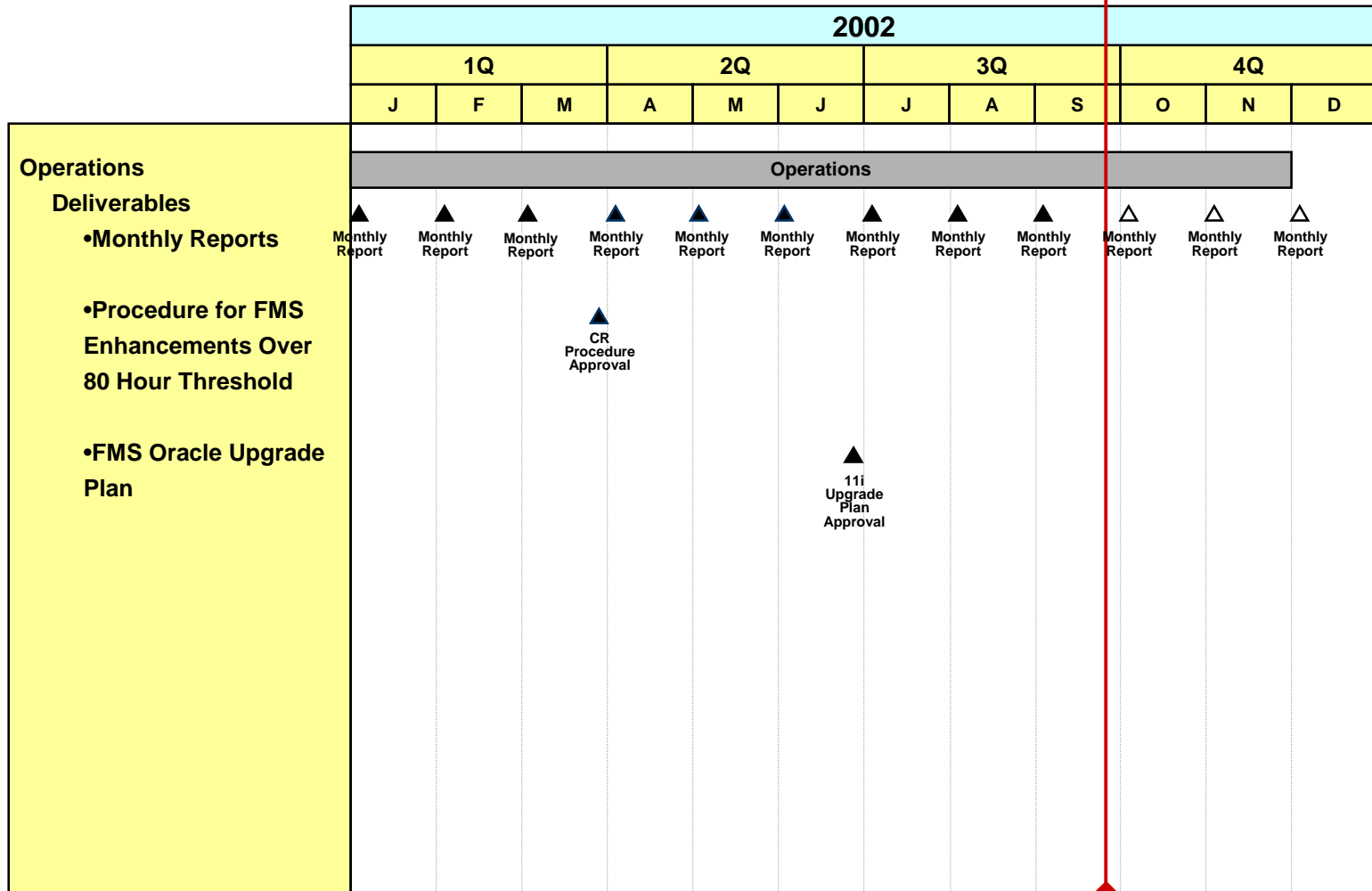


Same

\* Per current plan

# Integrated Timeline

Today



## Operations

### Deliverables

- Monthly Reports
- Procedure for FMS Enhancements Over 80 Hour Threshold
- FMS Oracle Upgrade Plan

### Status Legend

- ▲ High Risk – Major impact to schedule
- ▲ Moderate Risk – Manageable impact to schedule
- ▲ On Schedule
- △ Not Started
- ▲ Complete

# Major Risks

<b><i>Risk</i></b>	<b><i>On Point</i></b>	<b><i>Mitigating Actions</i></b>	<b><i>Impact on Cost and/or Schedule</i></b>	<b><i>Status</i></b>
Close coordination between FSA CFO, ED OCFO and ED Budget Service is required to ensure systems are in synch for year end close	Todd Elliott, Brian McCann	<ul style="list-style-type: none"> <li>Teams have been meeting to address updates/changes</li> <li>Detailed schedule has been created to track actions</li> </ul>	<ul style="list-style-type: none"> <li>Lack of coordination will adversely affect the completion of year end close</li> </ul>	<ul style="list-style-type: none"> <li>Deriving the required mass allocation has begun</li> </ul>



---

## ***Deliverable Schedule for TO 88- FMS Operations***

<i><b>Deliverable Number</b></i>	<i><b>Deliverable Name</b></i>	<i><b>Original Contract Date</b></i>	<i><b>Updated Current Contract Date</b></i>	<i><b>Actual Delivery Date</b></i>
88.1.1a	FMS Application Operations Monthly-Dec 2001	3/11/2002		3/12/2002
88.1.1b	FMA Application Operations Monthly-Jan 2002	3/11/2002		3/12/2002
88.1.1c	FMS Application Operations Monthly-Feb 2002	3/11/2002		3/12/2002
88.1.1d	FMS Application Operations Monthly-Mar 2002	4/7/2002		4/7/2002
88.1.1e	FMS Application Operations Monthly-Apr 2002	5/7/2002		5/7/2002
88.1.1f	FMS Application Operations Monthly-May 2002	6/7/2002		6/7/2002
88.1.1g	FMS Application Operations Monthly-June 2002	7/7/2002		7/7/2002
88.1.1h	FMS Application Operations Monthly-July 2002	8/7/2002		8/7/2002
88.1.1i	FMS Application Operations Monthly-Aug 2002	9/7/2020		9/7/2002
88.1.1j	FMS Application Operations Monthly-Sep 2002	10/7/2002		
88.1.1k	FMS Application Operations Monthly-Oct 2002	11/7/2002		
88.1.1l	FMS Application Operations Monthly-Nov2002	12/7/2002		
88.1.2	FMS Enhancement Procedures	3/11/2002	3/29/2002	4/11/2002
88.1.3	FMS Oracle Upgrade Plan	6/30/2002		6/28/2002



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# **TO 94, WO 3 – NSLDS II Reengineering Detailed Design**

**FSA Project Sponsor: Harry Feely**

**FSA Project Lead: Mike Fillinich**

**ITR: Elisabeth Schmidt**

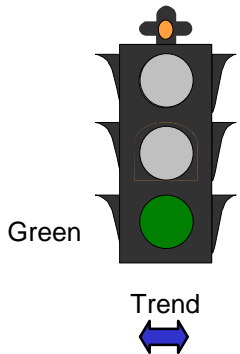
**Modernization Partner Project Lead: Eric Stackman**

**September 20, 2002**

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- Key Issues & Decisions
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# Overall Status



- Configuration of development hardware and software at the VDC is on schedule for 10/1/02
- Briefing stakeholders on NSLDS II plans, prior to IRB
- Continuing meeting with a cross-functional working group to determine ad hoc reporting requirements
- Issue: At the latest need October 14, 2002 approval given to VDC for Hardware order

<i><b>Project Funding</b></i>	<i><b>Dollar Amount</b></i>
IRB Approved Funding	\$3,100,000
Total \$\$ on Initial Contract	\$249,891.69
Contract Mod Amount(s)	\$1,099,323.67 (WO 2) \$1,749,951.00 (WO3)
Total \$\$ on Current Contract	\$3,099,166.36









## ***Major Accomplishments Since Last Meeting***

- Briefed Integration Round Table, Students round table and other individual stakeholders on NSLDS II plans and approach.
- Completed and delivered Draft Operations Architecture deliverable
- Coordinated efforts of CSC and IBM to establish a development environment at the VDC.

## ***Upcoming Activities / Target Dates***

- Continue work on detailed design:
  - Program specifications
  - Logical database design
  - Complete preparation of development hardware and software at the VDC 10/1/02
- Form Integrated NSLDS round table group to facilitate two way communication with key stakeholders and interface system owners

# Project Scorecard

Category	Status	Trend	Status Comments
Task Order			<ul style="list-style-type: none"> <li>Work Order #3 – Detailed Design – awarded via TO #94 WO3.</li> </ul>
Scope			<ul style="list-style-type: none"> <li>Scope of TO#94, WO3 is clear—Complete detail design and begin coding activities. The current design scope does <b>not include</b>: design of XML type interfaces with CPS, the creation of an XML ISIR, or modifying NSLDS II to include FY04/05 rules in preparation for a January 1, 2004 release.</li> </ul>
Schedule			<ul style="list-style-type: none"> <li>All contracted deliverables are on schedule. Although green is indicated, the September 13<sup>th</sup> date planned for Test and Production hardware purchase authorization for CSC has past. If the hardware purchase is not authorized by October 14<sup>th</sup> then the NSLDS II development schedule will begin to slip, and will require mitigating actions, which will compress the testing schedules.</li> </ul>
Cost			<ul style="list-style-type: none"> <li>The revised business case / value proposition calls for funding of \$12M in FY03. The current 300B has requests has \$5M in FY03, which is insufficient to complete the construction and implementation in FY03 as planned.</li> <li>An operational funding gap estimated at \$130K is required for the systems that will perform intersystem test with NSLDS II. Systems interfacing with NSLDS may require these funds to enable their portion of the test.</li> </ul>



High Risk – Significantly impacts Project schedule/cost  
ex) 4+ weeks over schedule  
10% over cost



Moderate Risk – Minor schedule/cost slippage and/or manageable issues  
ex) 2-4 weeks over schedule  
5-10% over cost



Low Risk – On schedule, on budget and no significant issues  
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0-5% over cost



Better

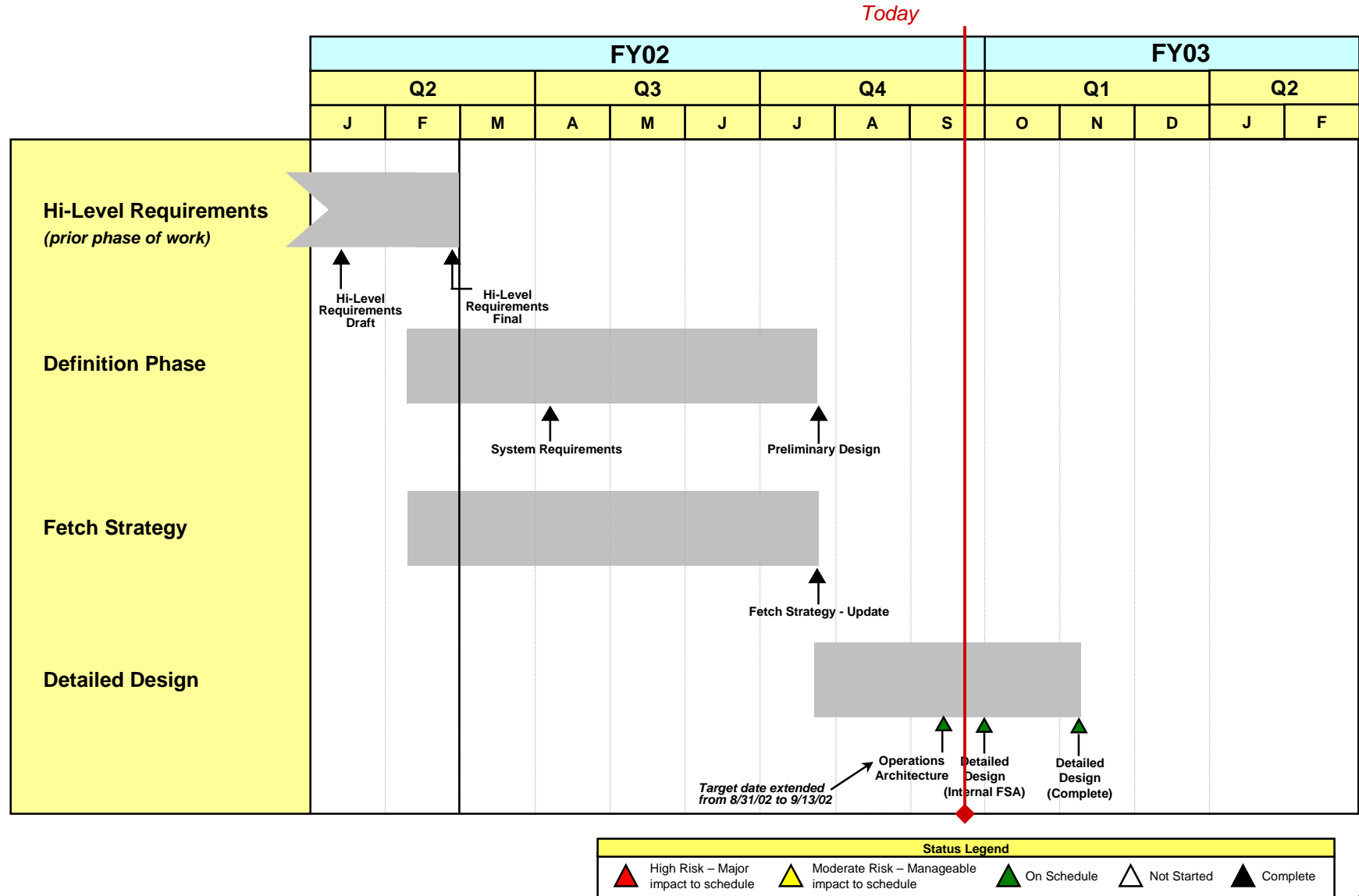


Worse



Same

# Integrated Timeline



# Key Issues & Decisions

<i><b>Issue / Decision Required</b></i>	<i><b>On Point</b></i>	<i><b>Target Date</b></i>	<i><b>Impact on Cost and/or Schedule</b></i>	<i><b>Status Comments</b></i>
<b>ATP for HW and SW Acquisition</b> – There is likely to be a delay in setting up the test and production environments at the VDC unless FSA provides CSC with an ATP (or a mod to an existing contract) by mid-Sep	H. Feely M. Fillinich	Revised to 9/27	<ul style="list-style-type: none"> <li>Potential schedule and cost Impact to NSLDS II implementation</li> </ul>	Mary Grace Lintz indicates that if sufficient “sweep-up” funds are available and if the IRB decides it is a priority, it may be possible to use FY02 funds to order required services from the VDC contract.
<b>NSLDS II steering Committee - Engaging Executives and NSLDS Users Outside of FSA</b> – There has been a 6+ week delay in meeting with external users and executives due to scheduling conflicts	M. Fillinich	10/1	<ul style="list-style-type: none"> <li>Further delays may impact ability to gain sufficient community momentum / acceptance of NSLDS II FY03 plans</li> </ul>	A list of key stakeholders and NSLDS users outside of FSA has been developed. However, meetings with many of these individuals – specifically, FPs and schools - still need to be scheduled
<b>FY03 Funding</b> – Revised estimates reflect an increase in funding requirements for FY03 from \$5M to \$12.0M.	M. Fillinich, E. Stackman	9/19	<ul style="list-style-type: none"> <li>Potential schedule and cost Impact to NSLDS II implementation</li> </ul>	Business case have been updated. 300B is updated and has been submitted to OMB. The current 300B reflects \$5M required for FY03 and additional funds the following FYs. \$12M of FY03 funds required to deliver NSLDS II in FY03. If executed at \$5M, the FY03 delivery date is unachievable.

---

## ***Deliverable Schedule for TO 94WO1 - NSLDS II Reengineering High-Level Req Definition***

<i><b>Deliverable Number</b></i>	<i><b>Deliverable Name</b></i>	<i><b>Original Contract Date</b></i>	<i><b>Updated Current Contract Date</b></i>	<i><b>Actual Delivery Date</b></i>
94.1.1a	Hihg-Level Business Requirements - Draft	4/15/2002		4/5/2002
94.1.1b	High-Level Business Requirements-Final	4/22/2002		4/5/2002
94.2.1	System Requirements - Drafts	4/5/2002		4/8/2002
94.2.2	Preliminary Design	6/30/2002	7/19/2002	7/19/2002
94.2.3	Fetch Strategy Review - Update	6/30/2002	7/19/2002	7/19/2002
94.3.1	Operations Architecture - Draft	8/31/2002	9/13/2002	9/13/2002
94.3.2	Detailed Design - Internal FSA	9/30/2002		
94.3.3	NSLDS II Detailed Design	11/8/2002		





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# **TO 101– Electronic Records Management Phase II**

**ITR:Bill Walsleben**

**FSA Project Sponsor: Jim Lynch**

**FSA Project Lead: Denise Merchant**

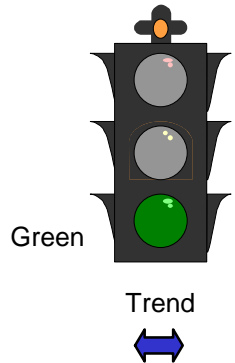
**Modernization Partner Project Lead: Jiji Alex**

**September 20, 2002**

# Table of Contents

- Overall Status
- Project Scorecard
- Integrated Timeline
- Government & Project Dependencies
- Key Issues & Decisions
- Deliverables Schedule

# Overall Status



- Task order modifications being finalized.
- FY03 plans being validated.
- Requirements matrix deliverable re-submitted.

<i><b>Project Funding</b></i>	<i><b>Dollar Amount</b></i>
IRB Approved Funding	\$750,000
Total \$\$ on Initial Contract	\$749,942.42
Contract Mod Amount(s)	\$0
Total \$\$ on Current Contract	\$749,942.42









## ***Major Accomplishments Since Last Meeting***

- Revised help desk procedures deliverable approved.
- Costs and timeline developed to handle San Francisco regional office ERM deployment.
- ERM Requirements specification matrix resubmitted for approval.

## ***Upcoming Activities / Target Dates***

- Modify TO101 to accommodate date changes and modify deliverables.
- Validate ERM FY03 Plan.

# Project Scorecard

Category	Status	Trend	Status Comments
Task Order			Task order awarded. Modification to this TO will be required as both change in deliverables and scope is being worked on.
Scope			No change in overall scope.
Schedule			Deliverable 101.1.5 due date extended to 10/15/02. Also, deliverable 101.1.6 will be modified to accommodate new client requests.
Cost			Actual costs within plan.



High Risk – Significantly impacts  
Project schedule/cost  
ex) 4+ weeks over schedule  
10% over cost



Moderate Risk – Minor schedule/cost  
slippage and/or manageable issues  
ex) 2-4 weeks over schedule  
5-10% over cost



Low Risk – On schedule, on  
budget and no significant issues  
ex) 0-2 weeks over schedule  
0-5% over cost



Better



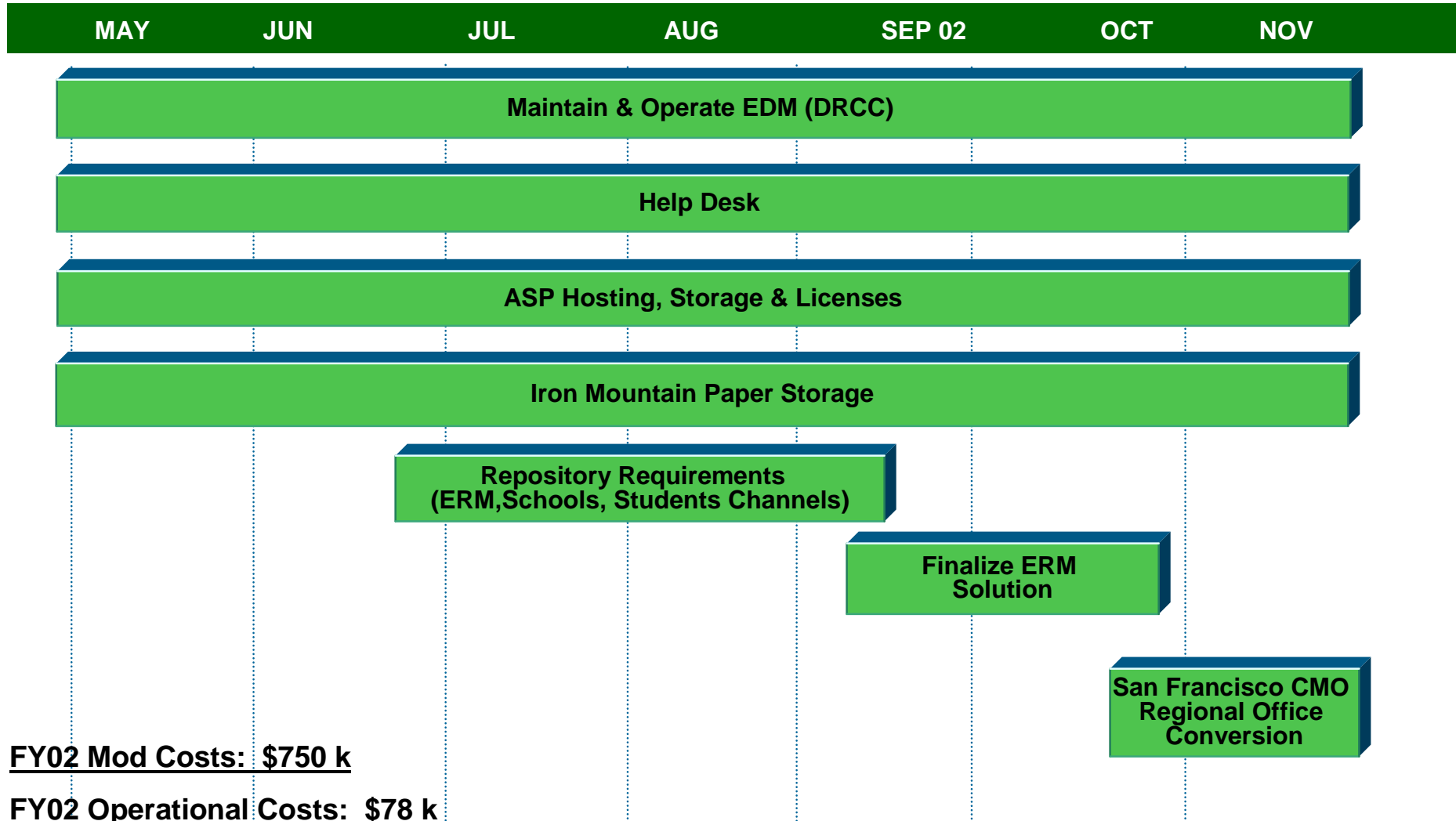
Worse



Same

\* Per current plan

# Integrated Timeline



# Government & Program Dependencies

<i><b>Dependency</b></i>	<i><b>On Point</b></i>	<i><b>Target Date</b></i>	<i><b>Impact on Cost and/or Schedule</b></i>	<i><b>Status Comments</b></i>
An interface to eZ audits initiative required to be in place by Jan 2003.	Jiji/ Denise		FY03 TO will include required funds.	Costs and timeline delivered to Ez-Audit project team.

# Key Issues & Decisions

<i><b>Issue / Decision Required</b></i>	<i><b>On Point</b></i>	<i><b>Target Date</b></i>	<i><b>Impact on Cost and/or Schedule</b></i>	<i><b>Status Comments</b></i>
San Francisco regional office conversion and deployment costs needs to be included in TO.	Denise / Jiji	9/24/2002	TO modified using existing FY02 funds.	Being worked. Meetings were with Geneva Coombs(Schools) and Fred (OGC) held on 8/19 and 8/30. Waiting for revised subcontractor proposals.

---

## ***Deliverable Schedule for TO 101-Electronic Records Management (ERM) Phase II***

<i><b>Deliverable Number</b></i>	<i><b>Deliverable Name</b></i>	<i><b>Original Contract Date</b></i>	<i><b>Updated Current Contract Date</b></i>	<i><b>Actual Delivery Date</b></i>
101.1.1	ERM Acquisition Plan	6/10/2002		6/15/2002
101.1.2a	Operational Status Reports - June 2002	6/30/2002		7/12/2002
101.1.2b	Operational Status Reports - September 2002	9/30/2002		
101.1.3	ERM Help Desk Procedures	6/30/2002		7/10/2002
101.1.4	FSA ERM Product Overview	7/30/2002	10/15/2002	
101.1.5	Repository Requirements Specification	8/15/2002		9/9/2002
101.1.6	Repository Design Specification	9/20/2002		





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# **TO 107- CFO Transformation**

**ITR: Bill Walsleben**

**FSA Project Sponsor: Jim Lynch**

**FSA Project Lead: Cynthia Heath**

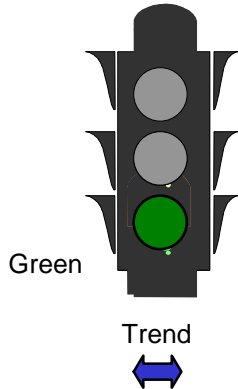
**Modernization Partner Project Lead: KC Abadian**

**September 20, 2002**

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- Project Scorecard
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- Major Risks
- Deliverables Schedule

# Overall Status











Project is proceeding according to schedule set in the Task Order.

<b>Project Funding</b>	<b>Dollar Amount</b>
IRB Approved Funding	\$0
Total \$\$ on Initial Contract	\$1,169,056.49
Contract Mod Amount(s)	\$0
Total \$\$ on Current Contract	\$1,169,056.49

<b>Major Accomplishments Since Last Meeting</b>	<b>Upcoming Activities / Target Dates</b>
<ul style="list-style-type: none"> <li>Completed cross-footing the reconciliation of GA Form 2000 balances and activity for accounts 135000 &amp; 134000 for Q3. Included preparation of all accompanying workpapers.</li> <li>Completed Q3 reconciliation for GA Form 2000 to FMS for 13500 &amp; 13400 accounts.</li> <li>Completed Fund 4253 reconciliations for July.</li> <li>Completed Q1, Q2, Q3, and July Fund 0230 FMS-ED to FMSS reconciliation with source codes.</li> <li>Completed Q1, Q2, Q3, and July Fund 4251 FMS-ED to FMSS reconciliation with source codes.</li> <li>Completed reconciliation of GA Form 2000 balance to FMS Trial Balance for accounts 134000 &amp; 135000 (non-VFA's) for July &amp; August 2002 (Q4).</li> <li>Completed deliverable 107.1.1d.</li> <li>Processed and Posted 31 LO batches from COD and 10 LO batches from GAPS.</li> </ul>	<ul style="list-style-type: none"> <li>Ongoing processing of Pell transaction files to and from GAPS to FMS, which includes (1) daily processing of Pell transaction files (obligations, deobligations, payments) from FMS to GAPS; (2) Processing (several times a week) of acknowledgement files of Pell transactions from GAPS to FMS; (3) Daily processing of Pell payments through FMS to colleges, universities, trade schools, etc;</li> <li>Complete August reconciliations for fund 4253.</li> <li>In process of completing reconciliation of September 30, 2001 ending balance for VFA's (725, 748, 755) using FSA FMS Form 2000 detailed activity and Form 2000 Quarterly report (MR-32-P and MR-32-I).</li> <li>Finish retrieving interest allowance and compare to FMS.</li> <li>Continue reconciliation of subledgers between DCS and the FMS Program.</li> <li>Complete FSA-FMS to FMS-ED balance reconciliation all FFEL funds for August with source codes.</li> </ul>

# Project Scorecard

Category	Status	Trend	Status Comments
Task Order			<ul style="list-style-type: none"> <li>Task Order 61 ended on May 7, 2002. Subcontractors (Deva &amp; Associates have pulled <b>three</b> &amp; are contemplating pulling another senior individual to another project until the funding issue is resolved). Deva will bring back 2 resources pulled on 8/14/2002. <b>TASK ORDER WAS SIGNED on August 13 for period May 7, 2002 through October 7, 2002.</b></li> </ul>
Scope			
Schedule			<ul style="list-style-type: none"> <li>Internal Control Procedures has been put on hold.</li> </ul>
Cost			



High Risk – Significantly impacts Project schedule/cost  
ex) 4+ weeks over schedule  
10% over cost



Moderate Risk – Minor schedule/cost slippage and/or manageable issues  
ex) 2-4 weeks over schedule  
5-10% over cost



Low Risk – On schedule, on budget and no significant issues  
ex) 0-2 weeks over schedule  
0-5% over cost



Better



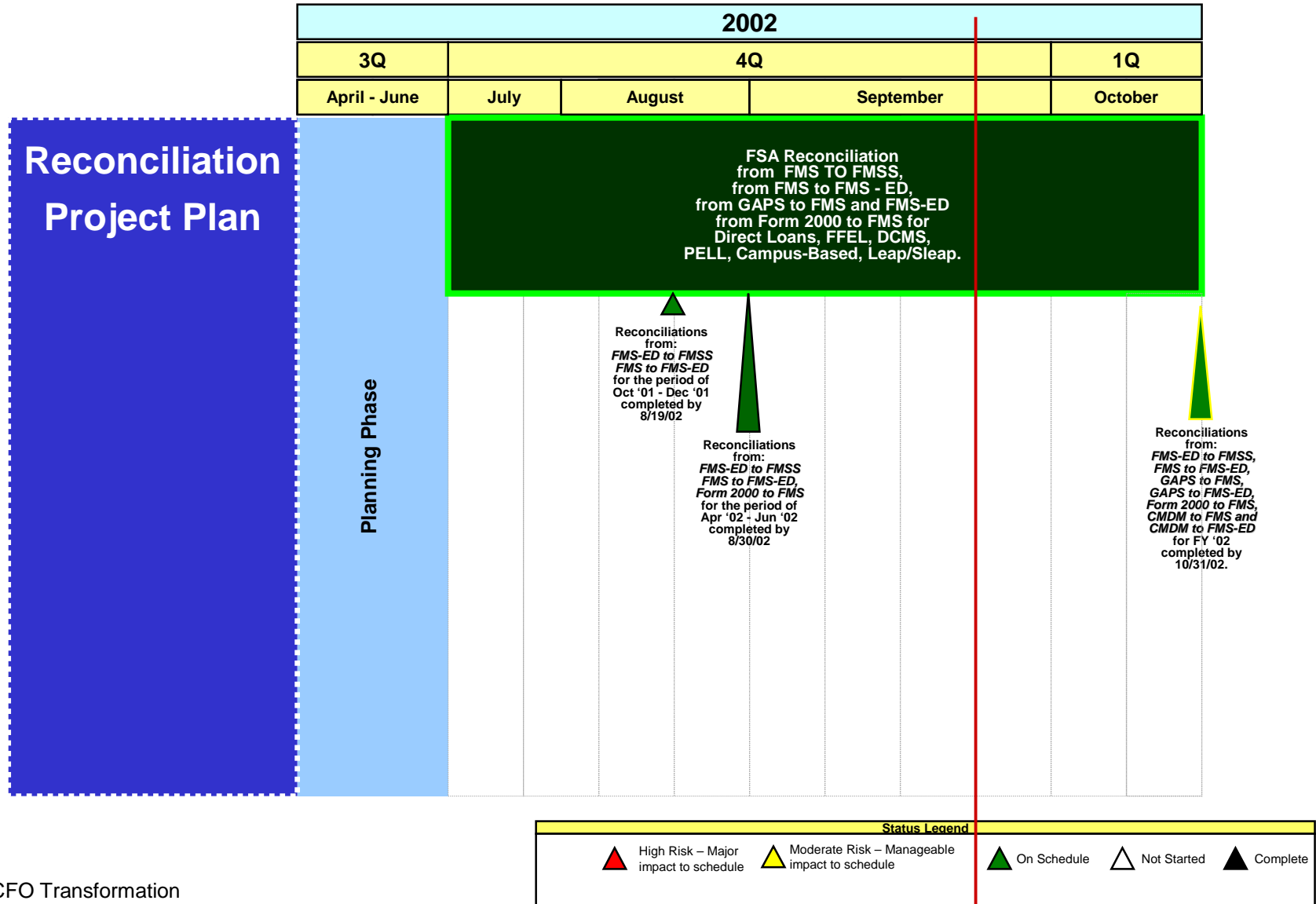
Worse



Same

\* Per current plan

# Integrated Timeline



# Major Risks

<i><b>Risk</b></i>	<i><b>On Point</b></i>	<i><b>Mitigating Actions</b></i>	<i><b>Impact on Cost and/or Schedule</b></i>	<i><b>Status</b></i>
Query FMS & FMS-ED to obtain detail transactions that support G/L account balances that we are reconciling.	<b>Tushar Bhardwaj</b> <b>FMS Ops.</b> <b>Cynthia Heath</b> <b>FSA</b> <b>KC Abadian</b> <b>Mod Partner</b>	There are some accounts in Fund 4253 that we have not been able to get the FMS detail transactions for because the data is too large. There is a possible workaround that involves breaking up the report into smaller portions and then compiling them in another application. This process is very labor intensive however, and could possibly take a whole day to reconcile one account	No Impact on cost or schedule	<ul style="list-style-type: none"> <li>Having FMS Ops team help us with queries. <b>Still not receiving Trans Code on the reports.</b></li> </ul>

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## ***Deliverable Schedule for TO 107 - CFO Transformation Support-Phase II***

<b><i>Deliverable Number</i></b>	<b><i>Deliverable Name</i></b>	<b><i>Original Contract Date</i></b>	<b><i>Updated Current Contract Date</i></b>	<b><i>Actual Delivery Date</i></b>
107.1.1a	CFO Transformation Support-Monthly Status Rpt-May	7/31/2002	8/19/2002	8/19/2002
107.1.1b	CFO Transformation Supp-Monthly Status Rpt-June	7/31/2002	8/26/2002	8/26/2002
107.1.1c	CFO Transformation Supp-Monthly Status Rpt-July	8/9/2002	8/30/2002	9/3/2002
107.1.1d	CFO Transformation Supp-Monthly Status Rpt-August	9/7/2002	9/9/2002	9/9/2002
107.1.1e	CFO Transformation Supp-Monthly Status Rpt-September	10/7/2002		
107.1.2a	Facilites Mngmnt Support-Status Rpt.-April-May	7/31/2002	8/28/2002	8/28/2002
107.1.2b	Facilites Mngmnt Support-Status Rpt.-June	7/31/2002	8/28/2002	8/28/2002
107.1.2c	Facilites Mngmnt Support-Status Rpt.-July	8/15/2002	8/28/2002	8/28/2002
107.1.2d	Facilites Mngmnt Support-Status Rpt.-August	9/16/2002		



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## **77 WO 1 – SAIG (FSA to the Internet)**

**ITR: Katie Crowley**

**FSA Project Sponsor: Kay Jacks**

**FSA Project Lead: Lydia Morales**

**Modernization Partner Project Lead: Colleen Ward**

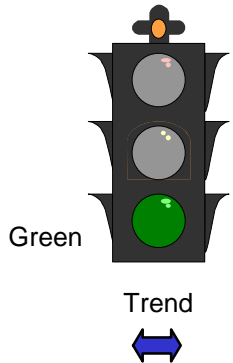
**September 20, 2002**



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- Overall Status
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- Integrated Timeline
- Key Issues & Decisions

# Overall Status



- SAIG performing at required levels – using message transmission and user sessions as metrics

<i><b>Project Funding</b></i>	<i><b>Dollar Amount</b></i>
IRB Approved Funding	SIS
Total \$\$ on Initial Contract	SIS
Contract Mod Amount(s)	SIS
Total \$\$ on Current Contract	SIS









## ***Major Accomplishments Since Last Meeting***

- No major disruption in service.
- Purged all messages older than 180 days
- VDC – ServiceGuard Failover testing completed.
- Completed site visit to NCS Sept 16-19
- Small group of SAIG User Password Expiration Dates moved to avoid excessive amounts expiring on the same day and overwhelming customer service.
- Disaster Recovery Kickoff Meeting Sept 10.

## ***Upcoming Activities / Target Dates***

- SAIG Satisfaction Survey
- Capacity Planning
  - results from VDC – Sept 17
  - Meeting – Oct 18
- Disaster Recovery Test – Nov 12-13
- SAIG Application Meeting – Sept 25
- EAC Conference – Nov 4-7
- Software Developer's Conference – Nov 8

# Project Scorecard

Category	Status	Trend	Status Comments
Task Order			<ul style="list-style-type: none"> <li>Umbrella SIS task order has been approved.</li> <li>SFA to the Internet ( Work Order 1 ) has also been approved.</li> </ul>
Scope			<ul style="list-style-type: none"> <li>Baseline scope successfully executed.</li> <li>Operations now in place; savings being generated.</li> <li>New applications intending to use SAIG: <ul style="list-style-type: none"> <li>Lender Redesign (LaRS) – negotiating SOW with NCS</li> <li>eCDR - Business Case approved.</li> <li>NSLDS Redesign</li> </ul> </li> </ul>
Schedule			<ul style="list-style-type: none"> <li>Full migration of all SFA Applications and TIVWAN mailboxes completed 12/19/01.</li> <li>GEIS February 1, 2002 retirement achieved.</li> <li>Preparedness for peak traffic season ( March / April ) completed.</li> </ul>
Cost			Shared in Savings – Savings being generated according to forecast.



High Risk – Significantly impacts Project schedule/cost  
ex) 4+ weeks over schedule  
10% over cost



Moderate Risk – Minor schedule/cost slippage and/or manageable issues  
ex) 2-4 weeks over schedule  
5-10% over cost



Low Risk – On schedule, on budget and no significant issues  
ex) 0-2 weeks over schedule  
0-5% over cost



Better



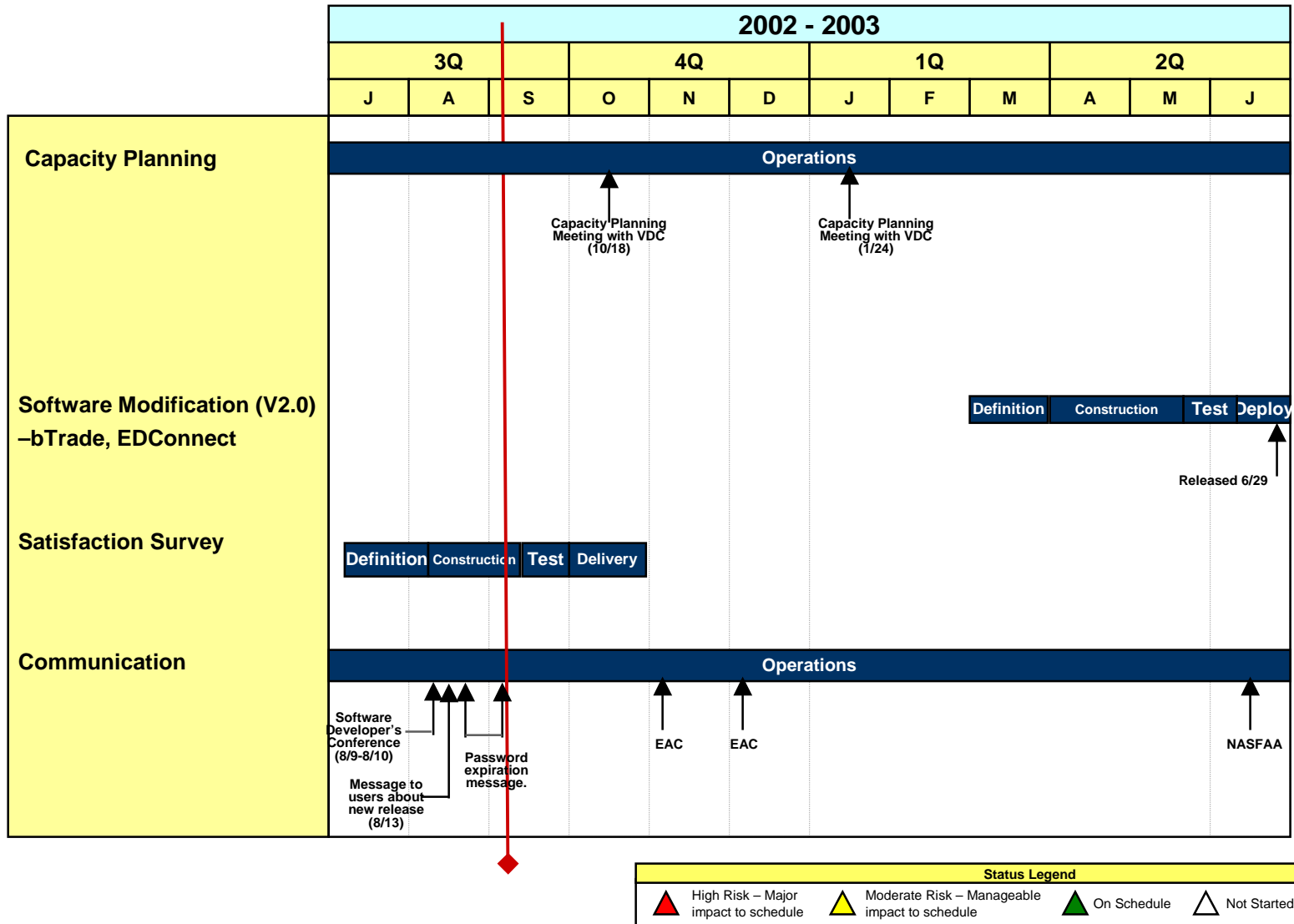
Worse



Same

\* Per current plan

# Integrated Timeline



# Key Issues & Decisions

<b>Issue / Decision Required</b>	<b>On Point</b>	<b>Target Date</b>	<b>Impact on Cost and/or Schedule</b>	<b>Status Comments</b>
<b>New applications requesting to use SAIG as part of their solution (LaRS, NSLDS Redesign). Existing applications significantly increase transmission volume (NSLDS, CPS).</b>	Colleen Ward (Accenture)	Sept 30, 2002	Additional load to SAIG will result in need for additional resources or degraded service.	<b>[open] Met with Paul Hill and Keith Wilson to discuss shared concerns with SAIG volume increase. Follow up meeting planned.</b>
<b>SAIG communicating with application systems through the eAI bus architecture adds an additional 30 percent load.</b>	Colleen Ward, Bruce Kingsley (Accenture)	Sept 30, 2002	Additional processing for eAI architecture may degrade SAIG performance.	<b>[open] Met with eAI team to determine recommended solution. Options/Recommendations will be presented to FSA for final determination.</b>
<b>VDC does not detect when SAIG loses connectivity to the internet (schools) as discovered August 25-26.</b>	Colleen Ward (Accenture) Gary Adams (CSC)	Sept 30, 2002	None	<b>[open] VDC Evaluating monitoring options. SAIG team implemented workaround solution.</b>
<b>Department of Education desires following deliverables not part of task order: Security Plan, Disaster Recovery Plan (sep. from VDC), and COOP.</b>	Colleen Ward (Accenture)	Aug 31, 2002	Deliverables were not included in original estimate. Need additional funding.	<b>[Closed] Submitting proposal for documents</b>
<b>CSC using SAIG for testing changes to other application systems with SAIG production instead of SAIG test machine</b>	Gary Adams (CSC), Colleen Ward (Accenture)	Aug 31, 2002	Testing with SAIG Production machine could negatively affect performance	<b>[Closed] SAIG testing policy distributed to the VDC.</b>



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## **TO 79 – Portal Rollout Plan**

**ITR: Martin Renwick**

**FSA Project Sponsor: Jennifer Douglas / Kristie Hansen**

**FSA Project Lead: Mary K Muncie / Johan Bos-Beijer**

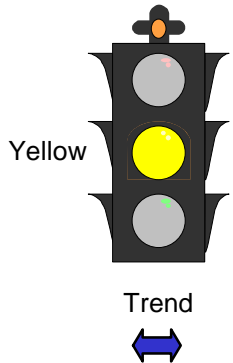
**Modernization Partner Project Lead: Chris Paladino**

**September 20, 2002**

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# Overall Status



- ED/OGC has determined that the Students Portal is a System of Record, changing the Release strategy. Release 1.1 is scheduled for 9/30/02. Release 2 is delayed until paperwork/process is completed (~1/03). There is no impact to the FP Portal.
- Production Stabilization Approach Defined

<i><b>Project Funding</b></i>	<i><b>Dollar Amount</b></i>
IRB Approved Funding	\$3,355,000
Total \$\$ on Initial Contract	\$3,146,635.08
Contract Mod Amount(s)	\$249,956.73 – Mod 1
Total \$\$ on Current Contract	\$3,396,591.81

## ***Major Accomplishments Since Last Meeting***









- System Test Completed
- Performance Test Completed
- Students and FP User Acceptance Test (UAT) Completed
- Section 508 (Accessibility Test) Completed
- OGC has determined that Release 1 of the Students Portal is a System of Record, Release strategy for Students Portal updated (no impact to FP Portal)
- Training provided to FP and Students Channel Content Management (CM) teams
- Pre-Production Readiness Review (PRR) conducted on 9/19/02

## ***Upcoming Activities / Target Dates***

- Continue working on System of Record documentation
- Conduct Production Readiness Review (PRR)
- Complete all Production/VDC documentation
- Modify Task Order for Stabilization and Transition period (10/1/02-3/31/03)



# Project Scorecard

Category	Status	Trend	Status Comments
Task Order			<ul style="list-style-type: none"> <li>Task Order Modification approved by FSA</li> <li>Modified Task Order approved by FSA</li> <li>Task Order approved by FSA – ATP granted on 1/28/02</li> <li>New Task Order Modification (2) planned for submission to FSA on 9/23/02</li> </ul>
Scope			<ul style="list-style-type: none"> <li>Scope has been defined for the task order</li> <li>OGC Privacy Act discussions led to changes in what would be released on 9/30/02 (Students Portal only)</li> </ul>
Schedule			<ul style="list-style-type: none"> <li>System, Accessibility, Acceptance, and Performance Testing Completed</li> <li>Pre-PRR conducted on 9/19/02</li> <li>PRR scheduled for 9/24/02</li> <li>Production deployment scheduled for 9/29/02</li> <li>Release 2 of Students Portal delayed until 1/03</li> </ul>
Cost			<ul style="list-style-type: none"> <li>Changes resulting from OGC review must be implemented and tested</li> <li>Deliverable 79.1.7 split into two deliverables so that partial payment can be made on 9/30/02</li> </ul>



High Risk – Significantly impacts Project schedule/cost  
ex) 4+ weeks over schedule  
10% over cost



Moderate Risk – Minor schedule/cost slippage and/or manageable issues  
ex) 2-4 weeks over schedule  
5-10% over cost



Low Risk – On schedule, on budget and no significant issues  
ex) 0-2 weeks over schedule  
0-5% over cost



Better



Worse



Same

\* Per current plan

# Integrated Timeline

## Release 1.1 and 2 Activities

Requirements and Design (5/24 - 7/17)

Development and Unit Test (7/18 - 8/16)

Accessibility Testing (8/22)

Test Readiness Review (8/30)

System Test (8/8 - 8/30)

User Acceptance Testing (9/3 - 9/13)

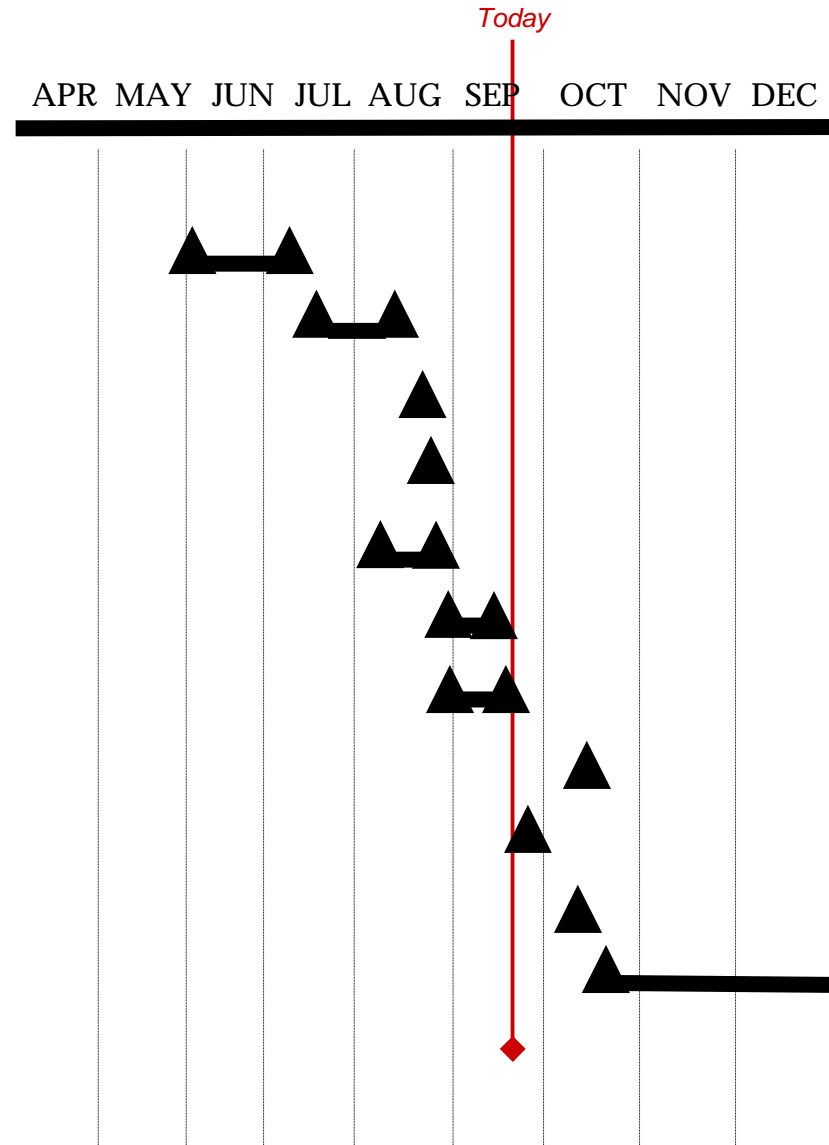
Performance Testing, 4 Cycles (8/29 - 9/18)

Security/Risk Assessment (10/15)

Production Readiness Review (9/24)

Students 1.1 and FP 2.0 Deployment (9/30)

Stabilization and Transition (10/1 - 3/31)



# Government & Program Dependencies

<b>Dependency</b>	<b>On Point</b>	<b>Target Date</b>	<b>Impact on Cost and/or Schedule</b>	<b>Status Comments</b>
Xap needs to pass Dept of Education's Security Assessment (Students Portal Release 2)	Xap/Wilson, Phil Norton (IV&V)			Working with IV&V on Security Assessment.
OCIO/OGC has determined that the Students Portal is considered a system of record	CIO/Wilson	January 03	Possible risk to cost and schedule	As a result of OGC findings, the Students Portal will now have two releases. Release 1.1, for 9/30/02 will not include links to Xap modules or personalization. The team will go through the steps to become a system of record and then Release 2 will include personalization and the Xap modules.
Need an agreement in place for Xap, as a FAFSA Pre-population client (Students Portal Release 2)	Nina Colon / Chris Paladino			Nina has a template, but wants to circle back with Jeanne Saunders
Need to have testing support from NCSP in place for Xap functionality (Students Portal Release 2)	Nina Colon / Adam Essex			

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## ***Deliverable Schedule for TO79-Portal Rollout Strategy***

<i><b>Deliverable Number</b></i>	<i><b>Deliverable Name</b></i>	<i><b>Original Contract Date</b></i>	<i><b>Updated Current Contract Date</b></i>	<i><b>Actual Delivery Date</b></i>
79.1.1	Project Schedule and Resource Assignment Release 1	2/4/2002		2/5/2002
79.1.2	Requirements Definition Release 1	2/4/2002		2/5/2002
79.1.3	Detailed Document Design-Release 1	2/11/2002	2/22/2002	2/18/2002
79.1.4	Test Plan and Test Scripts for Portal- Release 1	3/11/2002	3/21/2002	3/21/2002
79.1.5	Developed, Tested, and Accepted Solution-Release 1	4/15/2002	4/30/2002	5/1/2002
79.1.6	Project Schedule, Xap Conceptual Design-Release 2	8/16/2002	8/22/2002	8/22/2002
79.1.7	Developed, Tested, and Accepted Solution-Release 2	9/30/2002		
79.2.1	Requirements Definition - Release 2	8/16/2002	8/22/2002	8/22/2002
79.2.2	Detailed Design Document-Release 2	8/16/2002	8/22/2002	8/22/2002
79.2.3	Test Plan and Test Scripts-Release 2	8/30/2002		8/30/2002



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## **TO 89 – Workforce Transition**

**ITR: Linh Nguyen**

**FSA Project Sponsor: Calvin Thomas**

**FSA Project Lead: Calvin Thomas**

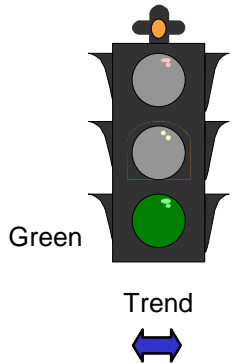
**Modernization Partner Project Lead: Alka Kesavan**

**September 20, 2002**

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- Deliverables Schedule

# Overall Status



## In Progress:

- Preparing analysis and projections of retirements across FSA and by Channel, job title, and year through FY05
- Developing assessment tool to gain FSA Leadership agreement on HC imperatives for FY03
- Preparing FSA workforce analysis by Core Functions

Deliverables have been submitted, and approved, as planned.

<i><b>Project Funding</b></i>	<i><b>Dollar Amount</b></i>
IRB Approved Funding	\$0
Total \$\$ on Initial Contract	\$348,828.40
Contract Mod Amount(s)	\$828,627.20 (Mod 1) \$1,083,063.02 (Mod 2)
Total \$\$ on Current Contract	\$2,260,518.80









## ***Major Accomplishments Since Last Meeting***

- Planned and facilitated FSA Leadership Meetings on 9/6 and 9/13; analyzed results and prepared for 9/20 session (Linh Nguyen)
- Confirmed method for preparing retirement projections and outlined approach for mapping retirements to proposed FSA future core competencies and mission-critical jobs
- Prepared first draft of briefing deck outlining proposed next steps for FSA HR Action Planning with regard to retirement projections, competency areas, knowledge transfer and succession planning consistent with the One ED Plan

## ***Upcoming Activities / Target Dates***

- Develop briefing deck to document the methodology developed for the FSA "Line of Sight" Performance Management Process (work completed with CFO organization and Administrative functions in the Schools Channel).
- Complete Post-September HC planning to include preparing a Summary Document that outlines ideas for implementing the FSA HC Operating Model with emphasis on:
  - Enhancing "employee engagement",
  - Clarification of grade level progression,
  - Addressing poor performance,
  - Leadership development,
  - Countering potential loss of skills,
  - Service delivery model concerning Regional Offices
  - Alignment with and implementation of Department initiatives

# Project Scorecard

Category	Status	Trend	Status Comments
Task Order			<ul style="list-style-type: none"> <li>There are no issues re. the Task Order</li> </ul>
Scope			<ul style="list-style-type: none"> <li>Scope is as originally defined. No issues anticipated at this time.</li> </ul>
Schedule			<ul style="list-style-type: none"> <li>Mod 1 is complete.</li> <li>Mod 2 work is 90% complete and on schedule.</li> </ul>
Cost			<ul style="list-style-type: none"> <li>There are no issues relating to unanticipated project costs.</li> </ul>



High Risk – Significantly impacts Project schedule/cost  
ex) 4+ weeks over schedule  
10% over cost



Moderate Risk – Minor schedule/cost slippage and/or manageable issues  
ex) 2-4 weeks over schedule  
5-10% over cost



Low Risk – On schedule, on budget and no significant issues  
ex) 0-2 weeks over schedule  
0-5% over cost



Better



Worse



Same

\* Per current plan



# Integrated Timeline

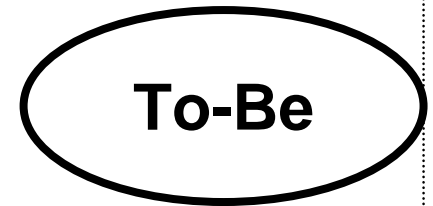
## Channel Workforce Initiative:



- Continue momentum
- Confirm current FSA needs/issues



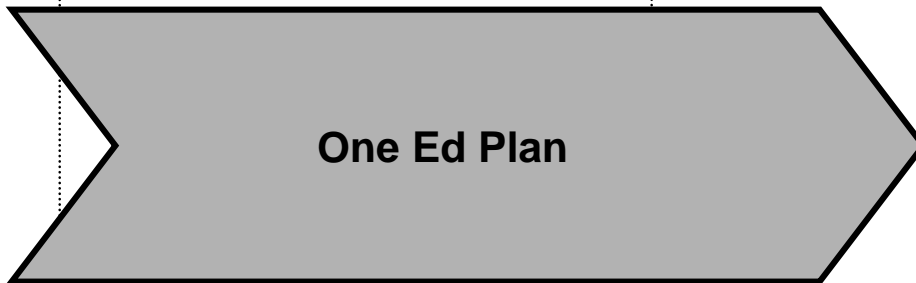
- Align with Dept-wide initiatives
- Develop plans to get to to-be state (both enterprise & channel-specific)
- Execute against those plans (both enterprise & channel-specific)



- Determine what can be accomplished by September
- Begin planning for post-September



## Dept-Wide Effort:



July '02

September '02

# Key Issues & Decisions

<i><b>Issue / Decision Required</b></i>	<i><b>On Point</b></i>	<i><b>Target Date</b></i>	<i><b>Impact on Cost and/or Schedule</b></i>	<i><b>Status Comments</b></i>
Current Task Order closes end-Sept.			N/A	Task Order ends 9/30/02

## ***Deliverable Schedule for TO 89-Workforce Transition Support***

<i><b>Deliverable Number</b></i>	<i><b>Deliverable Name</b></i>	<i><b>Original Contract Date</b></i>	<i><b>Updated Current Contract Date</b></i>	<i><b>Actual Delivery Date</b></i>
89.1.1a	Workfroce Transition Support Summary (December 31, 2001)	12/31/2001		12/30/2001
89.1.1b	Workforce Transition Support Summary (January 31, 2002)	1/31/2002		1/31/2002
89.1.1c	Transition Support Summary (February 28, 2002)	2/28/2002		2/28/2002
89.1.2	Workforce Transition Roadmap	2/28/2002		2/28/2002
89.2.1	Acquisition Competitive Sourcing Proj Plan	2/28/2002		2/27/2002
89.2.2	Competitive Sourcing Study	3/15/2002		3/15/2002
89.2.3	Competitive Sourcing "Next Steps" Strategies & Workplan	3/30/2002	4/22/2002	4/22/2002
89.2.3a	Competitive Sourcing Status Rpts and Work Products 2/1/02-4/30-02	4/30/2002		
89.2.3b	Competitive Sourcing Status Rpts and Work Products 05/1/02-06/28/02	6/28/2002		7/15/2002
89.2.3c	Competitive Sourcing Status Rpts and Work Products 7/1/02-8//30/02	8/30/2002		
89.2.4a	Communication Straegy & Implementation Support 02/01/02-05/31/02	5/31/2002		
89.2.4b	Communication Strategy & Implementation Support 06/01/02-07/31/02	7/31/2002		
89.2.4c	Communication Straegy & Implementation Support 08/01/02-09/30/02	9/30/2002		
89.3.1	Human Capital Point of View & "What's Next" Mtg. Agenda	3/31/2002	4/22/2002	4/22/2002
89.3.2	Action Plans for the Channels	4/30/2002		4/30/2002
89.3.3	Communications Support for the Enterprise	5/31/2002	6/29/2002	6/28/2002
89.3.4	Human Capital Operating Model	6/30/2002		6/30/2002

<i><b>Deliverable Number</b></i>	<i><b>Deliverable Name</b></i>	<i><b>Original Contract Date</b></i>	<i><b>Updated Current Contract Date</b></i>	<i><b>Actual Delivery Date</b></i>
89.3.5	Human Capital Implementation Strategy	6/30/2002		6/30/2002
89.3.6a	Performance Based Human Capital Implementation Support: June-July 2002	7/31/2002		7/31/2002
89.3.6b	Performance Based Human Capital Implementation Support: August-September 2002	9/30/2002		
89.3.7a	Workfore Transition Support Summary March 1-April 30	4/30/2002		4/30/2002
89.3.7b	Workforce Transition Support Summary May -June 30	6/30/2002		6/28/2002
89.3.7c	Workforce Transition Support Summary July 1-August 31	8/31/2002		8/30/2002
89.3.7d	Workforce Transition Support Summary Sept.1-30	9/30/2002		



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# **TO 95 – FSA University Modernization Support**

**ITR: Linh C. Nguyen**

**FSA Project Sponsor: Anne Teresa**

**FSA Project Lead: Anne Teresa**

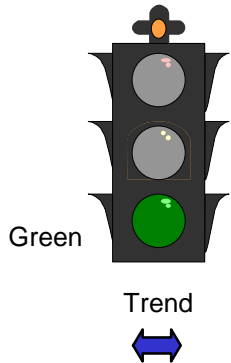
**Modernization Partner Project Lead: Howard M. Weitzner**

**September 20, 2002**

# Table of Contents

- Overall Status
- Project Scorecard
- Integrated Timeline
- Deliverables Schedule

# Overall Status



The task order is proceeding on schedule.  
Values delivered include:

- Enable FSA to develop and deliver training with efficiency, quality and consistency.
- Defined metrics and tool for identifying and reducing training costs.
- Processes and templates to support FSAU's partnership with other FSA channels and Enterprise Units.

<i><b>Project Funding</b></i>	<i><b>Dollar Amount</b></i>
IRB Approved Funding	\$0
Total \$\$ on Initial Contract	\$273,756.52
*Contract Mod Amount(s)	\$230,787.39 – Mod \$256,473.33 – Mod
*Total \$\$ on Current Contract	<b>\$761,017.24</b>









## ***Major Accomplishments Since Last Meeting***

- Continued to advise FSAU on FY03 strategic planning.
- Completed cost analysis team phase 1, in which a data repository tool was built to document and forecast training project budgets. Conducted lessons learned session.
- Continued deployment of performance consulting process, which creates a standard approach for responding to customer requests for service.
- Continued deployment of training development process through coaching of individual training teams.
- Continued updates to DL/FFEL training program materials.
- Continued roll-out of resource planning and homeroom concept initiatives, which enable FSAU to improve management of teams, projects, and individual resources.
- Continued support of development of external partner training curriculum and schedule.

## ***Upcoming Activities / Target Dates***

- Continue to advise FSAU on FY03 strategic planning.
- Support cost analysis team, including One-ED ad hoc support and phase 2 planning.
- Continue deployment of performance consultant process.
- Continue deployment of training development process through coaching of individual training teams.
- Design updates to DL/FFEL training program materials.
- Continue roll-out of resource planning and homeroom concept initiatives.
- Support development of external partner training curriculum and schedule.

# Project Scorecard

Category	Status	Trend	Status Comments
Task Order			<ul style="list-style-type: none"> <li>Task order proceeding on schedule.</li> </ul>
Scope			<ul style="list-style-type: none"> <li>Scope is well defined and regularly reviewed with FSA.</li> </ul>
Schedule			<ul style="list-style-type: none"> <li>Milestones and deliverables on schedule</li> </ul>
Cost			



High Risk – Significantly impacts Project schedule/cost  
ex) 4+ weeks over schedule  
10% over cost



Moderate Risk – Minor schedule/cost slippage and/or manageable issues  
ex) 2-4 weeks over schedule  
5-10% over cost



Low Risk – On schedule, on budget and no significant issues  
ex) 0-2 weeks over schedule  
0-5% over cost



Better



Worse



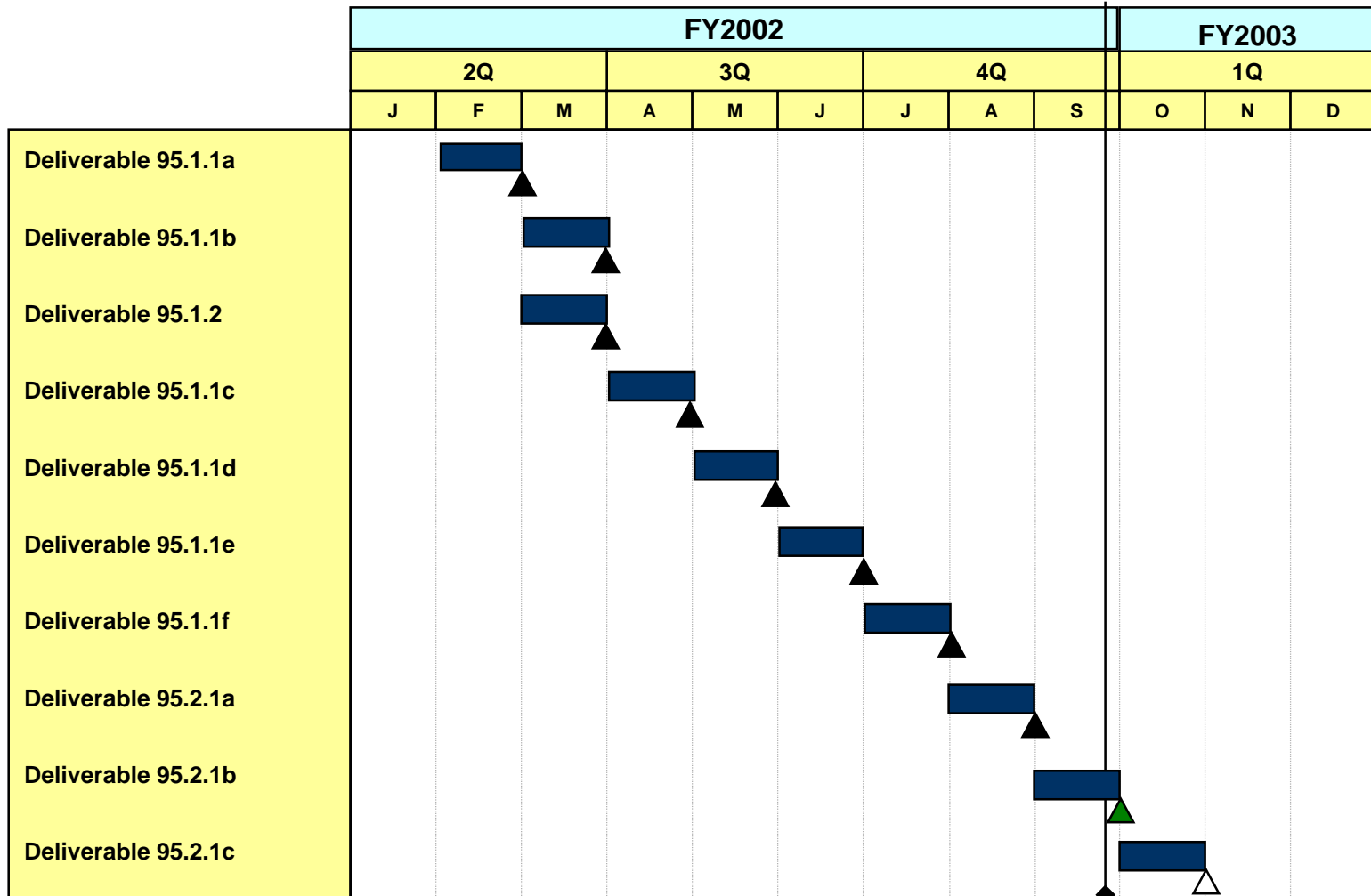
Same







**\* Per current plan**



# Integrated Timeline

Today



Status Legend					
	High Risk – Major impact to schedule		Moderate Risk – Manageable impact to schedule		On Schedule
	Not Started		Complete		Planned but not Obligated

---

## ***Deliverable Schedule for TO 95-SFA University Modernization Support***

<i><b>Deliverable Number</b></i>	<i><b>Deliverable Name</b></i>	<i><b>Original Contract Date</b></i>	<i><b>Updated Current Contract Date</b></i>	<i><b>Actual Delivery Date</b></i>
95.1.1a	Training Services Summary-February	2/28/2002		2/28/2002
95.1.1b	Training Services Summary-March	3/31/2002		3/29/2002
95.1.1c	Training Services Summary-April	4/30/2002		4/30/2002
95.1.1d	Training Services Summary-May	5/31/2002		5/31/2002
95.1.1e	Training Services Summary-June	6/30/2002		6/30/2002
95.1.1f	Training Services Summary-July	7/31/2002		7/31/2002
95.1.2	Facilitative Leadership Conference	3/31/2002		3/22/2002
95.2.1a	Training Services Summary - August	8/31/2002		8/31/2002
95.2.1b	Training Services Summary - September	9/30/2002		
95.2.1c	Training Services Summary - October	10/31/2002		



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# **TO 110 – FP Data Mart Operations**

**ITR: Nicole Shaffer**

**FSA Project Sponsor: Anna Allen**

**FSA Project Lead: James Greene**

**Modernization Partner Project Lead: Scott A. McConaghie**

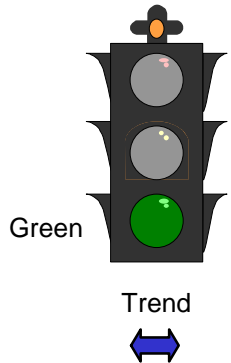
**September 20, 2002**

# Table of Contents



- Overall Status
- Project Scorecard
- Integrated Timeline
- Deliverables Schedule

# Overall Status



FP Data Mart Operations Team is achieving its major milestones on schedule.

<i><b>Project Funding</b></i>	<i><b>Dollar Amount</b></i>
IRB Approved Funding	\$172,649.40
Total \$\$ on Initial Contract	\$172,649.40
Contract Mod Amount(s)	\$54,087.60
Total \$\$ on Current Contract	\$226,737.00









## ***Major Accomplishments Since Last Meeting***

- Received 6 new FP DM SIRs, 1 were resolved (existing SIRs and new SIRs), 14 requests are outstanding.
- Awarded TO110 Mod 01. This mod incorporates a mutually agreed upon change in scope to add 3 additional resources to 2 deliverables for August/September 2002 timeframe.
- Submitted Deliverable 110.1.1c on 9/6/2002 as scheduled

## ***Upcoming Activities / Target Dates***

- Support all on-going FP Data Mart Operations.
- Upgrade Microstrategy to v7i.
- Submit Deliverable 110.1.1d on 10/7/2002 as scheduled.

# Project Scorecard

Category	Status	Trend	Status Comments
Task Order			<ul style="list-style-type: none"> <li>Task Order deliverable has been accepted on time per the contract.</li> <li>Task Order period is from 6/1/02 thru 12/31/02, with follow on optional periods.</li> <li>TO110 Mod 01 awarded. This mod incorporates a mutually agreed upon change in scope to add 3 additional resources to 2 deliverables for August/September 2002 timeframe.</li> </ul>
Scope			<ul style="list-style-type: none"> <li>No changes in scope.</li> </ul>
Schedule			<ul style="list-style-type: none"> <li>No schedule issues.</li> </ul>
Cost			<ul style="list-style-type: none"> <li>No cost issues.</li> </ul>



High Risk – Significantly impacts Project schedule/cost  
ex) 4+ weeks over schedule  
10% over cost



Moderate Risk – Minor schedule/cost slippage and/or manageable issues  
ex) 2-4 weeks over schedule  
5-10% over cost



Low Risk – On schedule, on budget and no significant issues  
ex) 0-2 weeks over schedule  
0-5% over cost



Better



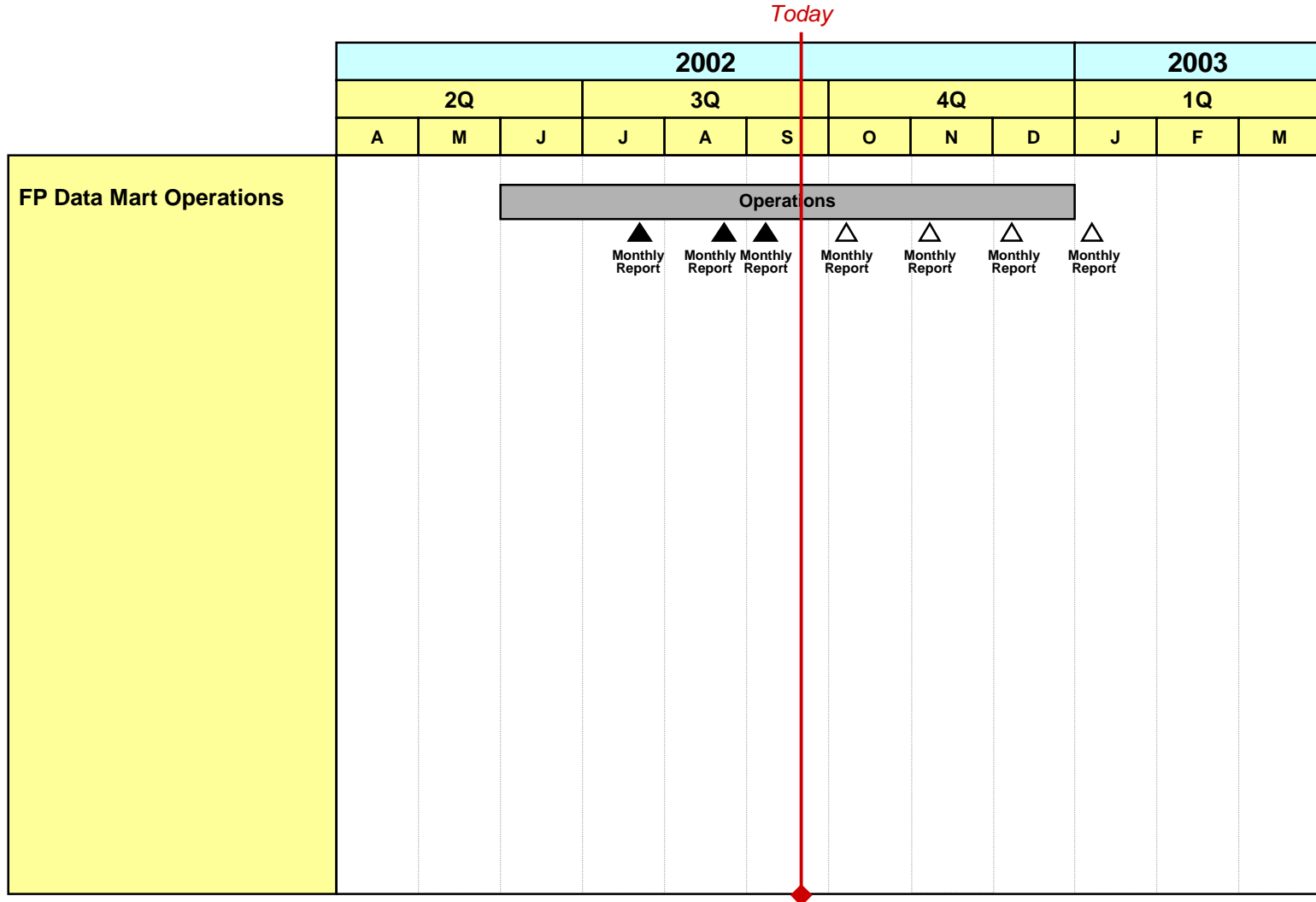
Worse



Same

\* Per current plan

# Integrated Timeline



Status Legend			
▲	High Risk – Major impact to schedule	▲	Moderate Risk – Manageable impact to schedule
▲	On Schedule	△	Not Started
▲	Complete		

---

## ***Deliverable Schedule for TO 110 - Data Mart Operations, Release 2***

<i><b>Deliverable Number</b></i>	<i><b>Deliverable Name</b></i>	<i><b>Original Contract Date</b></i>	<i><b>Updated Current Contract Date</b></i>	<i><b>Actual Delivery Date</b></i>
110.1.1a	Data Mart Operations Monthly SLA Metrics Rpt.- June	7/22/2002		7/22/2002
110.1.1b	Data Mart Operations Monthly SLA Metrics Rpt.- July	8/7/2002		8/23/2002
110.1.1c	Data Mart Operations Monthly SLA Metrics Rpt.- August	9/7/2002		9/6/2002
110.1.1d	Data Mart Operations Monthly SLA Metrics Rpt.- September	10/7/2002		
110.1.1e	Data Mart Operations Monthly SLA Metrics Rpt.- October	11/7/2002	11/21/2002	
110.1.1f	Data Mart Operations Monthly SLA Metrics Rpt.- November	12/7/2002		
110.1.1g	Data Mart Operations Monthly SLA Metrics Rpt.- December	1/7/2003		





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# **TO 51 – Rational Tool Implementation Support**

**ITR: Elisabeth Schmidt**

**FSA Project Sponsor: Charlie Coleman**

**FSA Project Lead: Frank Kidd**

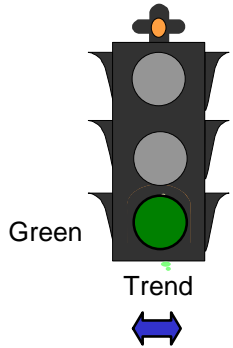
**Modernization Partner Project Lead: Ron Langkamp**

**September 20, 2002**

# Table of Contents

- Overall Status
- Project Scorecard
- Pilot Projects
- Integrated Timeline
- Key Issues & Decisions
- Deliverables Schedule

# Overall Status











Rational tool deployment efforts continue on various projects.

<i><b>Project Funding</b></i>	<i><b>Dollar Amount</b></i>
IRB Approved Funding	\$0
Total \$\$ on Initial Contract	\$649,957.44
Contract Mod Amount(s)	\$173,196.09 – Mod 1
Total \$\$ on Current Contract	\$823,153.53

<i><b>Major Accomplishments Since Last Meeting</b></i>	<i><b>Upcoming Activities / Target Dates</b></i>
<ul style="list-style-type: none"> <li>Completed the NSLDS II RequisitePro and ClearQuest projects and turned them over to production. Requirements for 5 requirement types were imported into ReqPro. The team has begun using each implementation, and the two implementations are integrated (requirements can be linked to defects and vice versa). Also, created 2 reports in ClearQuest for NSLDS II and installed Rational software for users.</li> <li>Began monitoring license usage for Rational Suite Enterprise and Rational Suite AnalystStudio on the Rational license server. Developed a spreadsheet to track usage based on specific users and projects for ClearQuest and RequisitePro.</li> <li>Updated the Rational Suite Enterprise and Rational Suite AnalystStudio license on the Rational license server.</li> <li>Began developing the NSLDS II CM processes for their ClearCase Unix implementation. Completed first revision of the source tree and began installation on some hosts.</li> <li>Release 2 of the ECM tool was launched on 9/16. ECM is now in-production. The release included new functionality and reports.</li> <li>Attended the Beacon/Indus Rational artifact transfer planning session and a senior management review of the Rational effort.</li> </ul>	<ul style="list-style-type: none"> <li>Complete Rational installations for the NSLDS II project. (9/30)</li> <li>NSLDS II ClearCase installs for initial hosts is scheduled to be completed by 9/25. Effort is scheduled to be in production by 9/30. Remaining hosts will be installed through 10/15. The NT host may be scheduled as late as 10/30. Consistent account creation activities will be completed during this time frame. NSLDS II configuration management and ClearCase processes and procedures will be under development. The NSLDS II ClearCase architecture will be validated.</li> <li>Continue user administration work on all ClearQuest projects. (ongoing)</li> <li>Continue Rational long term planning including updating the Rational Infrastructure Plan. A senior management review of the Rational effort was attended by Paul Capotosto this past week. (ongoing)</li> <li>Continue monitoring license usage by user and project on the Rational license server. (ongoing)</li> </ul>

# Project Scorecard

Category	Status	Trend	Status Comments
Task Order			<ul style="list-style-type: none"> <li>Deliverable 51.1.3h – ‘Monthly Tool Support Activity Report – September’ was submitted to Frank Kidd on September 9<sup>th</sup>.</li> <li>A Mod the Task order has extended the TO until December 7th.</li> </ul>
Scope			<ul style="list-style-type: none"> <li>The Scope of the project has not changed from the Task Order</li> </ul>
Schedule			<ul style="list-style-type: none"> <li>Deliverable 51.1.3h – ‘Monthly Tool Support Activity Report – September’ was submitted to Frank Kidd on September 9<sup>th</sup> and is expected to be approved by September 23<sup>rd</sup>, when suggested modifications would be due by.</li> </ul>
Cost			<ul style="list-style-type: none"> <li>Overall delivering as planned and within budget.</li> </ul>



High Risk – Significantly impacts Project schedule/cost  
ex) 4+ weeks over schedule  
10% over cost



Moderate Risk – Minor schedule/cost slippage and/or manageable issues  
ex) 2-4 weeks over schedule  
5-10% over cost



Low Risk – On schedule, on budget and no significant issues  
ex) 0-2 weeks over schedule  
0-5% over cost



Better



Worse



Same

\* Per current plan

# Pilot Projects



## ▪ ClearQuest

- **Application Excellence (In-Production)** – No new activity this period.
- **COD (In-Production)** – No new activity this period. Schema is not currently being used by the project.
- **CRM4FSA (In-Production)** – No new activity this period. Work on the Risk record type has been put on hold while the project is on hold.
- **EAI/ITA (In-Production)** – No new activity this period.
- **ECM (In-Production)** – Release 2 was implemented on September 16<sup>th</sup>. Both the production and training databases for ECM were upgraded to Release 2. Release 2 features new functionality, such as a Draft action at the beginning, new fields, and new reports. The pilot phase has been completed and the ECM tool is also now officially in production. Darrick Atkins is the project administrator.
- **FSA Security (Completed but on hold)** – No new activity this period. Tool usage is still on hold.
- **NSLDS II (In-Production)** – Completed the Defect record type for NSLDS II and turned the project over to production. The team has begun using the tool and over 50 records. The project is integrated with the NSLDS II RequisitePro project so that requirements can be integrated with defects and vice versa.
- **Portals Rollout (In-Production)** – No new activity this period.
- **SLC (In-Production)** – No new activity this period. Lana Gourdine is the on-going system administrator of the tool and sole user.

# Pilot Projects (continued)

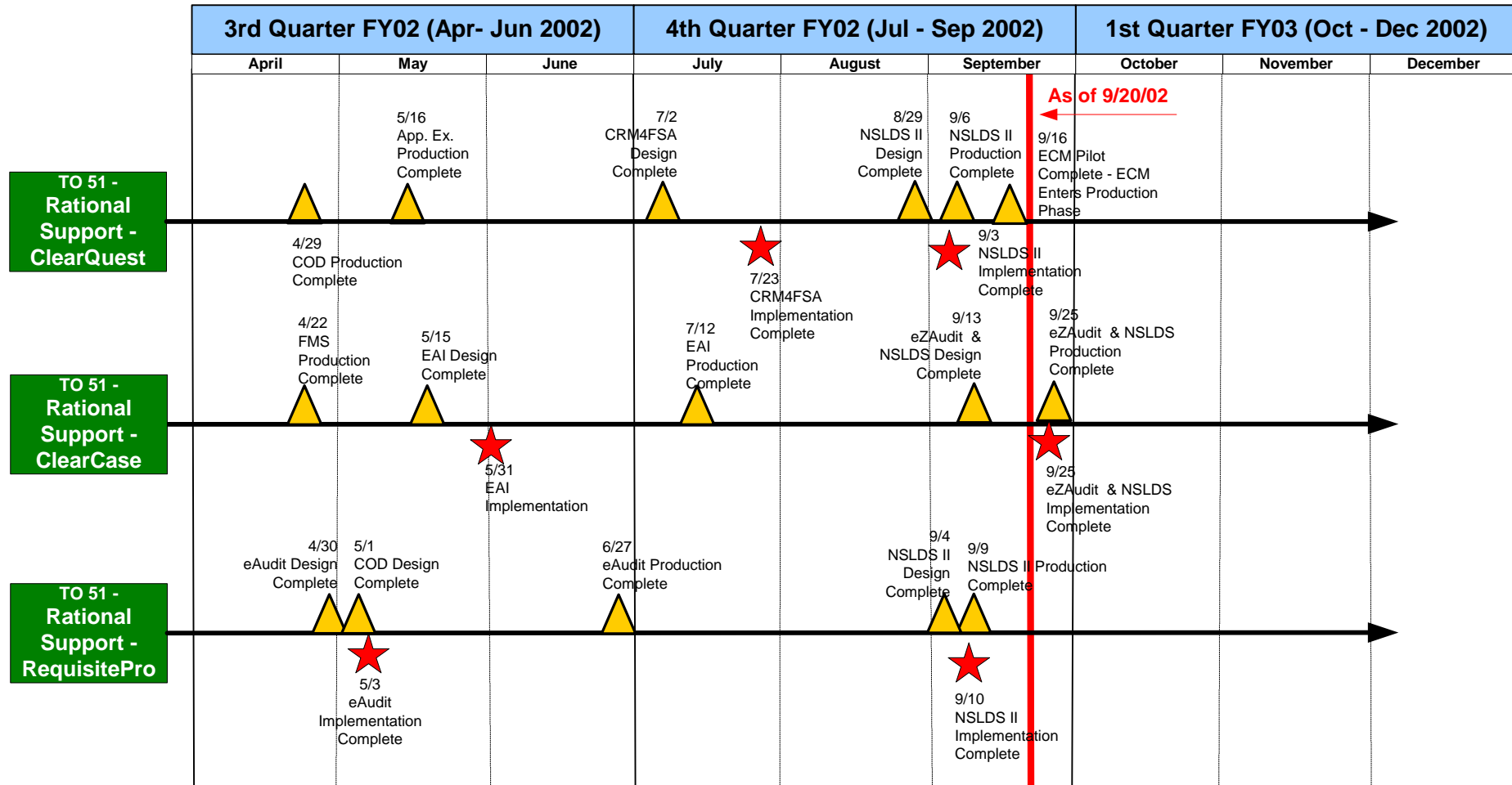
## ▪ ClearCase

- **EAI (In-Production)** – No new activity this period.
- **eZ-Audit (On-Hold)** – No new activity this period.
- **FMS (In-Production)** – No new activity this period.
- **NSLDS II (In-Progress)** – Began developing the NSLDS II CM processes for their ClearCase Unix implementation. Completed the first revision of the source tree and began installation on some hosts. NSLDS II ClearCase installs for initial hosts is scheduled to be completed by September 25<sup>th</sup>. Effort is scheduled to be in production by September 30<sup>th</sup>. Remaining hosts will be installed through October 15<sup>th</sup>.
- **Portals Rollout (Completed but not currently being used)** – No new activity this period. The Portals Rollout team continued to use Visual SourceSafe as their CM tool.

## ▪ RequisitePro

- **COD (On-Hold)** – No new activity this period. The team has not decided to go forward with RequisitePro yet.
- **CRM4FSA (On-Hold)** – No new activity this period.
- **eZ-Audit (In-Production)** – No new activity this period.
- **NSLDS II (In-Production)** – Completed the NSLDS II RequisitePro project on September 9<sup>th</sup> ahead of schedule. Five import files were imported into the Oracle database; one for each of the five different requirement types. The project is integrated with the NSLDS II ClearQuest Defect record type to allow integration of requirements in ReqPro and defects in ClearQuest.
- **Lender Payment Process Redesign (In-Production)** – No new activity this period.

# Integrated Timeline



# Key Issues & Decisions

<i><b>Issue/ Decision Required</b></i>	<i><b>On Point</b></i>	<i><b>Target Date</b></i>	<i><b>Status Comments</b></i>
ClearQuest web encounters a “ClearQuest busy” or “server busy” problem when concurrent users attempt to submit and/or modify records that trigger email rules.	The Ration team, VDC, and Rational Tech Support	Closed	A second round of stress tests on September 9 <sup>th</sup> for 2, 5, 10, and even 20 users encountered no errors of this nature. Tests with ReqPro were also run simultaneously to try and overload the server but all tests were successful.



---

## ***Deliverable Schedule for TO 51 R1-Rational Tool Implementation***

<b><i>Deliverable Number</i></b>	<b><i>Deliverable Name</i></b>	<b><i>Original Contract Date</i></b>	<b><i>Updated Current Contract Date</i></b>	<b><i>Actual Delivery Date</i></b>
51.1.1	Prepare and Rollout Tool Support Program	10/16/2001	11/16/2001	11/16/2001
51.1.2	Implementation Guide-Tool Rollout to Pilot Project(s)	1/15/2002	1/31/2002	1/31/2002
51.1.3a	Monthly Tool Support Activity Report-February	2/7/2002		2/7/2002
51.1.3b	Monthly Tool Support Activity Report-March	3/7/2002		3/7/2002
51.1.3c	Monthly Tool Support Activity Report-April	4/7/2002		4/8/2002
51.1.3d	Monthly Tool Support Activity Report-May	5/7/2002		5/7/2002
51.1.3e	Monthly Tool Support Activity Report-June	6/7/2002		6/7/2002
51.1.3f	Monthly Tool Support Activity Report-July	7/7/2002		7/8/2002
51.1.3g	Monthly Tool Support Activity Report-August	8/7/2002		8/7/2002
51.1.3h	Monthly Tool Support Activity Report-September	9/7/2002		9/9/2002
51.2.1a	Monthly Tool Support Activity Report-October	10/7/2002		
51.2.1b	Monthly Tool Support Activity Report-November	11/7/2002		
51.2.1c	Monthly Tool Support Activity Report-December	12/7/2002		



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## **TO 69 – ITA Release 3.0**

**ITR: Paul Peck**

**FSA Project Sponsor: Ganesh Reddy**

**FSA Project Lead: Ganesh Reddy**

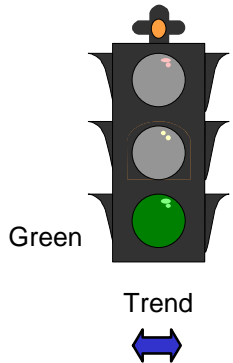
**Modernization Partner Project Lead: Alex LeFur**

**September 20, 2002**

# Table of Contents

- Overall Status
- Project Scorecard
- Integrated Timeline
- Major Risks
- Key Issues & Decisions
- Deliverables Schedule

# Overall Status



ITA Release 3.0 deliverables are on time and on schedule.

The Technical Architecture Application Maintenance Services Report for August (8/30) has been accepted by FSA.

<b>Project Funding</b>	<b>Dollar Amount</b>
IRB Approved Funding	\$3,500,000
Total \$\$ on Initial Contract	\$2,847,974.81
Contract Mod Amount(s)	\$417,971.20 – Mod 1 \$352,862.98 – Mod 2 \$99,963.50 – Mod 3
Total \$\$ on Current Contract	\$3,718,772.49









## **Major Accomplishments Since Last Meeting**

- Completed four cycles of Portals II performance test
- Engaged in evaluating options for enterprise-wide keyword search capability
- Prepared and tested the FAFSA Performance Test environment. FAFSA Performance Test will commence September 24 with Cycle 1 of 23.
- Supported development efforts for FAFSA 7.0
- Continued working on FAFSA 6.0 production issues
- Resolved Autonomy issues in production

## **Upcoming Activities / Target Dates**

- WebSphere Application Server upgrade to 3.5.5 in the production environment
- Reusable Common Services Build and Test report deliverable (9/30)
- Technical Architecture Quarterly Services report – 4Q (9/30)
- Technical Architecture Application Maintenance Services report for September (9/30)
- FAFSA 7.0 Performance Test (23 Cycles)
- Portals II, Cycle 5 performance test

# Project Scorecard

Category	Status	Trend	Status Comments
Task Order			•ITA Release 3.0 Modernization funding has been approved by the IRB. An operational funding gap of \$400,000 has been closed, as SFA has allocated funding for maintenance services.
Scope			•ITA R3.0 proposed scope approved by the IRB
Schedule			•All tasks on schedule
Cost			▪Contract costs are on target



High Risk – Significantly impacts Project schedule/cost  
ex) 4+ weeks over schedule  
10% over cost



Moderate Risk – Minor schedule/cost slippage and/or manageable issues  
ex) 2-4 weeks over schedule  
5-10% over cost



Low Risk – On schedule, on budget and no significant issues  
ex) 0-2 weeks over schedule  
0-5% over cost



Better



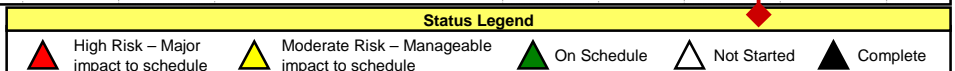
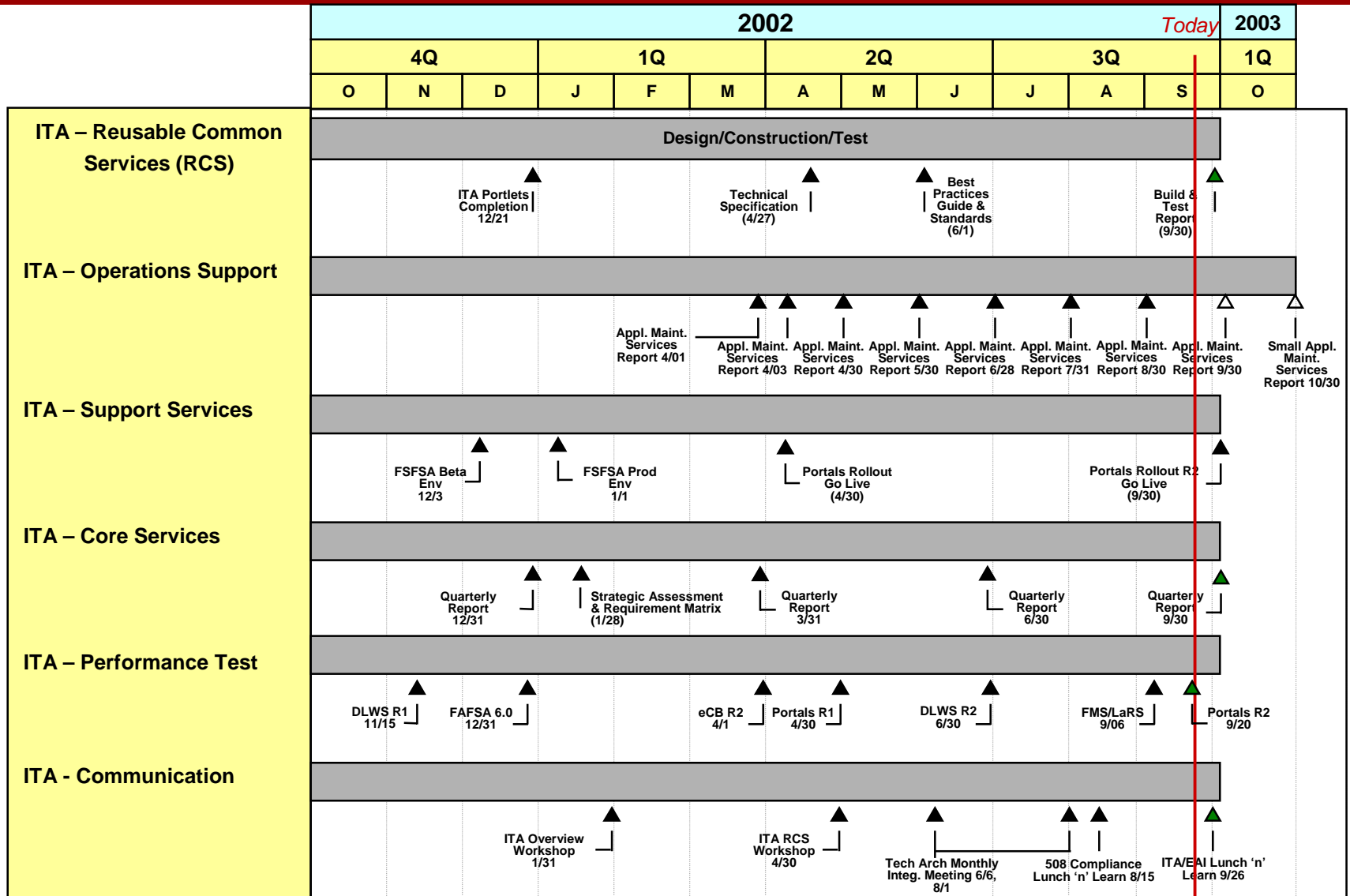
Worse



Same

\* Per current plan

# Integrated Timeline



# Major Risks



<i><b>Risk</b></i>	<i><b>On Point</b></i>	<i><b>Mitigation Actions</b></i>	<i><b>Impact on Cost or Schedule</b></i>	<i><b>Status</b></i>
Need to ensure teams use RCS components	Wayne Chang	Meeting with teams and providing support as needed. Conducted RCS Workshop on April 30.		On schedule

# Key Issues & Decisions

<i><b>Issue/Decision Required</b></i>	<i><b>On Point</b></i>	<i><b>Target Date</b></i>	<i><b>Impact on Cost and / or Schedule</b></i>	<i><b>Status Comments</b></i>
ITA does not have the LoadRunner Oracle NCA license to conduct LaRS performance test.	Roshani Bhatt	August 12	Medium	<b>Issue Closed. Sign-off for LoadRunner Oracle license was obtained on September 4, 2002.</b>



## ***Deliverable Schedule for TO 69-SFA Integrated Technical Architecture Release 3.0***

<b><i>Deliverable Number</i></b>	<b><i>Deliverable Name</i></b>	<b><i>Original Contract Date</i></b>	<b><i>Updated Current Contract Date</i></b>	<b><i>Actual Delivery Date</i></b>
69.1.1	ITA Release 3.0 Strategic Assessment	2/1/2002		2/1/2002
69.1.2	Release 3.0 Requirements Traceability Matrix	2/1/2002		2/1/2002
69.1.3	ITA Release 3.0 Technical Specification	4/27/2002	5/6/2002	5/6/2002
69.1.4	ITA Release 3.0 Best Practices Guide and Standards	6/6/2002		6/4/2002
69.1.5	ITA Release 3.0 Build & Test Report	9/30/2002		
69.1.6a	Technical Architecture Services Report-1Q FY02	2/1/2002		2/1/2002
69.1.6b	Technical Architecture Services Report-2Q FY02	3/31/2002		4/1/2002
69.1.6c	Technical Architecture Services Report-3Q FY02	6/30/2002		6/28/2002
69.1.6d	Technical Architecture Services Report-4Q FY02	9/30/2002		
69.2.1a	Application Maintenance Services Rpt-Oct 2001-Feb 2002	3/28/2002	4/2/2002	4/2/2002
69.2.1b	Application Maintenance Services Rpt-March 2002	3/28/2002	4/3/2002	4/3/2002
69.2.1c	Application Maintenance Services Rpt-April 2002	4/30/2002		5/1/2002
69.2.1d	Application Maintenance Services Rpt-May 2002	5/30/2002		6/1/2002
69.2.1e	Application Maintenance Services Rpt-June 2002	6/28/2002		6/28/2002
69.2.1f	Application Maintenance Services Rpt-July 2002	7/31/2002		7/31/2002
69.2.1g	Application Maintenance Services Rpt-August 2002	8/30/2002		8/30/2002
69.2.1h	Application Maintenance Services Rpt-September 2002	9/30/2002		
69.3.1	Small Application Support Services Rpt - Oct 2002	10/31/2002		



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# **TO 80 - EAI Core Architecture Release 3.0**

**ITR: Paul Peck**

**FSA Project Sponsor: Denise Hill**

**FSA Project Lead: Ganesh Reddy**

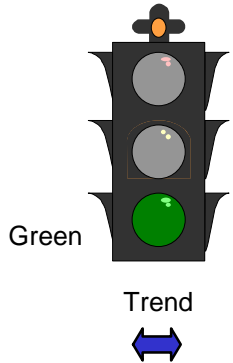
**Modernization Partner Project Lead: Bruce Kingsley**

**September 20, 2002**

# Table of Contents

- Overall Status
- Project Scorecard
- Integrated Timeline
- Major Risks
- Deliverables Schedule

# Overall Status



The overall project status is green. The team continues to develop the Release 3.0 operations strategy, gather requirements from applications soon to be using the EAI Bus, provide integration support to application teams through workshops and integration meetings, and supporting the development of application interfaces.

<i><b>Project Funding</b></i>	<i><b>Dollar Amount</b></i>
IRB Approved Funding	\$ 3,500,000
Total \$\$ on Initial Contract	\$ 3,122,430.31
Contract Mod Amount(s)	\$ 299,986.30 - Mod 1
Total \$\$ on Current Contract	\$ 3,422,416.60

## ***Major Accomplishments Since Last Meeting***

- Delivered 80.1.2.1g-EAI Maintenance report.(9/13)
- Validated connectivity between production NSLDS and CPS queue managers as part of the development of additional Data Integrator interfaces and Completed development of the CPS to NSLDS Data Integrator interfaces requested by CPS.
- Tested an improved paging approach for notification of Data Integrator errors
- Conducted initial tests of the modified approach for sending Post Bus Responses to COD. The new approach should avoid the problems TSYS was having keeping the Generation Data Groups going.
- Tested COD corrections to the Credit Check interface with LOWEB for instances when COD was sending back an invalid format, the update should move into COD production soon
- NSLDS/Informatica walkthrough. (9/13)
- Submitted proposal for FY 03 funding to PMO. (9/16)

## ***Upcoming Activities / Target Dates***









- bTrade testing.(9/26/02)
- Should test the CPS to NSLDS Data Integrator interfaces.(09/27/02)
- Deliver 80.1.4b Enablement Guide.(09/27/02)
- Deliver 80.1.5d Quarterly Report.(09/27/02)

# Overall Status-Cont.

## ***Major Accomplishments Since Last Meeting***

- Reworked the Ombudsman EAI Interface to utilize Data Integrator, which will provide us with more visibility into problems.
- Mellon has the wrong version of the SAIG TD Client software. SAIG is working with them to resolve the problem, but this has delayed the interface testing for the Mellon FMS interface
- Completed testing of the LaRS SAIG interface; it is ready to deploy into production.
- In cooperation with ITA and CSC, established test and performance test environments for CPS and FAFSA on the Web version 7.0.

# Project Scorecard

Category	Status	Trend	Status Comments
Task Order			<ul style="list-style-type: none"> <li>On schedule.</li> </ul>
Scope			<ul style="list-style-type: none"> <li>Task Order is up to date with the latest modification.</li> </ul>
Schedule			<ul style="list-style-type: none"> <li>On schedule.</li> </ul>
Cost			<ul style="list-style-type: none"> <li>Overall cost on track.</li> </ul>



High Risk – Significantly impacts Project schedule/cost  
ex) 4+ weeks over schedule  
10% over cost



Moderate Risk – Minor schedule/cost slippage and/or manageable issues  
ex) 2-4 weeks over schedule  
5-10% over cost



Low Risk – On schedule, on budget and no significant issues  
ex) 0-2 weeks over schedule  
0-5% over cost



Better



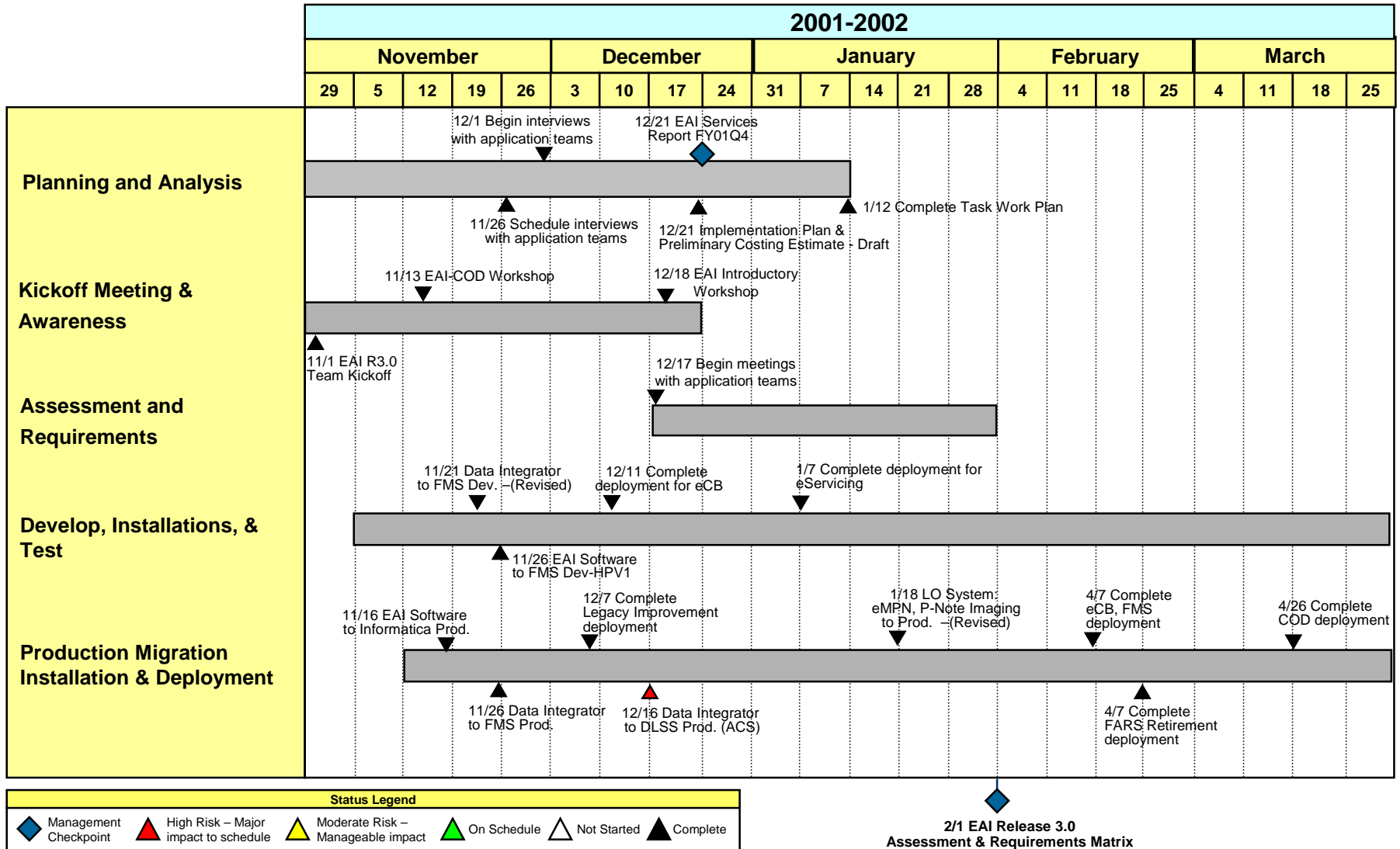
Worse



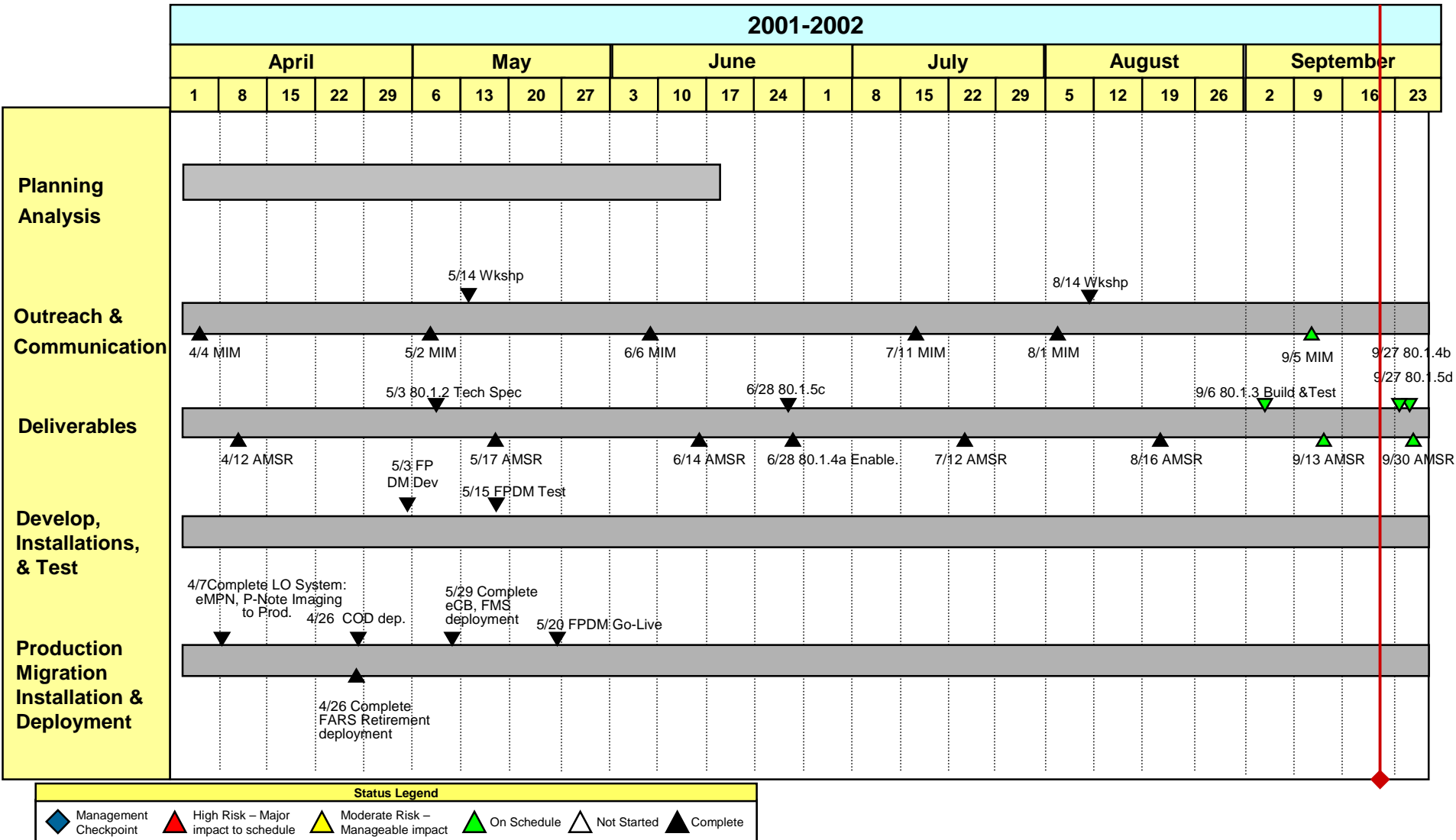
Same

\* Per current plan

# Integrated Timeline



# Integrated Timeline (cont'd)





# Major Risks

<i><b>Risk</b></i>	<i><b>On Point</b></i>	<i><b>Mitigating Actions</b></i>	<i><b>Impact on Cost and/or Schedule</b></i>	<i><b>Status</b></i>
CSC is implementing a CPS operating system upgrade. Risk is that there may be incompatibility with the EAI infrastructure.	Patrick Volpe	EAI scheduled additional interface testing for 8/25. EAI participated in deployment to verify interface capability on 9/15.	Potential disruption in interface production capability resulting in increased operating system costs.	Open

---

## ***Deliverable Schedule for TO 80 - EAI Core Architecture, Release 3.0***

<b><i>Deliverable Number</i></b>	<b><i>Deliverable Name</i></b>	<b><i>Original Contract Date</i></b>	<b><i>Updated Current Contract Date</i></b>	<b><i>Actual Delivery Date</i></b>
80.1.1	EAI Release 3.0 Assessment & Requirements Matrix	2/1/2002		2/1/2002
80.1.2	EAI Release 3.0 Technical Specification	5/3/2002		5/3/2002
80.1.3	EAI Release 3.0 Build and Test Report	9/6/2002		9/6/2002
80.1.4a	EAI Release 3.0 Application Enablement Guide (Preliminary)	6/28/2002		6/28/2002
80.1.4b	EAI Release 3.0 Application Enablement Guide (Final)	9/27/2002		
80.1.5a	EAI Release 3.0 Services Report - FY02Q1	1/31/2002		1/31/2002
80.1.5b	EAI Release 3.0 Services Report - FY02Q2	3/29/2002		3/29/2002
80.1.5c	EAI Release 3.0 Services Report - FY02Q3	6/28/2002		6/28/2002
80.1.5d	EAI Release 3.0 Services Report - FY02Q4	9/27/2002		
80.2.1a	EAI Application Maintenance Services Report-Nov 2001 thru Feb 2002	3/29/2002		3/21/2002
80.2.1b	EAI Application Maintenance Services Report-March 2002	4/12/2002		4/12/2002
80.2.1c	EAI Application Maintenance Services Report-April 2002	5/17/2002		5/17/2002
80.2.1d	EAI Application Maintenance Services Report-May 2002	6/14/2002		6/14/2002
80.2.1e	EAI Application Maintenance Services Report-June 2002	7/12/2002		7/12/2002
80.2.1f	EAI Application Maintenance Services Report-July 2002	8/16/2002		8/16/2002
80.2.1g	EAI Application Maintenance Services Report- August 2002	9/13/2002		9/13/2002
80.2.1h	EAI Application Maintenance Services Report-September 2002	9/30/2002		



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# **TO 81 – Program Management & Leadership**

**ITR: Elisabeth Schmidt**

**FSA Project Sponsor: Steve Hawald**

**FSA Project Lead: Carol Seifert**

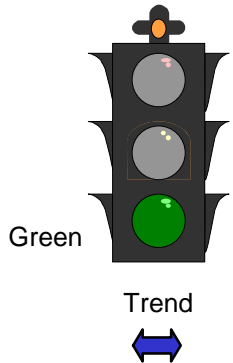
**Modernization Partner Project Lead: Eric Stackman**

**September 20, 2002**

# Table of Contents

- Overall Status
- Project Scorecard
- Integrated Timeline
- Major Risks
- Deliverables Schedule

# Overall Status



Program Management & Leadership is currently in green status.

<i><b>Project Funding</b></i>	<i><b>Dollar Amount</b></i>
IRB Approved Funding	\$9,000,000.00
Total \$\$ on Initial Contract	\$8,999,851.04
Contract Mod Amount(s)	\$0.00
Total \$\$ on Current Contract	\$8,999,851.04









## ***Major Accomplishments Since Last Meeting***

- Supported Integration briefing to new COO
- Submitted 1 Task Order proposal: TO113 – CMDM Transition.
- Continued staff security effort - 417 of 417 complete.
- Continued subcontractor negotiation efforts – 43 signed and active, 5 in progress, and 37 inactive.

## ***Upcoming Activities / Target Dates***

- Reschedule FSA IRB for September
- Continue effort to have each Modernization Partner staff member execute a Notice of Criminal Liability under the Privacy Act statement and an OF-306 Declaration for Federal Employment form.
- Continue negotiation efforts with multiple subcontractors.
- Continue to work and submit outstanding Task Order proposals: TO77 WO2 Mod 2 – COD SIS, TO79 Mod 2 – Portals, TO88 Mod 1 – FMS Operations, TO94 WO4 – NSLDS Development, TO107 Mod 1 – CFO Transformation Support, TO108 – SAIG Security, TO115 – CIO Transformation Support, TO116 – ezAudit, TO117 – EAI Release 4, TO118 – ITA Release 4, and TO119 – FMS Releases.

# Project Scorecard

Category	Status	Trend	Status Comments
Task Order			<ul style="list-style-type: none"> <li>The task order has been awarded and is on schedule</li> </ul>
Scope			<ul style="list-style-type: none"> <li>PM&amp;L scope is stable.</li> </ul>
Schedule			<ul style="list-style-type: none"> <li>PM&amp;L is on schedule.</li> <li></li> </ul>
Cost			<ul style="list-style-type: none"> <li>PM&amp;L cost is stable.</li> </ul>



High Risk – Significantly impacts Project schedule/cost  
ex) 4+ weeks over schedule  
10% over cost



Moderate Risk – Minor schedule/cost slippage and/or manageable issues  
ex) 2-4 weeks over schedule  
5-10% over cost



Low Risk – On schedule, on budget and no significant issues  
ex) 0-2 weeks over schedule  
0-5% over cost



Better



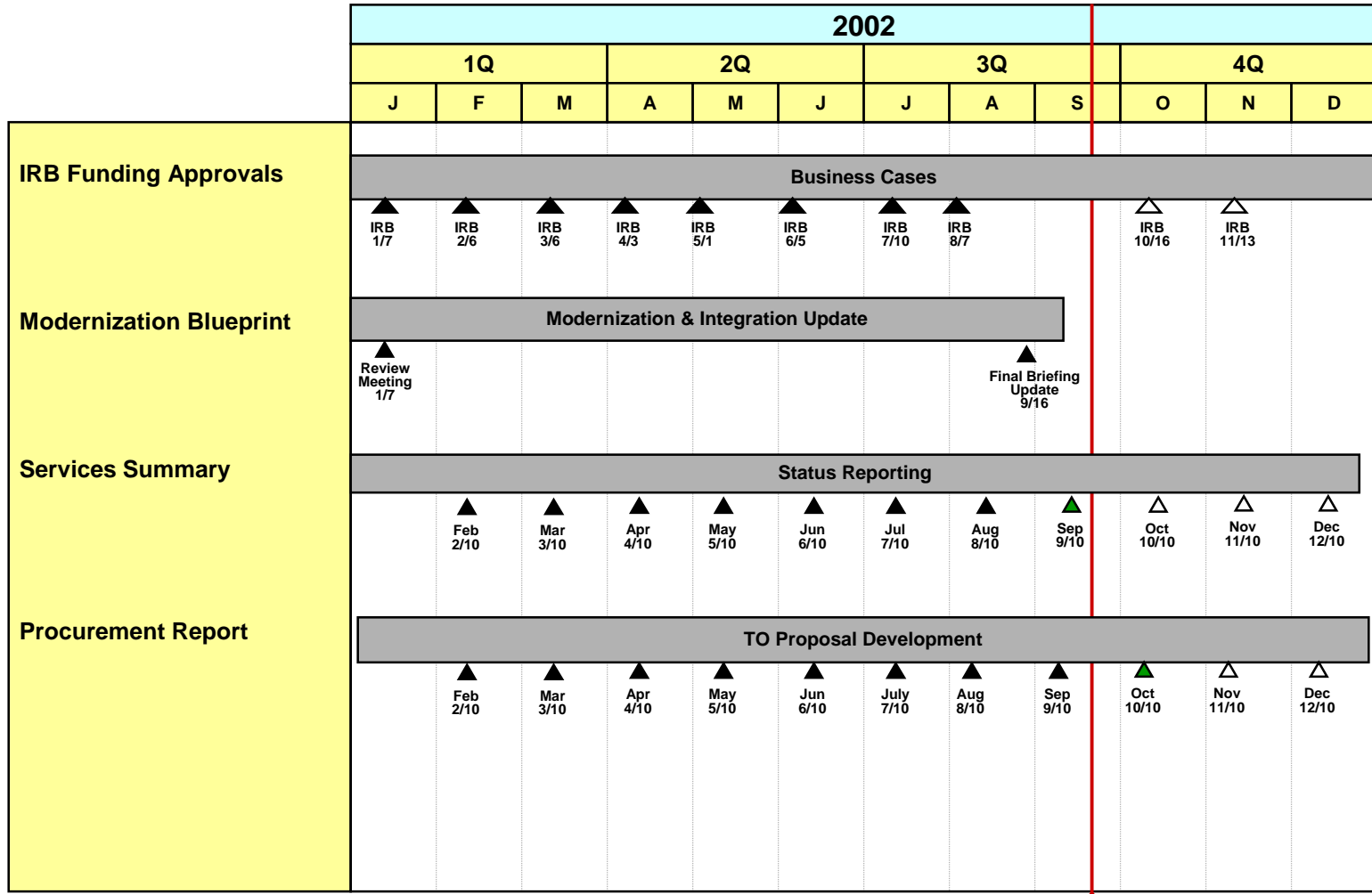
Worse








Same

\* Per current plan

# Integrated Timeline



Status Legend						
	High Risk – Major impact to schedule		Moderate Risk – Manageable impact to schedule	 On Schedule	 Not Started	 Complete

# Major Risks



<i><b>Risk</b></i>	<i><b>On Point</b></i>	<i><b>Mitigating Actions</b></i>	<i><b>Impact on Cost and/or Schedule</b></i>	<i><b>Status</b></i>
Delay in FSA IRB schedule and FSA Budget issues	Jake Brody	<ul style="list-style-type: none"> <li>▪ Coordinate with FSA COO and CIO office to determine upcoming IRB schedule</li> <li>▪ Work with FSA CFO Budget Services to outline budget resolution</li> </ul>	<ul style="list-style-type: none"> <li>▪ TBD</li> </ul>	<ul style="list-style-type: none"> <li>▪ In progress</li> </ul>



## ***Deliverable Schedule for TO 81-Program Management & Leadership***

<i><b>Deliverable Number</b></i>	<i><b>Deliverable Name</b></i>	<i><b>Original Contract Date</b></i>	<i><b>Updated Current Contract Date</b></i>	<i><b>Actual Delivery Date</b></i>
81.1.1a	FY02 Modernization Blueprint Update-Incorporation of Final Comments	2/15/2002	11/11/2011	
81.1.1b	FY02 Modernization Blueprint Update-Production	2/28/2002	11/11/2011	
81.1.2a	FY02 Modernization Blueprint Update-Initial Draft	10/15/2002		
81.1.2b	FY03 Modernization Blueprint Update-Initial Draft	11/30/2002		
81.1.3a	Program Management Services Summary-December 01	1/10/2002		1/10/2002
81.1.3b	Program Management Services Summary-January 02	2/10/2002		2/10/2002
81.1.3c	Program Management Services Summary-February 02	3/10/2002		3/10/2002
81.1.3d	Program Management Services Summary-March 02	4/10/2002		4/10/2002
81.1.3e	Program Management Services Summary-April 02	5/10/2002		5/10/2002
81.1.3f	Program Management Services Summary-May 02	6/10/2002		6/10/2002
81.1.3g	Program Management Services Summary-June 02	7/10/2002		7/10/2002
81.1.3h	Program Management Services Summary-July 02	8/10/2002		8/10/2002
81.1.3i	Program Management Services Summary-August 02	9/10/2002		9/10/2002
81.1.3j	Program Management Services Summary-September 02	10/10/2002		
81.1.3k	Program Management Services Summary-October 02	11/10/2002		
81.1.3l	Program Management Services Summary-November 02	12/10/2002		
81.1.4a	Program Services Summary-December 01	1/10/2002		1/10/2002
81.1.4b	Program Services Summary-January 02	2/10/2002		2/10/2002
81.1.4c	Program Services Summary-February 02	3/10/2002		3/10/2002
81.1.4d	Program Services Summary-March 02	4/10/2002		4/10/2002

<i><b>Deliverable Number</b></i>	<i><b>Deliverable Name</b></i>	<i><b>Original Contract Date</b></i>	<i><b>Updated Current Contract Date</b></i>	<i><b>Actual Delivery Date</b></i>
81.1.4e	Program Services Summary-April 02	5/10/2002		5/10/2002
81.1.4f	Program Services Summary-May 02	6/10/2002		6/10/2002
81.1.4g	Program Services Summary-June 02	7/10/2002		7/10/2002
81.1.4h	Program Services Summary-July 02	8/10/2002		8/9/2002
81.1.4i	Program Services Summary-August 02	9/10/2002		9/10/2002
81.1.4j	Program Services Summary-September 02	10/10/2002		
81.1.4k	Program Services Summary-October 02	11/10/2002		
81.1.4l	Program Services Summary-November 02	12/10/2002		
81.2.1	Modernization Update Briefing	9/15/2002		9/16/2002



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# **TO 85 – Business-Technology Alignment Phase II**

**ITR: Elisabeth Schmidt**

**FSA Project Sponsor: Steve Haywald**

**FSA Project Lead: Denise Hill**

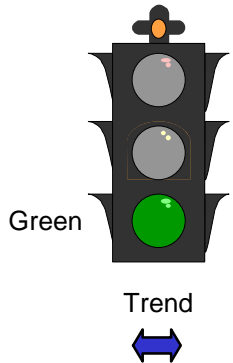
**Modernization Partner Project Lead: Karen Anderson**

**September 20, 2002**

# Table of Contents

- Overall Status
- Project Scorecard
- Integrated Timeline
- Deliverables Schedule

# Overall Status



## ■ TO 85 is on schedule.

- An AWG Meeting was held on September 11. The next meeting is scheduled for October 16.
- A new member has been added to represent the FMS group.
- The tool population is on schedule.

<i>Project Funding</i>	<i>Dollar Amount</i>
IRB Approved Funding	\$0
Total \$\$ on Initial Contract	\$924,996.65
Contract Mod Amount(s)	\$(230,075.27) – Mod 1 \$234,985.12 – Mod 2 \$(26.09) – Mod 3
Total \$\$ on Current Contract	\$929,880.41









### **Major Accomplishments Since Last Meeting**

- Prepared for and conducted the AWG meeting.
- Identified and oriented Shirley Singleton, from the FMS group, and a new AWG member.
- Worked with the FSA Content Management group to publish the updated web version of the Technology Infrastructure Blueprint on the FSA intranet and extranet.
- Began preparing the Web Page GUI Guidelines and template document.
- Completed a first draft of the Framework Data Collection Meetings document
- Continued to validate the enterprise metamodel
- Generated the HTML and DBF report from EA tool.

### **Upcoming Activities / Target Dates**

- Begin preparing the monthly status report for September.
- Review the first draft of the Web Page GUI Guidelines with the client and the Content Management group.
- Prepare for the October 16 AWG meeting
- Deliver the Web Page GUI Guidelines
- Deliver the Framework Data Collection Meetings document
- Continue to populate the first two rows of the enterprise architecture tool with information collected in the data gathering sessions.
- Complete and deliver the Standards, Policy and Products Guide

# Project Scorecard

Category	Status	Trend	Status Comments
Task Order			<ul style="list-style-type: none"> <li>Task Order is on schedule.</li> </ul>
Scope			<ul style="list-style-type: none"> <li>Task Order is on target.</li> </ul>
Schedule			<ul style="list-style-type: none"> <li>Task Order is on schedule.</li> </ul>
Cost			<ul style="list-style-type: none"> <li>Task Order was extended out by one month, which will be partially funded by the planned contingency monies.</li> <li>An unplanned and variable sub-contractor cost exist for September and October.</li> </ul>



High Risk – Significantly impacts Project schedule/cost  
ex) 4+ weeks over schedule  
10% over cost



Moderate Risk – Minor schedule/cost slippage and/or manageable issues  
ex) 2-4 weeks over schedule  
5-10% over cost



Low Risk – On schedule, on budget and no significant issues  
ex) 0-2 weeks over schedule  
0-5% over cost



Better



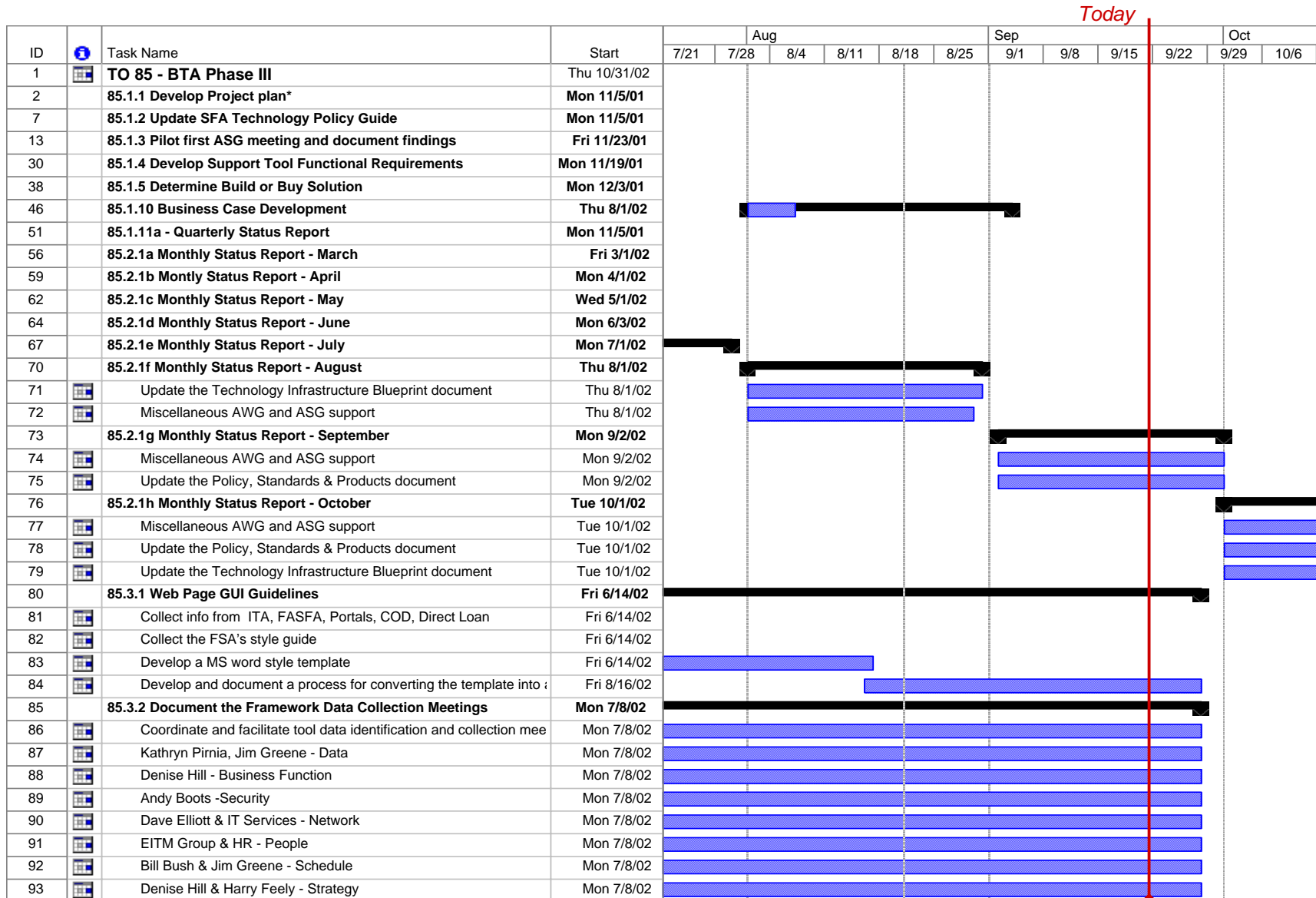
Worse



Same

\* Per current plan

# Integrated Timeline



## ***Deliverable Schedule for TO 85-Business Technology Alignment (BTA)- Phase II***

<b><i>Deliverable Number</i></b>	<b><i>Deliverable Name</i></b>	<b><i>Original Contract Date</i></b>	<b><i>Updated Current Contract Date</i></b>	<b><i>Actual Delivery Date</i></b>
85.1.01	Phase II Project Plan	1/14/2002		1/11/2002
85.1.02	Updated IT Standards Guide	1/25/2002		1/25/2002
85.1.03	First ASG Review Document	2/1/2002		2/1/2002
85.1.04	Support Tool Functional Requirements Document	1/11/2002		1/11/2002
85.1.05	Documented Decision to Build, Buy, or Enhance Existing Tools	3/8/2002		3/6/2002
85.1.10	Business Case	9/3/2002		9/3/2002
85.1.11a	Quarterly Status Reports	1/7/2002		1/7/2002
85.1.11b	Quarterly Status Reports	4/7/2002		
85.1.11c	Quarterly Status Reports	7/7/2002		
85.1.11d	Quarterly Status Reports	9/27/2002		
85.1.6	Tool Solution Design	9/27/2002		
85.1.7	Production Readiness Review Document	9/27/2002		
85.1.8	Tool Deployment	9/27/2002		
85.1.9	Published Technology Infrastructure Blueprint	9/27/2002		
85.2.1a	Monthly Status Report-March	3/30/2002		3/29/2002
85.2.1b	Monthly Status Report-April	4/30/2002		4/30/2002
85.2.1c	Monthly Status Report-May	5/30/2002		6/3/2002
85.2.1d	Monthly Status Report-June	6/30/2002		6/30/2002
85.2.1e	Monthly Status Report-July	8/9/2002		8/9/2002
85.2.1f	Monthly Status Report-August	8/31/2002	9/9/2002	9/9/2002



<i><b>Deliverable Number</b></i>	<i><b>Deliverable Name</b></i>	<i><b>Original Contract Date</b></i>	<i><b>Updated Current Contract Date</b></i>	<i><b>Actual Delivery Date</b></i>
85.2.1g	Monthly Status Report-September	9/30/2002		
85.2.1h	Monthly Status Report - October 2002	10/31/2002		
85.3.1	Web Page GUI Guidelines	9/27/2002		
85.3.2	Document the Framework Data Collection Meetings	9/27/2002		



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# **TO 87 – Solution Life Cycle Deployment**

**ITR: Elisabeth Schmidt**

**FSA Project Sponsor: Charlie Coleman**

**FSA Project Lead: Lana Gourdine**

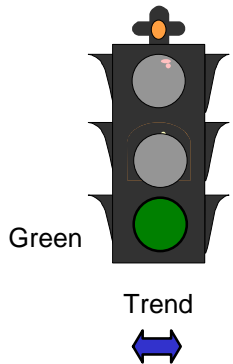
**Modernization Partner Project Lead: Ron Langkamp**

**September 20, 2002**

# Table of Contents

- Overall Status
- Project Scorecard
- Pilot Projects
- Integrated Timeline
- Key Issues & Decisions
- Deliverables Schedule

# Overall Status











SLC Deployment planning effort is in final review. The planning effort defines major activities and milestones to be completed through January 2003.

<i>Project Funding</i>	<i>Dollar Amount</i>
IRB Approved Funding	\$0
Total \$\$ on Initial Contract	\$250,000
Contract Mod Amount(s)	\$155,887.86 – Mod 1 \$199,533.40 – Mod 2
Total \$\$ on Current Contract	\$605,421.26

<i>Major Accomplishments Since Last Meeting</i>	<i>Upcoming Activities / Target Dates</i>
<ul style="list-style-type: none"> <li>■ TO 87 Mod 2 was approved on September 9, 2002</li> <li>■ Developed and reviewed Work Plan for SLC Coaching effort</li> <li>■ Drafted and Reviewed Coaching Selection Criteria with client</li> <li>■ Defined and reviewed expected Project Outcomes</li> <li>■ Developed first draft of Project Plan and Approach</li> <li>■ Met with PSG and client to discuss leveraging previously created PSG coaching materials and Coach identification strategy</li> <li>■ Began updating existing materials to be used in Coaching tool kit or as reference material for coaches</li> <li>■ Identified draft list of all materials needed for Coaching effort</li> <li>■ Developed draft of Coach Role and Responsibility</li> </ul>	<ul style="list-style-type: none"> <li>■ Align all SLC activity into a master plan and schedule (10/4)</li> <li>■ Review Work Plan and Materials list with client (9/23)</li> <li>■ Complete the updating and standardization of existing materials (9/24)</li> <li>■ Define standards and templates for new materials created (9/27)</li> <li>■ Identify Coaches to participate in pilot (10/3)</li> <li>■ Define the role that PSG will play in enabling coaches (10/3)</li> <li>■ Finalize Coach Role and Responsibilities document (10/4)</li> <li>■ Begin design of new coaching materials (9/26)</li> </ul>

# Project Scorecard

Category	Status	Trend	Status Comments
Task Order			<ul style="list-style-type: none"> <li>TO 87 Mod 2 was approved on September 9, 2002</li> </ul>
Scope			<ul style="list-style-type: none"> <li>The Mod submitted to add additional scope was reviewed and accepted</li> </ul>
Schedule			<ul style="list-style-type: none"> <li>Deliverable 87.2.1a has started defining the work that will be completed and the approach to completing it. The deliverable is on target for meeting the 11/8 (proposed) deliverable date</li> <li>Work progressing at or ahead of plan</li> </ul>
Cost			<ul style="list-style-type: none"> <li>Overall delivering as planned and within budget.</li> </ul>



High Risk – Significantly impacts Project schedule/cost  
ex) 4+ weeks over schedule  
10% over cost



Moderate Risk – Minor schedule/cost slippage and/or manageable issues  
ex) 2-4 weeks over schedule  
5-10% over cost



Low Risk – On schedule, on budget and no significant issues  
ex) 0-2 weeks over schedule  
0-5% over cost



Better



Worse



Same

\* Per current plan

# Integrated Timeline



Deliverables	Delivery Date	Status	Comments
87.2.1a – SLC Coaching Deployment Support Bi-Monthly Report – September - October	11/8/2002 (Proposed)	September/ October Report on Schedule	Work has been planned and is process of being reviewed by client. Initial stages of work have begun toward meeting the deadline.
87.3.1 – Additional Support for the Coaching Enablement Process	1/24/2002	Mod Accepted	The Mod was submitted and accepted on September 9, 2002

# Key Issues & Decisions

<i><b>Issue/ Decision Required</b></i>	<i><b>On Point</b></i>	<i><b>Target Date</b></i>	<i><b>Status Comments</b></i>
Need to determine the extent to which FSA employees will be involved in the development effort	SLC Deployment Team and Clients	9/13/02	Client and team met to discuss and it is now assumed that Client coaches will be involved in materials development, however this has not been finalized.
Need to determine if all Coaches currently involved will remain involved and how to determine members of Project teams	SLC Deployment Team and Client	10/4/02	PSG meeting with current coaches to gauge interest in continuing in role. Determine strategy based on feedback received.

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## ***Deliverable Schedule for TO 87 Solution Life Cycle Deployment and Maintenance***

<i><b>Deliverable Number</b></i>	<i><b>Deliverable Name</b></i>	<i><b>Original Contract Date</b></i>	<i><b>Updated Current Contract Date</b></i>	<i><b>Actual Delivery Date</b></i>
87.1.1	SLC Deployment Approach and Plan	2/15/2002		1/30/2002
87.1.2	SLC Awareness and Marketing	3/15/2002		3/15/2002
87.1.5b	SLC Process Guide release 2.0-Final	9/30/2002		
87.2.1a	SLC Coaching Deployment Support-Bi Monthly Rpt.-Aug-Sept.	10/7/2002		
87.2.1b	SLC Coaching Deployment Support-BI-Monthly Oct.-Nov.	12/7/2002		
87.2.2	SLC Change Control Process Implementation	10/7/2002		
87.2.3	Configuration Management Coaching Deployment Status Rpt.	8/1/2002	8/23/2002	8/23/2002
87.3.1	Additonal Support for Coaching Enablement Process	1/24/2003		
87.3.2	Formalized Performance Measures	11/15/2002		
87.3.3	Pulbication of SLC Process Guide Release 2.0	1/3/2003		





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# **TO 90 – Enterprise Configuration Management Implementation (ECMI)**

**ITR: Elisabeth Schmidt**

**FSA Project Sponsor: Charlie Coleman**

**FSA Project Lead: Lana Gourdine**

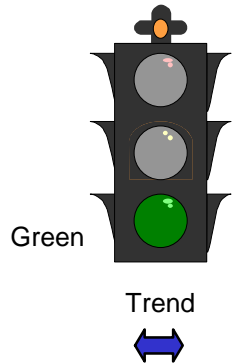
**Modernization Partner Project Lead: J. Ronald Langkamp**

**September 20, 2002**

# Table of Contents

- Overall Status
- Project Scorecard
- ECM Integrated Timeline
- ECM Tool Rollout Plan
- ECM Tool Rollout Results
- Key Issues & Decisions
- Deliverables Schedule

# Overall Status



At the 8/26 ECM Executive Review Committee Review Session, the decision was made to implement the Enterprise Change Management (ECM) Solution across the FSA Enterprise. The Enterprise-wide Roll-out is proceeding according to the schedule set in the Task Order. The ECM Solution (ECM Tool, Process, and Training) has been fully rolled-out to 16 of 30 FSA Application Teams. The Tool has been used to log, track and manage over 190 CRs submitted by Application Teams. Over 75 Users have been provided formal ECM Tool Training. ECM is rapidly becoming the “data of record” for Data Center change management activity across FSA.

<b>Project Funding</b>	<b>Dollar Amount</b>
IRB Approved Funding	\$0
Total \$\$ on Initial Contract	\$175,000
Contract Mod Amount(s)	\$524,969.62 – Mod 1 \$313,628.92 – Mod 2
Total \$\$ on Current Contract	\$1,013,598.54









## Major Accomplishments Since Last Report

- ECM Tool Release 2.0 Roll-out began 9/16
  - Application Teams already using ECM Solution include all Modernization Partner (VDC-based) Development and Production Teams
  - Applications Teams scheduled for Roll-out include all Operating Partner & Other Application Teams Across the Enterprise
- During this period, 3 additional Application Teams became full ECM Tool users (teams using ECM detail is on page 6)
- ECM Solution Support Repository (on FSANet) went live on 9/16
- Impact Analysis process rolled out as part of ECM Tool Release 2.0
- Continued weekly ECM Solution Training Sessions each Thursday
- Continue to refine the CM process guides developed during this FY and the SLC documentation for integration

## Upcoming Activities / Target Dates

- Successful completion of ECM Tool Roll-out to Teams scheduled to have ECM Capability by 10/30 and beyond
- The First phase of the integration effort with GCARS is scheduled to be complete 10/24/02
- Continue FSA Coordination to implement Enterprise Level Change Control Group (ECCG)
- Approval Pending for 90.2.1c

# Project Scorecard

Category	Status	Trend	Status Comments
Task Order			<ul style="list-style-type: none"> <li>90.2.1c was delivered on 9/6/02</li> </ul>
Scope			<ul style="list-style-type: none"> <li>Mod 01 was approved and extends the period of performance through October. This modification adds a full time ECM tool support resource to maintain and enhance the ECM tool.</li> <li>VDC comments on the impact analysis process were received and the Impact analysis process was incorporated into ECM Release 2.0 for it's 9/16 launch</li> </ul>
Schedule			<ul style="list-style-type: none"> <li>Project on schedule with Application Team Roll-out activity</li> <li>Modifications to the ECM Tool defined as "ECM Release 2.0" was rolled-out on 9/16.</li> </ul>
Cost			<ul style="list-style-type: none"> <li>Project within cost</li> </ul>



High Risk – Significantly impacts Project schedule/cost  
ex) 4+ weeks over schedule  
10% over cost



Moderate Risk – Minor schedule/cost slippage and/or manageable issues  
ex) 2-4 weeks over schedule  
5-10% over cost



Low Risk – On schedule, on budget and no significant issues  
ex) 0-2 weeks over schedule  
0-5% over cost



Better



Worse

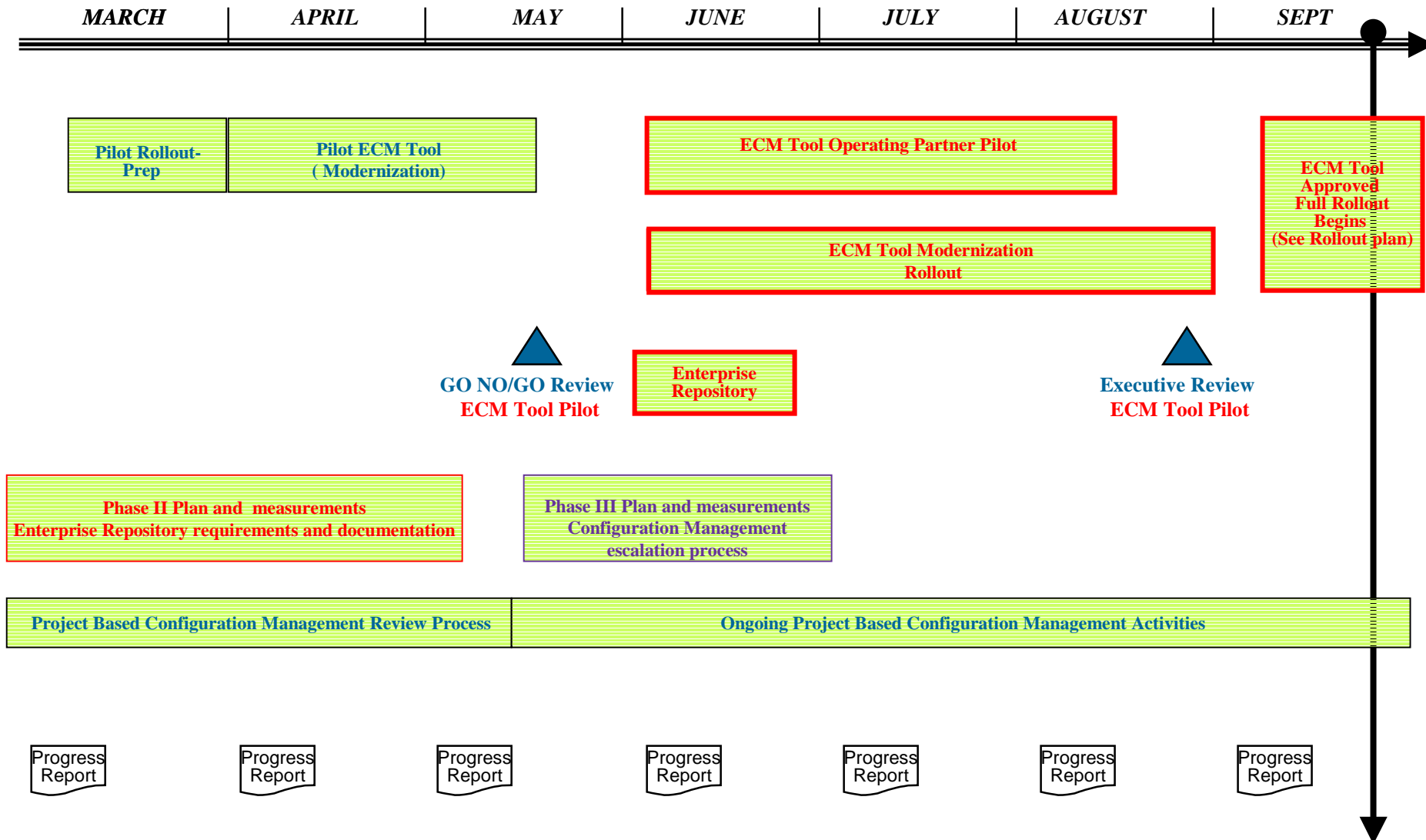


Same

\* Per current plan

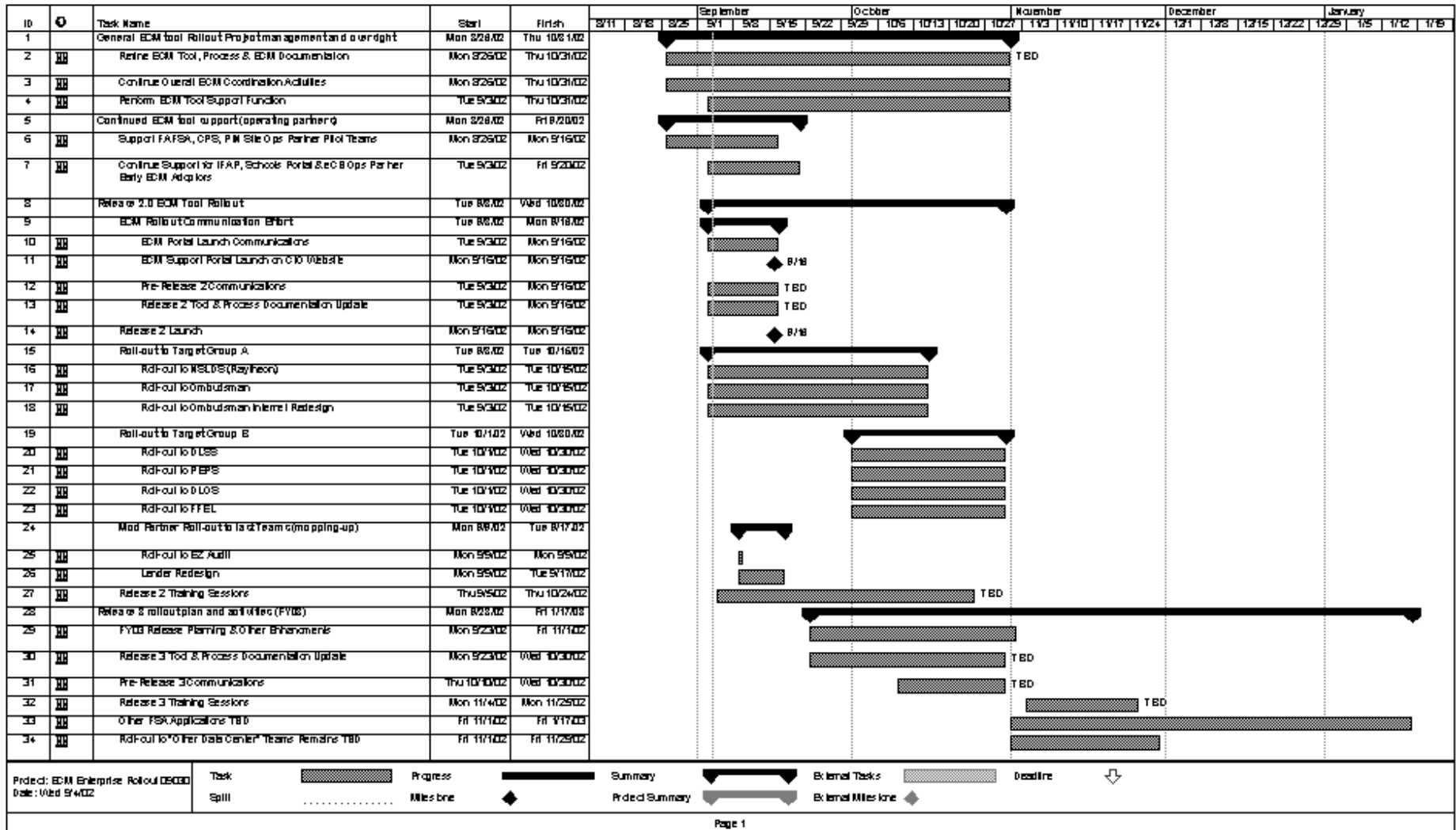
# Integrated Timeline

Current Date: 9/20/02



# ECM Tool Roll-out Plan

## ECM Tool Release 2.0 Roll-out 8/26/02-10/31/02 Detail



# ECM Tool Rollout Results

*ECM Solution is being implemented across all FSA Application Teams:*

## Who Has It Today?

### Rollout 100% Complete

1. ITA
2. EAI
3. FMS
4. SAIG
5. Students Portal
6. FP Portal
7. NSLDS II (reengineered)
8. FAFSA
9. PIN Site
10. CPS
11. IFAP
12. Schools Portal
13. eCB
14. **FP DataMart** ↑
15. **CM DataMart** ↑
16. **Rational Support Team** ↑



## Who Will and When?

### By 10/31/02:

1. EZ Audit – 50% ↑
2. Lender Redesign – 50% ↑
3. NSLDS – 25%
4. FFEL - 25%
5. Ombudsman
6. Ombudsman Internet Redesign
7. DLOS
8. DLSS
9. PEPS



### By 1/31/03

1. COD
2. eServicing
3. CRM4FSA (hold)
4. Program Guidance DB ↑
5. FSA Net ↑
6. Students.gov ↑

Note: Percentages indicate progress toward Rollout completion.

Green Arrows indicate advances toward completion during the reporting last biweekly period.

# Key Issues & Decisions

<i><b>Issue / Decision Required</b></i>	<i><b>On Point</b></i>	<i><b>Target Date</b></i>	<i><b>Impact on Cost and/or Schedule</b></i>	<i><b>Status Comments</b></i>
Operating Partner ECM Tool Pilot Mid-Point Executive Review Session	Ron Langkamp, Keith Wilson, Lana Gourdine	Complete 8/15		Mid point review clearly identified tool is meeting pilot objectives. More process training is needed, scheduled for 8/16, and stepped up focus on data center integration with GCARS so ECM becomes the data of record for all major application change efforts across FSA.
Operating Partner ECM Tool Pilot Final Executive Review Session	Ron Langkamp, Keith Wilson, Lana Gourdine	8/26/02		All Success Criteria were met and decision to Roll-out the ECM Tool to all Operating Partner Application teams was made by the Executive Review Committee.
ECM and GCAR data integration effort is tested and implemented	Laura Mueller Gary Adams Phil Wynn	<del>8/29</del> <del>9/13</del> <del>10/10</del> 10/24		GCARS Integration is managed by the VDC project manager, Laura Mueller. Basic integration from GCARS to ECM to populate the submission of a change request initiated by the VDC is tested and validated. This capability enables ECM to become the complete "data of Record" for FSA change activity



## ***Deliverable Schedule for TO 90 M1 -Enterprise Configuration Management Implementation***

<b><i>Deliverable Number</i></b>	<b><i>Deliverable Name</i></b>	<b><i>Original Contract Date</i></b>	<b><i>Updated Current Contract Date</i></b>	<b><i>Actual Delivery Date</i></b>
90.1.1a	Progress Report-October-December 2001	2/7/2002		2/28/2002
90.1.1b	Progress Report-January 2002	2/7/2002		2/28/2002
90.1.1c	Progress Report-February 2002	3/7/2002		3/7/2002
90.1.1d	Progress Report -March 2002	4/7/2002		4/5/2002
90.1.1e	Progress Report - April 2002	5/7/2002		5/7/2002
90.1.1f	Progress Report - May 2002	6/7/2002		6/7/2002
90.1.1g	Progress Report - June 2002	7/7/2002		7/8/2002
90.1.1h	Progress Report - July 2002	8/7/2002		
90.1.1i	Progress Report - August 2002	9/7/2002		
90.1.1j	Progress Report - September 2002	10/7/2002		
90.1.2	Enterprise Repository	7/31/2002		5/24/2002
90.2.1a	Progress Report - June 2002	7/22/2002	8/14/2002	8/14/2002
90.2.1b	Progress Report - July 2002	8/7/2002	8/12/2002	8/12/2002
90.2.1c	Progress Report - August 2002	9/7/2002		9/6/2002
90.2.1d	Progress Report - September 2002	10/7/2002		
90.2.1e	Progress Report - October 2002	11/7/2002		



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# **TO 92 - Security Policy & Program Support**

**ITR: Paul Peck**

**FSA Project Sponsor: Stephen Hawald**

**FSA Project Lead: Andrew Boots**

**Modernization Partner Project Lead: Yateesh Katyal / J. Michael Gibbons**

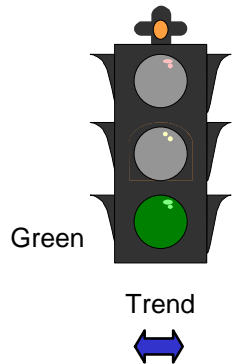
September 20, 2002

# Table of Contents



- Overall Status
- Project Scorecard
- Integrated Timeline
- Deliverables Schedule

# Overall Status (1 of 2)



The FSA Modernization Partner team is supporting the FSA Security Program and working with the FSA Security Champion and staff.

<i><b>Project Funding</b></i>	<i><b>Dollar Amount</b></i>
IRB Approved Funding	\$600,000
Total \$\$ on Initial Contract	\$599,983.28
Contract Mod Amount(s)	\$0
Total \$\$ on Current Contract	\$599,983.23

## ***Major Accomplishments Since Last Report***

### Week Ending 09/13/2002

- Completed initial draft of IT Security & Privacy Policy compliance checklist.
- Reviewed and provided comments on Department GISRA report.
- Continued working on IT Contingency Planning training.
- Responded to Departmental comments on FSA IT Security & Privacy document.
- Gathered and submitted 9/15 deliverables.

## ***Major Accomplishments Since Last Report***

### Week Ending 09/20/2002

- Reviewed VDC Disaster Recovery Plan.
- Met with Students Portal representative to discuss security classification.
- Continued working on IT Contingency Planning training.
- Finalized Responses to Departmental comments on FSA IT Security & Privacy document.
- Assisted client in clarifying C&A tool issues.

***Continued on next page***









# Overall Status (2 of 2)



## *Upcoming Activities / Target Dates*

- Analyze ED C&A guidance.
- Finish review of SSO Security notebooks and provide analysis and further guidance.
- Complete and provide SSO training for IT Contingency Plan.
- Complete IT Security & Privacy Policy compliance checklist.
- Continue preparing for Security & Privacy Awareness Day.
- Assist reviewing new Departmental guidelines.

# Project Scorecard

Category	Status	Trend	Status Comments
Task Order			<ul style="list-style-type: none"> <li>Task Order has been awarded. Period of performance is January 1, 2002 to September 30, 2002.</li> </ul>
Scope			<ul style="list-style-type: none"> <li>Scope is defined for the task order.</li> </ul>
Schedule			<ul style="list-style-type: none"> <li>Deliverables: <ul style="list-style-type: none"> <li>92.1.1a, Six Week Security and Privacy Program Support Report, 02/15/2002; submitted as scheduled; accepted on 03/05/2002.</li> <li>92.1.1b, Six Week Security and Privacy Program Support Report, due 04/01/2002; submitted as scheduled; accepted on 04/02/2002.</li> <li>92.1.1c, Six Week Security and Privacy Program Support Report, due 06/15/2002; submitted as scheduled; accepted on 06/19/2002.</li> <li>92.1.1d, Six Week Security and Privacy Program Support Report, due 08/01/2002; submitted as scheduled; accepted on 08/06/2002.</li> <li>92.1.1e, Six Week Security and Privacy Program Support Report, due 09/15/2002; submitted as scheduled, accepted on 09/20/2002.</li> </ul> </li> </ul>
Cost			<ul style="list-style-type: none"> <li>Tracking to approved budget.</li> </ul>



High Risk – Significantly impacts Project schedule/cost  
ex) 4+ weeks over schedule  
10% over cost



Moderate Risk – Minor schedule/cost slippage and/or manageable issues  
ex) 2-4 weeks over schedule  
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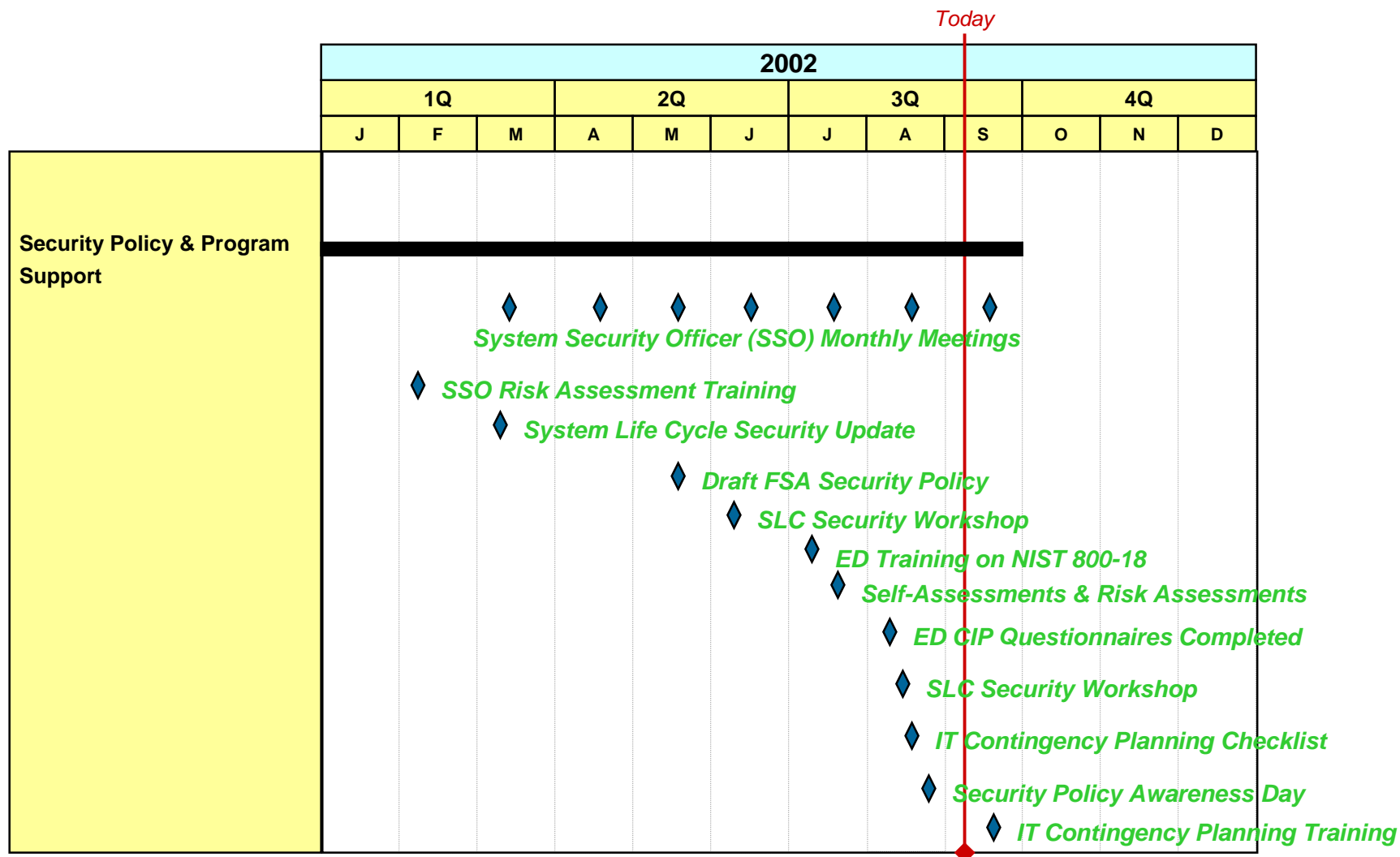
Worse



Same

\* Per current plan

# Integrated Timeline



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## ***Deliverable Schedule for TO 92-Security Policy and Program Support***

<b><i>Deliverable Number</i></b>	<b><i>Deliverable Name</i></b>	<b><i>Original Contract Date</i></b>	<b><i>Updated Current Contract Date</i></b>	<b><i>Actual Delivery Date</i></b>
92.1.1a	Security and Privacy Program Support Report-1st Six Week Period	2/15/2002		2/15/2002
92.1.1b	Security and Privacy Program Support Report-2nd Six Week Period	4/1/2002		4/1/2002
92.1.1c	Security and Privacy Program Support Report-3rd Six Week Period	6/15/2002		6/15/2002
92.1.1d	Security and Privacy Program Support Report-4th Six Week Period	8/1/2002		8/1/2002
92.1.1e	Security and Privacy Program Support Report-5th Six Week Period	9/30/2002		9/15/2002